

6046 Hub – Traffic Management Plan



Information for Deliveries, Visitors & Subcontractors

All persons reporting to site shall be required to report to the site cabin. A site-specific induction shall be conducted as appropriate to the duties to be performed. Details of the traffic management arrangements for the site shall be communicated during this induction.

Site core working hours will be 8.00am-17.00pm Monday to Friday

Morning briefings will take place 07.30am-8.00am

Between 17:00 and 18:00, the nature of the works will be appropriate to the time period, with restricted noise levels and no excessive lighting.

Saturdays and Sunday's hours will be 08:00am to 13:00pm.

All weekend works will be agreed with the client in advance.

No construction works shall take place on Bank Holidays.

Site working hours take full advantage of and maximise those allowed under planning.

Where reasonably practicable, all deliveries shall be scheduled to arrive during site operating hours and planned to avoid peak traffic periods, thereby minimising disruption to local traffic within the town.

Traffic Risks Identified	Control Measures
Safe and Suitable Plant and Mobile Machinery	1. All plant and mobile equipment will be subject to a peruse visual inspection to ensure no obvious defects are apparent before use. 2. Records of inspections shall be kept within the site office. 3. No unsuitable plant will be allowed on this site. 4. All plant will be subject to LOLER and PUWER inspections – certificates must be in date, with regular onsite inspections to ensure plant remains safe to use.
Competency of Plant Operatives	1. Only trained and competent people shall be permitted to operate plant / machinery. 2. Proof of training records will be obtained and filed with induction records.
Plant & Pedestrian Interface <i>Footpath Closures</i> <i>Bus Stop Relocation</i>	1. The footpath adjacent to site on High Street will temporarily be closed to pedestrians, TTRO permits number P501204494797 and will come into effect 07/09/26. Alternative crossing points will be in place for pedestrians. 2. The bus-stop, adjacent to the site, is the busiest stop in the town and is used by a high number of children for school buses. SCL will liaise with Stagecoach over the provision/location of a temporary bus-stop for the duration of the works (Location TBC). Letter drops will be in advance of the works to all adjoining properties and affected businesses. 3. Access/Egress gates will either be closed or locked when not in use. 4. Warning signs shall be displayed where required in line with the traffic management plan. 5. Notice boards advising of an out of hours contact number for the project management team will be displayed. 6. Water filled rhino barriers with mounted mesh fencing will enclose the site creating a strong and stable perimeter while the mesh fencing allows maximum visibility for road users and plant / vehicles access / egressing site.



	7. All traffic management arrangements will be inspected on a daily basis. 8. Referenced in Traffic Management plan in appendix A.
Maintenance & Debris on the Public Highway	1. A video survey has taken place on 12/06/2026 with Highways officer Lee Clark, SCL shall take all necessary precautions not to damage existing structures. All post repairs will be carried out to the satisfaction of the Local Highway Authority. 2. Where debris generated from site has spread onto the public highway, SCL shall hire a road sweeper to clear the affected areas. 3. Wagon movement for spoil removal are anticipated to be low, so a wheel wash station will not be required, however this will be reviewed if the circumstances change. 4. HGV wagons shall be required to cover/sheet any spoil removed from site to prevent any accidental spillage onto the public highways. 5. Surface water will be managed through the use of silt traps, which will remain operational throughout the works. Where required, silt traps will be fitted to road gullies to prevent the migration of sediment into the drainage system. 6. Site management shall continually monitor the highways throughout the duration of the project and implements suitable control measures as required.
Deliveries & Transportation of Materials	1. All deliveries to site shall be planned in advance, suppliers and subcontractors shall receive a what3words location prior to attending site and asked to keep to main access roads. 2. A banksman shall assist with plant or vehicle movements where required. Where possible loading and unloading will be undertaken on site. 3. SCL direction arrows shall be positioned in the surrounding area to guide deliveries to site. 4. Where reasonably practicable, all deliveries shall be scheduled to arrive during site operating hours and planned to avoid peak traffic periods, thereby minimising disruption to local traffic within the town.
Parking of Plant & Vehicles	1. All vehicles and plant must be parked in the site compound as per the site compound layout plan in Appendix B. <i>(There are no parking charges nor parking time restrictions in the vicinity of the town square).</i> 2. At no point shall any plant be let in a manner that will obstruct members of public / traffic routes. 3. Vehicles will reverse park where possible. 4. Plant shall be secured with CCTV present to prevent theft. 5. No keys will be left in unattended plant and vehicles.
Access, Speed Limits & Restrictions	1. Access to site will be via Jacktrees Road and or Market Street. 2. 10MPH speed limit through site. 3. Vehicles operating on the highway must adhere to speed limits. 4. A telegraph pole with overhead cables is situated at the access into contractor compound site entrance off Market Street. 5. The Town Hall building will remain operational throughout the duration of the project. 6. Access will be maintained for town council staff, visitors and their related deliveries, Emergency vehicles, refuse collections and weekly market which will be relocated to the Civic Hall.

7. The public telephone box located adjacent to the Civic Hall is to remain accessible throughout the project.
8. Security arrangements will be a combination of remote and fix permanent CCTV system.

Safe Access / Egress for all Personal Attending Site

Suitable access / egress shall be provided on a site-by-site basis. This may include the following methods:

1. Step-free access (ramps, level entrances).
2. Suitable sized doorways and corridors for wheelchair.
3. Designated disabled parking bays close to entrance points.
4. Grab / Handrails on stairs, ramps, toilets.
5. Mechanical lifts.

Confirmation of briefing

I confirm that I have been briefed on this traffic management plan. I have been provided with the opportunity to discuss the plan and clarify any queries I may have had.

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