

25/2/22  
Holme Dale  
Low Scales  
Wigton CA7 3NE

FAO Development Control  
Copeland BC  
The Copeland Centre  
Whitehaven CA28 7SJ  
E mail [development.control@copeland.gov.uk](mailto:development.control@copeland.gov.uk)

Dear Sirs

**PROPOSED CONVERSION OF EXISTING GARAGE IN TO A FAMILY ANNEXE  
AT 4 HIGHFIELD CLOSE SEASCALE**

I am pleased on behalf of clients to enclose a full Householder Planning application, for the work as described in the documents attached below.

- 1.Full Householder Application Form signed on behalf of my client.
- 2.The plan fee of £206 paid by card ( receipt will be in the department today).
- 3.Plans as existing all numbered.
- 4.Plans as proposed all numbered.
- 5.Site location and site block layout numbered.

In conclusion, I would be grateful if the application can be checked and validated, and in the meantime, if any further information is required, please contact me and I will be happy to provide the same.

Yours faithfully

Richard J. Lindsay

Ccfile  
Client VT/SW