

Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Copeland Borough Council

The Copeland Centre,
Catherine Street, Whitehaven,
Cumbria CA28 7SJ

tel: 0845 054 8600

fax: 01946 59 83 03

email: info@copeland.gov.uk

web: www.copeland.gov.uk

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

3. Description of Proposed Work

Please describe the proposals to alter, extend or demolish the listed building(s):

Removal of cast iron railings bounding the Town Square.
Relocation of the Sculpture of a seated soldier.
Improvements to the Market Square public realm, including the reinstatement and restoration of the 1903 Memorial Fountain adjacent to the High Street.
Accessibility improvements and new landscape elements to external areas outside former COSC, for use by the Youth Zone.
Conrad Atkinson sculptures, the miner, phoenix and the hand relocated with square to rear of town square.
Relocation of Conrad Atkinson Miners Monument Plaque.
New-build extension created to add a new entrance from Market Street, and improve accessibility of both the Library and Town Hall (Public Offices) buildings and creation of a community hub.
Retention of decorative lintels and demolition of stonework below in 2x locations at first floor of former Public Offices. To create accessible route with platform lift and staircase from café.
Removal of Library sliding doors, and reinstatement of original decorative arched entrance.
Demolition of small out-rigger kitchen and toilets to rear of the Library, and creation of a new café located within extension, with access to the existing Library lending areas. Demolition will increase structural opening widths.
Internal strip-out and refurbishment of former Public Offices at Upper Ground Floor level.
Demolition of internal walls and creation of large structural opening with rear wall, for Youth Zone.

Has the work already started without consent? Yes No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work been completed without consent? Yes No

If Yes, please state the date when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting:

Northing:

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? Yes No

If Yes please describe and include the planning application reference number(s), if known:

Description	Reference number

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Varies

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

08/02/2022
Discuss design elements of project.
Samuel Woodford, Conservation & Design Officer

09/02/2023
Discuss planning application and validation Sarah Papaleo / Samuel Woodford

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? Yes No

If Yes, please provide details:

27/06/2023
Public Drop In Event To show planning application propoals and obtain feedback

24/05/2022
Public Drop In Event To dicuss the project and obtain feed back

8. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? Yes No With respect to the authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the building (demolition excluded):

	Existing (where applicable)	Proposed	Not applicable	Don't Know
External walls	Red Sandstone Solid Walls	Natural Timber Cladding to Rear Extension. Dark Grey Aluminium Stall Riser to front elevation (High St/Market St) Glazed Curtain Walling with Dark Grey Aluminium	<input type="checkbox"/>	<input type="checkbox"/>
Roof covering	Natural Slate Tiles	Sedum Roof to main lower extension. Dark grey zinc vertical standing seam. Photovoltaic panels to rear roof pitch.	<input type="checkbox"/>	<input type="checkbox"/>
Chimney	Red Sandstone		<input type="checkbox"/>	<input type="checkbox"/>
Windows	Single Glazed timber frame to existing	Double Glazed Aluminium windows to new extension only.	<input type="checkbox"/>	<input type="checkbox"/>
External doors	Single Glazed timber frame to existing	Double Glazed Aluminium doors to new extension only.	<input type="checkbox"/>	<input type="checkbox"/>
Ceilings	Original ceilings to library and modern suspended ceiling grid to Public Offices	Acoustic panel ceilings to new extension.	<input type="checkbox"/>	<input type="checkbox"/>
Internal walls	Combination of existing plastered walls and modern partition walling.	Glazed partition walls between extension and	<input type="checkbox"/>	<input type="checkbox"/>
Floors	Suspended timber floors, overlaid with carpet tiles. solid construction to COSC lower ground floor.	Retain floors to library and refurbish Public offices original flooring.	<input type="checkbox"/>	<input type="checkbox"/>
Internal doors	Timber Doorsets	Timber Doorsets	<input type="checkbox"/>	<input type="checkbox"/>
Rainwater goods			<input type="checkbox"/>	<input checked="" type="checkbox"/>
Boundary treatments (e.g. fences, walls)	Cast Iron Railings to Town Square / Market Place	Red Sandstone walls to match existing, topped with timber seats in locations.	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard standing	Existing setts refurbished in locations. See LA Plan.	Existing setts refurbished in locations with feature historic elements inset. See LA Plan.	<input type="checkbox"/>	<input type="checkbox"/>
Lighting			<input type="checkbox"/>	<input checked="" type="checkbox"/>
Others (add description)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted drawings or plans?

Yes

No

If Yes, please state plan(s)/drawing(s) references:

CLM-OPE-DAS_P04 Design & Access Statement / CLM-OPE-HS_P02 Heritage Statement / CLM-OPE-00-ZZ-DR-A-100001 Site Location Plan / CLM-OPE-00-ZZ-DR-A-300101 Location Plan / CLM-OPE-00-ZZ-DR-A-300102 Existing Site Plan / CLM-OPE-00-ZZ-DR-A-400101 / Proposed Site Plan CLM-OPE-A0-GF-DR-A-300201 / Existing Ground Floor Plan / CLM-OPE-A0-GF-DR-A-400201 Proposed Ground Floor Plan / CLM-OPE-A0-LG-DR-A-300201 Existing Lower Ground Floor Plan / CLM-OPE-A0-LG-DR-A-400201 Proposed Lower Ground Floor Plan / CLM-OPE-A0-UG-DR-A-300201 Existing Upper Ground Floor Plan / CLM-OPE-A0-UG-DR-A-400201 Proposed Upper Ground Floor Plan / CLM-OPE-A0-ZZ-DR-A-300301 Existing Roof Plan / CLM-OPE-A0-ZZ-DR-A-400301 Proposed Roof Plan / CLM-OPE-A0-ZZ-DR-A-300401 Existing Elevations / CLM-OPE-A0-ZZ-DR-A-300402 Existing Elevations / CLM-OPE-A0-ZZ-DR-A-400401 Proposed Elevations / CLM-OPE-A0-ZZ-DR-A-400402 Proposed Elevations / CLM-OPE-A0-ZZ-DR-A-400501 Proposed Sections / CLM-OPE-00-ZZ-DR-L-910001 Landscape Proposals Plan General Arrangement/ CLM-OPE-00-ZZ-DR-L-910002 Levels Plan

10. Demolition

Does the proposal include the partial or total demolition of a listed building? Yes No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building: Yes No

b) Demolition of a building within the curtilage of the listed building: Yes No

c) Demolition of a part of the listed building: Yes No

If the answer to c) is Yes:

i) What is the total volume of the listed building?(cubic metres)	1230
ii) What is the volume of the part to be demolished?(cubic metres)	42.5
iii) What was the (approximate) date of the erection of the part to be removed? (MM/YYYY) (date must be pre-application submission)	1906

Please provide a brief description of the building or part of the building you are proposing to demolish:

Single storey kitchen extension

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

Partial demolition will allow new connection to the new extension. Partial external wall and aperture to be partially retained as part of new entrance. Structural opening to be opened up and created larger for wider connection between the existing library and new extension.

12. Listed Building Grading

Please state the grading (if known) of the building in the list of Buildings of Special Architectural or Historic interest? (Note: only one box must be ticked)

Grade I

Ecclesiastical Grade I

Grade II*

Ecclesiastical Grade II*

Grade II

Ecclesiastical Grade II

Don't know

11. Listed Building Alterations

Do the proposed works include alterations to a listed building? Yes No

If Yes, do the proposed works include: (you must answer each of the questions)

a) Works to the interior of the building? Yes No

b) Works to the exterior of the building? Yes No

c) Works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? Yes No

d) Stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? Yes No

If the answer to any of these questions is Yes, please provide plans, drawings, photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support and state references for the plan(s)/drawing(s):

See: CLM-OPE-HS_P02 Heritage Statement

13. Immunity From Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

Don't know

If Yes, please provide the result of the application:

14. Ownership Certificates

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

Name of Owner	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY):

14. Ownership Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY):

15. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form:

The original and 3 copies* of a plan which identifies the land to which the application relates and drawn to an identified scale and showing the direction of North:

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application:

The original and 3 copies* of the completed dated Ownership Certificate (A, B, C, or D - as applicable):

The original and 3 copies* of a design and access statement, if required (see help text and guidance notes for details):

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or si

Date (DD/MM/YYYY):

31/08/23

(date cannot be pre-application)

17. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Mobile number (optional):

Country code: Fax number (optional):

Country code: Fax number (optional):

Email address (optional):

[Redacted]

18. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Mobile number (optional):

Country code: Fax number (optional):

Country code: Fax number (optional):

Email address (optional):

[Redacted]

19. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* Agent Applicant Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Jane Taylor

Email address 