





HH CONSTRUCTION (GROUNDWORK CONTRACTORS) LIMITED

12 Methley Road, Castleford, WF10 1LX
www.hhconstructionltd.com info@hhconstructionltd.com



6. Personal Protective Equipment (PPE) Required (Please ✓)

							Other	Other
Hardhat BS EN 397	Hi-Vis BS EN 471-2	Footwear BS EN345-1	Gloves BS EN 388	Glasses BS EN 166 B	Hearing BS EN 352-1	Respiratory EN149 FFP3		
MANDATORY	MANDATORY	MANDATORY	✓	✓				

Mandatory minimum **3 points** PPE at all times. Additional PPE may be required as directed on the site-specific Risk Assessments. All PPE issued will be recorded on the issue record and where necessary, operatives will receive suitable instruction and training on its use.

7. Welfare requirements

Provided by Principal Contractor in compliance with Schedule 2 of the 2015 CDM regulations.

HH Construction will provide their own site cabin, plant/equipment safe as per Preamble document – HHRAMS 00.

8. Emergency Procedures (indicate whether provided by PC, HH or both – see 1. Sequence of works)

First aid cover and facilities will be provided by the main contractor in addition to our own trained first aider, these requirements will be communicated to the workforce during the site health and safety induction.

Emergency procedures will be designed and implemented by the main contractor; these will be communicated to the workforce during the site induction.

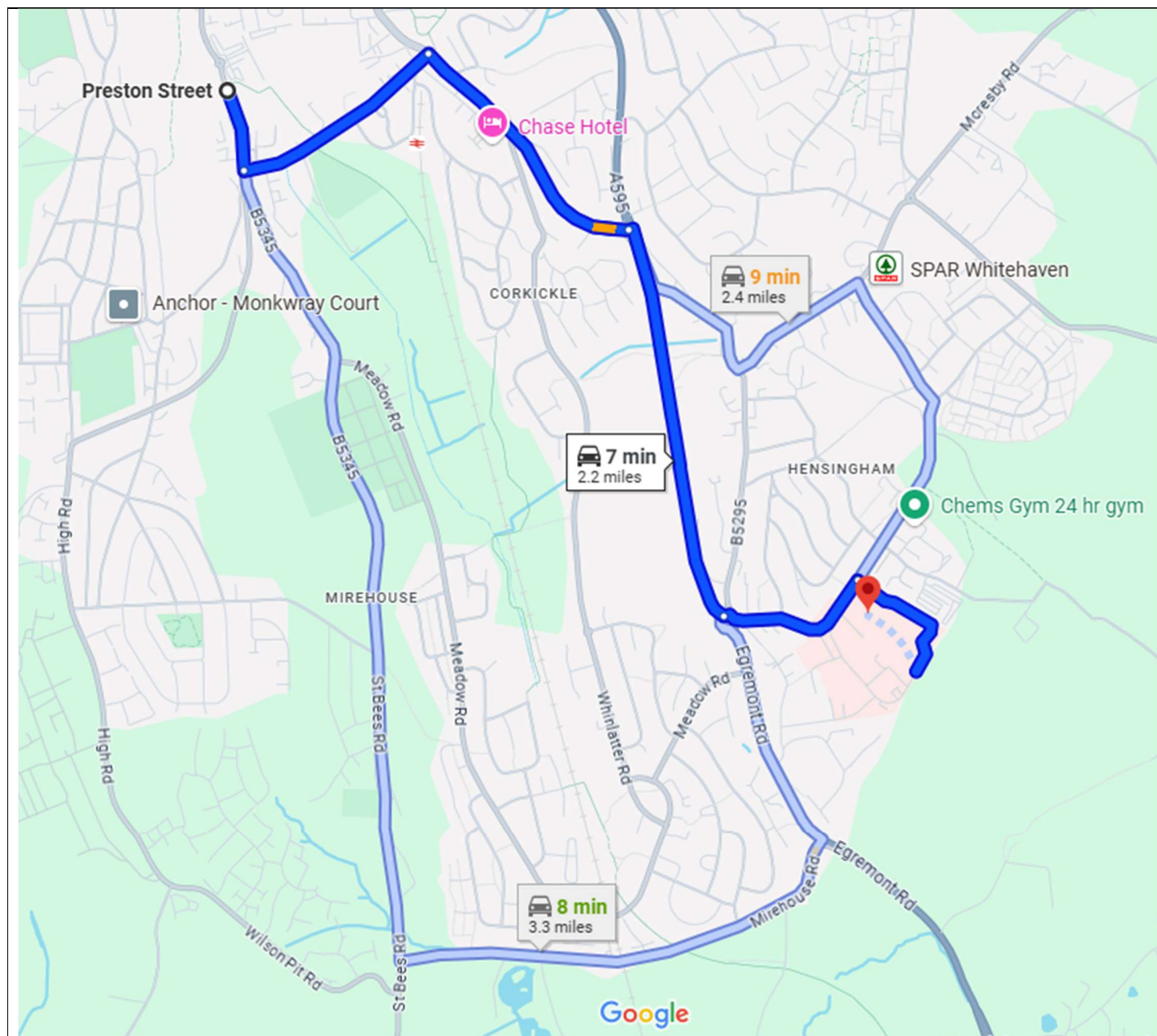
			Other
PC	Both	HH	
HH First Aider	Paul Handforth		
Nearest Hospital (add directions below)	West Cumberland Hospital - Homewood Rd, Hensingham, Whitehaven CA28 8JG		

- ↑ Head south on Preston St/B5345 towards Ginns
 - Continue to follow B5345
- ↶ Turn left onto Coach Rd/The Rise
 - Continue to follow Coach Rd
- ↶ Turn right onto Corkickle/A5094
 - Continue to follow A5094
- ↶ Turn right onto Hensingham Byp/A595
- ↻ At Hensingham Roundabout, take the 2nd exit onto Homewood Rd
- ↶ Turn right



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9. Waste and environmental impacts

Our scope of works will not have any environmental impacts. We will adhere to the Principal Contractors waste procedures and any waste will be disposed of in the designated site skips.
All materials imported and exported to site shall adhere to the WMP and ensure all information is recorded

10. COSHH

A thorough risk assessment must be completed for all hazardous substances under the Control of Substances Hazardous to Health Regulations 2002.

Works to be carried out are associated with the following hazardous substances

Concrete <input type="checkbox"/>	Cement <input type="checkbox"/>	Hydraulic Oil <input type="checkbox"/>	Petrol <input type="checkbox"/>	Diesel <input type="checkbox"/>	Grout <input type="checkbox"/>	Tarmac <input type="checkbox"/>
Line Marker <input type="checkbox"/>	Grease <input type="checkbox"/>	Aggregates <input type="checkbox"/>	Adolease <input type="checkbox"/>	Adblue <input type="checkbox"/>	Pipe Lubricant <input type="checkbox"/>	2-Stroke Oil <input type="checkbox"/>
Release Agent <input type="checkbox"/>	Sealant <input type="checkbox"/>	pH Neutraliser <input type="checkbox"/>	Foam <input type="checkbox"/>	Emulsion <input type="checkbox"/>	Adhesive Tape <input type="checkbox"/>	Bitumastic Paint <input type="checkbox"/>
Bituminous Materials <input type="checkbox"/>	Thermoplastic Road Marking <input type="checkbox"/>	P.S Mortar <input type="checkbox"/>	Construction Dust <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

To be read in conjunction with COSHH Risk Assessment no.

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11. Permits required (Please ✓)

Permit to work	Confined Spaces	Permit to Dig
Hot-work Permit	Out-of-hours Work	Other

12. Temporary works

HH Construction do not design any temporary works, and work underneath external designers. Contact information for temporary works relevant to the task below.

TW Design	Contact Number
TWD Checker	Contact Number
TW Coordinator	Contact Number
TW Supervisor	Contact Number

13. Lifting operations

All lifting operations conducted by HH Construction will be completed in line with the 'Schedule of Common Lifts' within the Lifting Operations Policy – HHC-P&P023.

A bespoke lift plan must also be completed showing details of the lift including location, machine used, accessories used and materials to be lifted.

All lifting equipment is subject to thorough examinations under the Lifting Operations and Lifting Equipment Regulations 1998 at the specified intervals:

- 6 months, for lifting equipment and any associated accessories used to lift people.
- 6 months, for all lifting accessories.
- 12 months, for all other lifting equipment.

Appointed Person	Contact Number
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14. Scope of works

In order to ensure that the works are carried out in a way which minimises the risk to the safety and health of both workers and others affected by the work activities, the following measures will be implemented and followed. If at any time this sequence is no longer relevant, works must cease immediately, and the supervisor informed.

The works will then be continually assessed and where necessary suitable amendments made to the risk assessment and this method statement. Any subsequent changes made must be communicated to the workforce.

Order of works:

- Pre-start safety checks.
- Securing the work area.
- Operation.
- Additional Conditions.

15. Roles and Responsibilities

15.1 Site manager:

- Ensure the risk assessment and method statement have been communicated to those involved in the work.
- Monitor the works to ensure the risk assessment and SSW remains suitable and sufficient.
- Ensure a Pre-Start induction is given to all workers involved in the task.
- Ensure all the relevant inspection records are signed and completed.
- Ensure that all the Equipment used for the task is tested and certificates are checked.

NB: A Pre-Start Briefing must be given by the site manager prior to work commencing. The talk must cover the requirements of this Method Statement, and site hazards or work restrictions for the day and any other relevant instructions.

15. Plant Marshall

- Have in depth understanding of the task, dangers included with the task and their responsibilities as a Plant Marshal.
- Have working knowledge of the machine they are guiding.
- Understand signs and signals (hand signals) under Signs & Signals Regs 1992, BS7121 and BS6736.
- Identify and maintain appropriate PPE for the task.
- Conduct all necessary safety checks of the working area.
- Set up any exclusion zones for all tasks in area of machine.
- Competently guide machinery in all directions inc confined spaces and blind spots while maintaining full visual contact.
- Check all environmental considerations (ground deformation etc).

2.3 Machine/Vehicle Operator

- Acknowledges and returns any thumbs up signal.
- Have in depth understanding of the task, dangers included with the task and their responsibilities as a machine operative. Have working knowledge of the machine they are operating.
- Understand signs and signals (hand signals) under Signs & Signals Regs 1992, BS7121 and BS6736.
- Only observe and react to hand signals given by the appropriate plant marshall. Identify and maintain appropriate PPE for the task.
- Conduct all necessary safety checks of the machine in accordance with the manufacturers handbook. Configure machine for travel and required task.
- Carry out all working task as per RAMS/SOW.
- Safety secure machine.



16. Methodology

3.1 Secure the work area

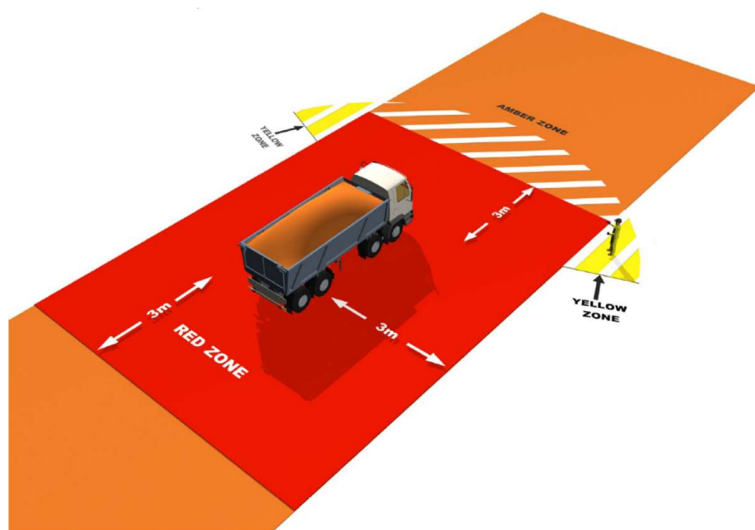
Interlocked pedestrian barriers will be used to secure the work area will be made secure in order to prevent the entry of unauthorised personnel.

Post 'Controlled Hazard Zone' – No Un-Authorised Persons Beyond This Point signage

3.2 Working within the Plant Safety Zones

Plant Marshal to aid vehicle manoeuvres as required.

Best Practice for Plant People Interface



Yellow Zone

Any person involved with the plant operation must remain within this zone to maintain visual contact with the plant operator.

Amber Zone

Entry prohibited until positive visual contact is made with the plant operator and the machine is immobilised.

Red Zone

Entry prohibited unless the machine is completely isolated with the machine immobilised and the engine switched off.

Hatched Zones

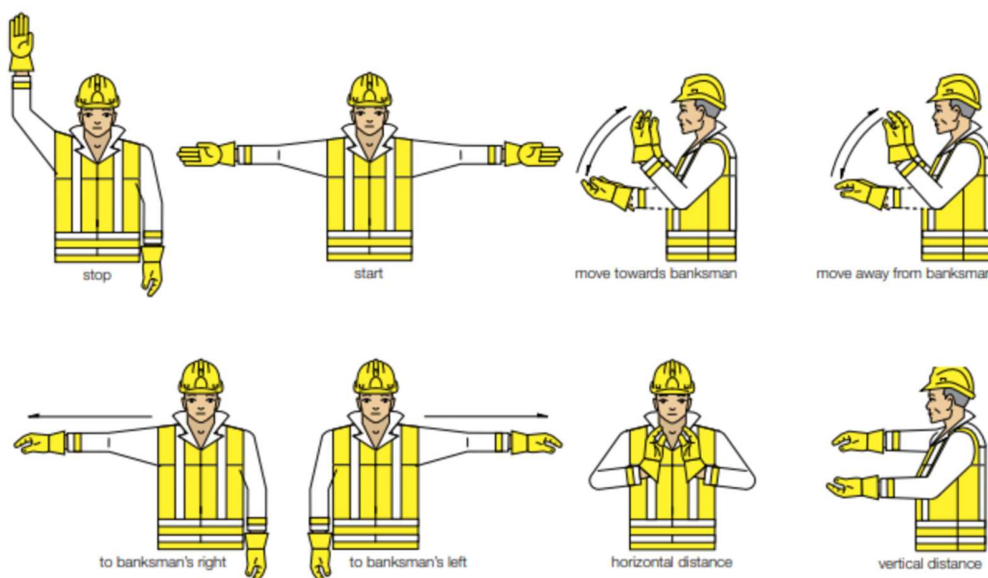
Denotes typical sight lines of the plant operator.

Exemptions

Amber Zone

Entry permitted when the excavator has been fitted with a slew camera, slew mirrors and the Plant Marshal / Ground worker remains in 'The Line of Sight' of the excavator driver (i.e. cab side)

The following hand Signals have been agreed between the Plant Marshal / Excavator driver





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Red Zone:

A groundworker may approach and enter the Red Zone when:

- a person needs to use a use staff and receiver in conjunction with a rotating level or
- when the machine is used for lifting operations (slinging the load etc)
- when working within 1m of known buried services.
- when the bucket attachment is changed for a hydraulic breaker he/she shall only enter the red zone when;
 - the machine driver placed the bucket on the ground and used the isolator switch to prevent any unintended movement of the machine.
 - gives the thumbs up signal to the groundworker allowing safe entry.



does not re-engage the machine using then isolator switch until the groundworker has moved to a safe area and given the 'Thumbs Up' signal.





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Nature of Work	Banking construction vehicles.			Ref No.	HHRAMS 46	Contract No.	HH592
Client/Address	Aldi/Projekt - Aldi Whitehaven, Preston Road, CA28				Review Date	Prior to work commencing, then in line with any significant changes.	
Contract Manager	Paul Handforth			Contact Number			
Site Manager				Contact Number			
Persons at Risk	Employed ✓	Other Workers ✓	Clients Employees ✓	Members of Public		Vulnerable Persons	

Personal Protective Equipment (PPE) Required (Please ✓)

							Other	Other
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MANDATORY	MANDATORY	MANDATORY						

Likelihood

		not possible	remote	possible	probable	inevitable
		1	2	3	4	5
Severity	superficial	1	2	3	4	5
	minor	2	4	6	8	10
	moderate	3	6	9	12	15
	major	4	8	12	16	20
	fatal	5	10	15	20	25

Low Risk	Tolerable Level
Medium Risk	Frequent Monitoring Required
High Risk	Unacceptable – Further Measures Required

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Hazards	Those at risk	Risk Rating before Controls		Control Measures	Risk Rating After Controls	
		Likelihood	Severity		Likelihood	Severity
Unauthorised personnel. Unplanned interaction with the operations.	Operatives Unauthorised personnel	5	5	<ul style="list-style-type: none">Prevent access using gated access, which is to be closed once established on site and used to control access/egress.PC to ensure site boundary remains secure under Reg 18 Of the Construction Design & Management Regulations 2015.	1	5
		25			5	
Falls from height Falling from machine during operation/mounting	Operatives	2	5	<ul style="list-style-type: none">Ensure operatives mount/dismount machine correctly. Using 3 points of contact whilst facing the machine.Ensure seatbelts are work during operation as per National Standards.	1	5
		10			5	
Dust. Inhalation of hazardous airborne particles.	Operatives Others in immediate area	5	4	<ul style="list-style-type: none">Ensure operatives are face fit tested and wearing appropriate R.P.E if dust cannot be controlled by other means.Prevent dust from entering cabbed machines by closing windows/doors and using maintained HVAC system.Dampen down ground where practicable, ensuring dust cannot be kicked up in initial instance.	2	4
		20			8	
Uneven and / or unstable ground causing machine to overturn.	All operatives in immediate area.	4	4	<ul style="list-style-type: none">The access and egress route for all locations will be inspected for obstacles, poor underfoot conditions (soft ground or ruts) and adverse cambers.Site speed limits will be observed at all times.Where ground conditions are uneven or unstable, excavators to be driven at speeds equivalent to walking pace. Routes will be chosen to avoid adverse cambers.Seat belts, where fitted, will be worn at all times by driver.	1	4
		16			4	



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Poor underfoot conditions - suffer injury or vehicle or equipment damage where underfoot conditions are poor or deteriorate significantly	All site staff may	3	3	<ul style="list-style-type: none">Access routes will be inspected for poor underfoot conditions, rough terrain, waterlogged ground, adverse cambers and other underfoot hazards prior to works commencing.In the event that access routes are unsuitable, no works will proceed until an alternative access route is identified or a revised safe system of work is established (in writing if necessary)	1	3
		9			3	
Damage to machine/structure. Machine striking stationary objects/structures.	Machine Operative.	2	4	<ul style="list-style-type: none">Keep minimum of 500mm clearance between machine and any structure.Implement visible barriers between machine route and any structure as a visual aid for operator.	1	4
		8			4	



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THIS RISK ASSESSMENT WAS PREPARED BY

Name	Position	Signature	Date
Alex Craig CertIOSH MIIRSM	H&S Manager		09/05/2025

MANAGER / SUPERVISOR INCHARGE OF WORKS

I confirm that I have read and understand the requirements of this method statement and associated risk assessments (as highlighted on first page) and have communicated them to operatives under my control and to others who may be affected by its requirements.

Note: it is important that you test the operatives' understanding and confirm that they have read and understood the method statement and risk assessments.

Name	Position	Signature	Date

OPERATIVES/WORKFORCE UNDERTAKING WORKS

I understand and will agree to adhere to the contents of this method statement and the associated risk assessments (as highlighted by the supervisor). I have attended a site induction/briefing that explained the general site rules and necessary site-specific arrangements.

Note: if you have any doubt about information given or contained in this method statement, ask for clarification.

Name	Position	Signature	Date