

**Application for Planning Permission.  
Town and Country Planning Act 1990**

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="The Vicarage"/>
Address line 1	<input type="text" value="The Banks"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Seascale"/>
Postcode	<input type="text" value="CA20 1QT"/>
Description of site location must be completed if postcode is not known:	
Easting (x)	<input type="text" value="303755"/>
Northing (y)	<input type="text" value="501163"/>
Description	<input type="text"/>

**2. Applicant Details**

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="Amanda"/>
Surname	<input type="text" value="Taylor"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="1A South Parade"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Seascale"/>
Country	<input type="text"/>

## 2. Applicant Details

Postcode	CA20 1PZ
Are you an agent acting on behalf of the applicant? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Primary number	
Secondary number	
Fax number	
Email address	

## 3. Agent Details

No Agent details were submitted for this application

## 4. Site Area

What is the measurement of the site area? (numeric characters only).	112.00
Unit	Sq. metres

## 5. Description of the Proposal

Please note in regard to:

- Fire Statements - From 1 August 2021, planning applications for buildings of over 18 metres (or 7 stories) tall containing more than one dwelling will require a 'Fire Statement' for the application to be considered valid. There are some exemptions. View government planning guidance on fire statements or access the fire statement template and guidance.
- Permission In Principle - If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.
- Public Service Infrastructure - From 1 August 2021, applications for certain public service infrastructure developments will be eligible for faster determination timeframes. See help for further details or view government planning guidance on determination periods.

Description

Please describe details of the proposed development or works including any change of use.

We are Shackles Off Youth & Community project delivering predominately youthwork. We currently rent 1a South Parade as our 'drop in' centre/office and have been in this building since Jan 2009. Our Landlord has sold the building and we have to move out. Long term we are looking to build a new facility within the village and are currently putting a plan together which will be a separate application to yourselves for advice shortly. The new build is proposed to be on the SASRA Windscale Complex and there has been a working group set up to oversee this development which is in the early stages. THIS application is for a temporary change of use of a vacant residential property to ensure the community facility can continue in the mean time prior to the new build. We estimate the time needed for the change of use to be a maximum of 24 months when the property can then revert back to residential use. The project has strong links with both churches in the village and the Church of England has offered us the use of the vicarage which is no longer used as a vicarage (We will be renting it). The Vicar and diocese are very keen to help us with our need for a short term use of 18-24 months. The vicar will continue to use the office study which is completely self contained without accessing the main part of the property. The property is much larger and more accessible than the property that we use now which is a terraced property on South Parade. Below is a list of activities we want to do at the vicarage;

- 1)Office Space for 6 staff- This will be in the upstairs of the vicarage.
- 2)Small group work with young people aged 11-18 -These groups are currently between 2-10 young people and are Mondays Wednesdays and Fridays between 5pm -9pm and consist of informal education workshops.- This will be in the two downstairs large rooms.
- 3)Space for 1:1 work with young people and those who are NEET ( Not in education training or employment) This is a drop in held Mondays-Thursdays in the Afternoon- This will be in one of the smaller rooms upstairs or downstairs for those with accessibility issues.
- 4)Tech and Chat afternoon- A 'drop in' coffee afternoon for over 60's to just chat and also if anyone needs any help with 'tech' such as mobiles, laptops & tablets;- This is on Wednesday afternoons 2pm-4pm- This will be in the two downstairs large rooms.
- 5)Support groups such as the autism support group for Parents are held monthly during the days and these are for 1-2 hours at a time and are 'drop in' events for around 6-10 people

We will continue to deliver our 2 larger youth sessions @ Methodist Church hall Seascale due to space and numbers attending.

We have contacted highways via email regarding parking. We don't envisage parking being a problem as young people access our current facility on foot. If parking is needed there is 6 places at the vicarage and plenty of space on street opposite the cricket pitch as well as the sports hall.

Has the work or change of use already started?  
☐ Yes ☒ No

## 6. Existing Use

Please describe the current use of the site

Residential property owned by the Church of England, which was the vicarage and is now unoccupied

Is the site currently vacant?  
☒ Yes ☐ No

If Yes, please describe the last use of the site

## 6. Existing Use

Vicarage- Residential property

When did this use end  
(if known)?  
DD/MM/YYYY

**Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.**

Land which is known to be contaminated ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination ☐ Yes ☒ No

## 7. Materials

Does the proposed development require any materials to be used externally? ☐ Yes ☒ No

## 8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Are there any new public roads to be provided within the site? ☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☒ No

## 9. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? ☒ Yes ☐ No

Please provide information on the existing and proposed number of on-site parking spaces

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	6	6	0
Disability spaces	1	1	0

## 10. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

**If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.**

## 11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's Flood map for planning. You should also refer to national standing advice and your local planning authority requirements for information as necessary.) ☐ Yes ☒ No

**If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.**

## 11. Assessment of Flood Risk

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☐ Soakaway

☒ Main sewer

☐ Pond/lake

## 12. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

b) Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

c) Features of geological conservation importance:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

## 13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains Sewer  
☐ Septic Tank  
☐ Package Treatment plant  
☐ Cess Pit  
☐ Other  
☐ Unknown

Are you proposing to connect to the existing drainage system?

☐ Yes ☒ No ☐ Unknown

## 14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐ Yes ☒ No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste? Yes No

16. Residential/Dwelling Units

Please note: This question has been updated to include the latest information requirements specified by government. Applications created before 23 May 2020 will not have been updated, please read the 'Help' to see details of how to workaround this issue.

Does your proposal include the gain, loss or change of use of residential units? Yes No

Please select the proposed housing categories that are relevant to your proposal.

- ☒ Market Housing
- ☐ Social, Affordable or Intermediate Rent
- ☐ Affordable Home Ownership
- ☐ Starter Homes
- ☐ Self-build and Custom Build

Add 'Market Housing - Proposed' residential units

Market Housing - Proposed						
	Number of bedrooms					
	1	2	3	4+	Unknown	Total
Houses	0	0	0	1	0	1
Total	0	0	0	1	0	1

Please select the existing housing categories that are relevant to your proposal.

- ☒ Market Housing
- ☐ Social, Affordable or Intermediate Rent
- ☐ Affordable Home Ownership
- ☐ Starter Homes
- ☐ Self-build and Custom Build

Add 'Market Housing - Existing' residential units

Market Housing - Existing						
	Number of bedrooms					
	1	2	3	4+	Unknown	Total
Houses	0	0	0	1	0	1
Total	0	0	0	1	0	1

Total proposed residential units	1
Total existing residential units	1
Total net gain or loss of residential units	0

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? Yes No  
Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

## 18. Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees?

☐ Yes ☒ No

## 19. Hours of Opening

Are Hours of Opening relevant to this proposal?

☒ Yes ☐ No

Please add details of the of the Use Classes and hours of opening for each non-residential use proposed.

Following changes to Use Classes on 1 September 2020: The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. Multiple 'Other' options can be added to cover each individual use. View further information on Use Classes.

If you do not know the hours of opening, select the Use Class and tick 'Unknown' in the popup box.

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Unknown
Other Weekends & BH- Only occasional opening	Start Time: 09:00 End Time: 21:00	Start Time: End Time:	Start Time: End Time:	

## 20. Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

☐ Yes ☒ No

Is the proposal for a waste management development?

☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

## 21. Hazardous Substances

Does the proposal involve the use or storage of any hazardous substances?

☐ Yes ☒ No

## 22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent  
☒ The applicant  
☐ Other person

## 23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

### 23. Pre-application Advice

Details of the pre-application advice received

As I am sure you will be aware the site is currently registered as a residential dwelling, therefore planning permission will be required to utilise the site for the youth project. Whilst the Local Planning Authority would want to help to retain this community facility within Seascale we would have concerns with the loss of a dwelling within the settlement. I would advise that a way to progress this matter would be to apply for a temporary permission, however this would have to link to the creation of a more permanent solution as part of the justification for the proposal (i.e. a new build as detailed within your pre application enquiry form).  
Based on a review of the site I would advise that I would also have concerns about the level of off street parking which can be accommodated within the site to serve the community facility. The site currently has a small driveway which I don't believe would provide the required parking for the proposed use. I would therefore advise that you contact Cumbria Highways to discuss this matter before progressing an application of this nature.

### 24. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☒ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

If yes, please provide details of their name, role, and how they are related:

Christopher Paul Turner is an elected member and also a trustee of the Shackles Off Youth & Community Project charity

### 25. Ownership Certificates and Agricultural Land Declaration

#### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates.

\*owner\* is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* agricultural tenant\* has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
Carlisle Diocesan Board of Finance Limited	Diocese Of Carlisle, Church House, 19-24 Friargate, Penrith, CA11 7XR	18/11/2021

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

22/12/2021

## 25. Ownership Certificates and Agricultural Land Declaration

- ☒ The applicant  
☐ The agent

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="Amanda"/>
Surname	<input type="text" value="Taylor"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="22/12/2021"/>

☒ Declaration made

## 26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	<input type="text" value="22/12/2021"/>
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