

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

**Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

**Local Planning Authority details:**



*Proud of our past. Energised for our future.*

Copeland Borough Council  
The Copeland Centre,  
Catherine Street, Whitehaven,  
Cumbria CA28 7SJ

tel: 0845 054 8600  
fax: 01946 59 83 03  
email: [info@copeland.gov.uk](mailto:info@copeland.gov.uk)  
web: [www.copeland.gov.uk](http://www.copeland.gov.uk)

**Publication of applications on planning authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="Mr"/> First name: <input type="text" value="Alan"/>	Title: <input type="text" value="Mr"/> First name: <input type="text" value="Sam"/>
Last name: <input type="text" value="Clements"/>	Last name: <input type="text" value="Pagett"/>
Company (optional): <input type="text" value="Copeland Borough Council"/>	Company (optional): <input type="text"/>
Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>
House name: <input type="text"/>	House name: <input type="text" value="Wisenholme"/>
Address 1: <input type="text" value="Whitehaven Commercial Park"/>	Address 1: <input type="text" value="Crossgates"/>
Address 2: <input type="text" value="Moresby Parks"/>	Address 2: <input type="text" value="Lamplugh"/>
Address 3: <input type="text"/>	Address 3: <input type="text"/>
Town: <input type="text" value="Whitehaven"/>	Town: <input type="text" value="WORKINGTON"/>
County: <input type="text" value="Cumbria"/>	County: <input type="text" value="Cumbria"/>
Country: <input type="text" value="England"/>	Country: <input type="text" value="England"/>
Postcode: <input type="text" value="CA28 8YD"/>	Postcode: <input type="text" value="CA14 4TU"/>



## 7. Identification Of Tree(s) And Description Of Works continued ...

tree is too close to boundary wall which will eventually be knocked over, Neighbour has complained. Replace with two specimen trees in the Parkland area. Trees Location shown Plan 1.  
Both removals assist with the get Cumbria Buzzing project. Enabling the successful establishment of the new pollinator planting and remove potential future liability issues. New Planting shown on Plan 2.

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No

If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Plan 1: Trees For Removal

Plan 2: Proposed Shrub Bed Planting

## 9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☒ Yes ☐ No

With respect to the authority, I am:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

Alan Clements : Parks Contracts Manager