

Application for Planning Permission.
Town and Country Planning Act 1990

Please complete using block capitals and black ink.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

3. Description of the Proposal

Please describe the proposed development, including any change of use:

FULL REFURBISHMENT OF VACANT INDUSTRIAL BUILDING TO OFFICES,
INCLUDING NEW WINDOWS AND DOORS ALONG WITH ANCILLARY EXTERNAL
WORKS TO SERVICE THE BUILDING.

Has the building work or change of use already started?

☐ Yes

☒ No

If Yes, please state the date when building work, or
use were started (DD/MM/YYYY):

(date must be pre-application submission)

Has the building work, or change of use been completed?

☐ Yes

☐ No

If Yes, please state the date when the building, work or
change of use was completed (DD/MM/YYYY):

(date must be pre-application submission)

Reference no. of permission in principle being relied on
(technical details consent applications only)

For applications made on or after 1 August 2021, is the proposal for public service infrastructure
development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?

☐ Yes

☐ No

4. Site Address Details

Please provide the full postal address of the application site.

Units		House Number:		House Suffix:	
House name:	THE FLATWORKS, MILL BUILDING 1				
Address 1:	CLEATUR MILLS				
Address 2:	OLD KANGOL ROAD				
Address 3:					
Town:	CLEATUR				
County					
Postcode (optional)	CA23 3DV				

Description of location or grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

MILL BUILDING FROM THE 19TH CENTURY
BASED SOUTH OF THE VILLAGE OF
CLEATUR MOOR IN WEST CUMBRIA

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

CHRIS HARRISON

Reference:

E-MAIL + MEETING

Date (DD/MM/YYYY):
(must be pre-application submission)

19/11/12/5-2012

Details of pre-application advice received?

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Are there any new public roads to be provided within the site? ☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No

Do the proposals require any diversions /extinguishments and/ or creation of rights of way? ☐ Yes ☒ No

If you answered Yes to any of the above questions, please show details on your plan(s)/drawing(s) and state the reference of the plan(s)/ drawing(s)

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ☒ Yes ☐ No

If Yes, please provide details:

2413 - PL - 303 Proposed Gravel Plan
2413 - PL - 201 Proposed Site Plan

Have arrangements been made for the separate storage and collection of recyclable waste? ☒ Yes ☐ No

If Yes, please provide details:

Yes, in bin store area. See above drawings.

8. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

With respect to the Authority, I am: (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you and/or agent?

☐ Yes

☒ No

If Yes, please provide details of the name, role, and how you are related to them:

N/A

9. Biodiversity Net Gain

Do you believe that, if the development is granted planning permission, the Biodiversity Gain Condition (as set out in [Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990](#)) would apply?

☒ Yes ☐ No

If No, please provide reasons, with reference to which exemptions or transitional arrangements you believe apply:

If Yes, please provide information requested in 1-6 below:

1. Please provide the date the pre-development biodiversity value of onsite habitat(s) have been calculated: (this should be one of the following dates: i) the date of this application; or ii) an earlier proposed date).

09.02.25

2. Please provide the pre-development biodiversity value of onsite habitats on this date:

Refer to report
*

If a date earlier than the date of the submission of the planning application has been specified in 1, please provide reasons why this date has been used:

Date of report/field visit.

3. Has there been any loss (or degradation) of any onsite habitat(s), resulting from activities carried out before the date specified in 1. either:

☐ Yes

- on or after 30 January 2020 which were not in accordance with a planning permission; or
- on or after 25 August 2023 which were in accordance with a planning permission?

☒ No

If yes, please provide details including: the date immediately before this activity was carried out; the onsite biodiversity value on this date; and any supporting evidence (or reference to relevant document containing these details).

4. Please state the publication date of the biodiversity metric tool(s) used to calculate the onsite biodiversity value(s) in 2. (and if applicable 3.).

Refer to report.*

5. Does the application site have irreplaceable habitat(s) (corresponding to the descriptions in The Biodiversity Gain Requirements (Irreplaceable Habitat) Regulations 2024) which exist on land to which this application relates on the date specified in 1.

☐ Yes

☒ No

If yes, please provide a description of these and any further details (for example reference to relevant document):

6. Please confirm your application is accompanied by the following:

☒ Yes

- The completed biodiversity metric tool(s) showing the calculation of the pre-development biodiversity value shown in 2. (and if applicable 3.) on the date specified in 1. (and if applicable 3.)
- Plan(s), showing onsite habitat(s) existing on the date specified in 1.; and
- If applicable, plan(s) showing onsite irreplaceable habitat(s) existing on the date specified in 1.

Please provide details (for example reference to relevant document):

Refer to report: "* Biodiversity Net gain [Design Stage] Report"

Note: Plans must be drawn to an identified scale, and showing the direction of North.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	RED SANDSTONE	NO CHANGE REPAIRS TO WALLS	<input type="checkbox"/>	<input type="checkbox"/>
Roof	SINGLE PLY ROOF	NO CHANGE	<input type="checkbox"/>	<input type="checkbox"/>
Windows	NO WINDOWS	NEW POWDERCOATED ALUMINIUM WINDOWS COLOUR: BLACK	<input type="checkbox"/>	<input type="checkbox"/>
Doors	NO DOORS	NEW POWDERCOATED ALUMINIUM DOORS COLOUR: BLACK	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)	METAL FENCE ALONG RIVER BANK + STONE WALL	NO CHANGE REPAIRS AS NECESSARY	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing	TARMAC	NEW TARMAC	<input type="checkbox"/>	<input type="checkbox"/>
Lighting	T LIGHT COLUMN IN EXISTING CAR PARK AREA	NEW LIGHTING TO EXISTING BUILDING (WALL LIGHTS AND UPLIGHTERS)	<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

- 2413-PL-503 PROPOSED ELEVATIONS
- 2413-PL-800 PROPOSED WINDOWS AND DOORS
- 2413-PL-202 PROPOSED SITE PLAN 1-500

11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars	INFORMAL PARKING	70	
Light goods vehicles/ public carrier vehicles	NONE	0	
Motorcycles	NONE	0	
Disability spaces	NONE	4	
Cycle spaces	NONE	4 BIKE HOOPS + 10 INTERNAL BIKE LOCKERS	
Other (e.g. Bus)	NONE	N/A	
Other (e.g. Bus)	NONE	N/A	

12. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains sewer ☐ Cess pit
☐ Septic tank ☐ Other
☐ Package treatment plant

Are you proposing to connect to the existing drainage system? ☒ Yes ☐ No

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

ALL FOUL DRAINAGE IS TO BE CONNECTED TO AND DISCHARGED VIA EXISTING RETAINED AND PROTECTED OUTLET CONNECTIONS.

13. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☒ Yes ☐ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☒ Yes ☐ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

- ☐ Sustainable drainage system ☐ Existing watercourse
☒ Soakaway (as existing) ☐ Pond/lake
☐ Main sewer

14. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats, or other biodiversity features

- ☒ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☐ No

c) Features of geological conservation importance

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

Please see Section 9 for Biodiversity Net Gain

15. Existing Use

Please describe the current use of the site:

MILL BUILDING (VACANT)

Is the site currently vacant? ☒ Yes ☐ No

If Yes, please describe the last use of the site:

MANUFACTURING FACILITY AND ANCILLARY OFFICE & STORAGE

When did this use end (if known)? DD/MM/YYYY

1995

(date where known may be approximate)

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

16. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'

17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?

☐ Yes ☒ No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste

N/A

18. Residential Units (Including Conversion)

Does your proposal Include the gain, loss or change of use of residential units?
If Yes, please complete details of the changes in the tables below:

☐ Yes

☒ No

Proposed Housing								Existing Housing									
Market Housing	Not known	Number of Bedrooms					Total Homes	Market Housing	Not known	Number of Bedrooms					Total Homes		
		1	2	3	4+	Unknown				1	2	3	4+	Unknown			
Houses	<input type="checkbox"/>						a	Houses	<input type="checkbox"/>						a		
Flats/maisonettes	<input type="checkbox"/>						b	Flats/maisonettes	<input type="checkbox"/>						b		
Sheltered housing	<input type="checkbox"/>						d	Sheltered housing	<input type="checkbox"/>						d		
Bedsit/studio	<input type="checkbox"/>						e	Bedsit/studio	<input type="checkbox"/>						e		
Cluster flats	<input type="checkbox"/>						f	Cluster flats	<input type="checkbox"/>						f		
Other	<input type="checkbox"/>						g	Other	<input type="checkbox"/>						g		
Totals (a + b + c + d + e + f) =								A	Totals (a + b + c + d + e + f) =								A
Social, Affordable or Intermediate Rent								Social, Affordable or Intermediate Rent									
	Not known	Number of Bedrooms					Total Homes		Not known	Number of Bedrooms					Total Homes		
		1	2	3	4+	Unknown				1	2	3	4+	Unknown			
Houses	<input type="checkbox"/>						a	Houses	<input type="checkbox"/>						a		
Flats/maisonettes	<input type="checkbox"/>						b	Flats/maisonettes	<input type="checkbox"/>						b		
Sheltered housing	<input type="checkbox"/>						d	Sheltered housing	<input type="checkbox"/>						d		
Bedsit/studio	<input type="checkbox"/>						e	Bedsit/studio	<input type="checkbox"/>						e		
Cluster flats	<input type="checkbox"/>						f	Cluster flats	<input type="checkbox"/>						f		
Other	<input type="checkbox"/>						g	Other	<input type="checkbox"/>						g		
Totals (a + b + c + d + e + f) =								A	Totals (a + b + c + d + e + f) =								A
Affordable Home Ownership								Affordable Home Ownership									
	Not known	Number of Bedrooms					Total Homes		Not known	Number of Bedrooms					Total Homes		
		1	2	3	4+	Unknown				1	2	3	4+	Unknown			
Houses	<input type="checkbox"/>						a	Houses	<input type="checkbox"/>						a		
Flats/maisonettes	<input type="checkbox"/>						b	Flats/maisonettes	<input type="checkbox"/>						b		
Sheltered housing	<input type="checkbox"/>						d	Sheltered housing	<input type="checkbox"/>						d		
Bedsit/studio	<input type="checkbox"/>						e	Bedsit/studio	<input type="checkbox"/>						e		
Cluster flats	<input type="checkbox"/>						f	Cluster flats	<input type="checkbox"/>						f		
Other	<input type="checkbox"/>						g	Other	<input type="checkbox"/>						g		
Totals (a + b + c + d + e + f) =								A	Totals (a + b + c + d + e + f) =								A
Starter Homes								Starter Homes									
	Not known	Number of Bedrooms					Total Homes		Not known	Number of Bedrooms					Total Homes		
		1	2	3	4+	Unknown				1	2	3	4+	Unknown			
Houses	<input type="checkbox"/>						a	Houses	<input type="checkbox"/>						a		
Flats/maisonettes	<input type="checkbox"/>						b	Flats/maisonettes	<input type="checkbox"/>						b		
Bedsit/studio	<input type="checkbox"/>						e	Bedsit/studio	<input type="checkbox"/>						e		
Other	<input type="checkbox"/>						g	Other	<input type="checkbox"/>						g		
Totals (a + b + c + d) =								A	Totals (a + b + c + d) =								A
Self-build and Custom Build								Self-build and Custom Build									
	Not known	Number of Bedrooms					Total Homes		Not known	Number of Bedrooms					Total Homes		
		1	2	3	4+	Unknown				1	2	3	4+	Unknown			
Houses	<input type="checkbox"/>						a	Houses	<input type="checkbox"/>						a		
Flats/maisonettes	<input type="checkbox"/>						b	Flats/maisonettes	<input type="checkbox"/>						b		
Bedsit/studio	<input type="checkbox"/>						e	Bedsit/studio	<input type="checkbox"/>						e		
Other	<input type="checkbox"/>						g	Other	<input type="checkbox"/>						g		
Totals (a + b + c + d) =								A	Totals (a + b + c + d) =								A
Total proposed residential units (A + B + C + D + E) =									Total existing residential units (F + G + H + I + J) =								

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):

19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain, or change of use of non-residential floorspace?

☒ Yes

☐ No

If you have answered 'Yes' to the question above please add details in the following table:

Use class/type of use	Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by <u>change of use</u> or demolition (square metres)	Total gross internal floorspace proposed (Including <u>change of use</u>) (square metres)	Net additional gross internal floorspace following development (square metres)
B2 – General Industrial (other than falling within Class E)	<input type="checkbox"/>	1361	1361	1361	—
B8 – Storage and Distribution	<input checked="" type="checkbox"/>				
C1 – Hotels	<input checked="" type="checkbox"/>				
C2 – Residential Institutions	<input checked="" type="checkbox"/>				
C2A – Secure Residential Institutions	<input checked="" type="checkbox"/>				
E – Commercial, Business and Service:	(a) retail (other than hot food)	Shops	<input checked="" type="checkbox"/>		
		Net tradeable area:	<input checked="" type="checkbox"/>		
	(b) sale of food and drink (mostly consumed on the premises)		<input checked="" type="checkbox"/>		
	(c) (i) Financial services		<input checked="" type="checkbox"/>		
	(c) (ii) Professional services (other than health or medical)		<input checked="" type="checkbox"/>		
	(c) (iii) any other service		<input checked="" type="checkbox"/>		
	(d) Indoor sports, recreation or fitness		<input checked="" type="checkbox"/>		
	(e) medical or health services		<input checked="" type="checkbox"/>		
	(f) creche, day nursery		<input checked="" type="checkbox"/>		
	(g) (i) office (to carry out operational or administrative functions)		<input type="checkbox"/>	1361	
	(g) (ii) research and development of products or processes		<input checked="" type="checkbox"/>		
	(g) (iii) any industrial process (can be carried out within a residential area)		<input checked="" type="checkbox"/>		
F.1 – Learning and non-residential institutions:	(a) Education		<input checked="" type="checkbox"/>		
	(b) display works of art		<input checked="" type="checkbox"/>		
	(c) museum		<input checked="" type="checkbox"/>		
	(d) public library		<input checked="" type="checkbox"/>		
	(e) public hall or exhibition hall		<input checked="" type="checkbox"/>		
	(f) public worship or religious instruction		<input checked="" type="checkbox"/>		
	(g) law court		<input checked="" type="checkbox"/>		
F.2 – Local Community	(a) Shop selling essential goods (premises not over 280 metres squared and no other such facility in 1000m radius)		<input checked="" type="checkbox"/>		
	(b) hall or meeting place for local community (principal use)		<input checked="" type="checkbox"/>		
	(c) outdoor sport or recreation		<input checked="" type="checkbox"/>		
	(d) indoor or outdoor swimming pool or skating rink		<input checked="" type="checkbox"/>		
Other – Please Specify					
		<input checked="" type="checkbox"/>			
Total					

19. All Types of Development: Non-residential Floorspace (Continued)

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms.

Use Class/ Type of Use	Not Applicable	Existing Rooms to be lost by change of use or demolition	Total rooms proposed (including change of use)	Net additional rooms
C1 - Hotels	<input checked="" type="checkbox"/>			
C2 - Residential Institutions	<input checked="" type="checkbox"/>			
C2A - Secure Residential Institutions	<input checked="" type="checkbox"/>			
Other – Please specify:	<input checked="" type="checkbox"/>			

20. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Existing employees	48		
Proposed employees	48		

21. Hours of Operation

Please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not Known
OFFICE	7AM TO 6PM			

22. Site Area

Please state the site area in hectares (ha): APPROX 3 HA

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation, or air conditioning. Please include the type of machinery which may be installed on site:

NA

Is the proposal a waste management development? ☐ Yes, ☒ No

If the answer is Yes, please complete the following table:

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill	<input checked="" type="checkbox"/>		
Non-hazardous landfill	<input checked="" type="checkbox"/>		
Hazardous landfill	<input checked="" type="checkbox"/>		
Energy from waste incineration	<input checked="" type="checkbox"/>		
Other incineration	<input checked="" type="checkbox"/>		
Landfill gas generation plant	<input checked="" type="checkbox"/>		
Pyrolysis/gasification	<input checked="" type="checkbox"/>		
Metal recycling site	<input checked="" type="checkbox"/>		
Transfer stations	<input checked="" type="checkbox"/>		
Material recovery/recycling facilities (MRFs)	<input checked="" type="checkbox"/>		
Household civic amenity sites	<input checked="" type="checkbox"/>		
Open windrow composting	<input checked="" type="checkbox"/>		
In-vessel composting	<input checked="" type="checkbox"/>		
Anaerobic digestion	<input checked="" type="checkbox"/>		
Any combined mechanical, biological and/or thermal treatment (MBT)	<input checked="" type="checkbox"/>		
Sewage treatment works	<input checked="" type="checkbox"/>		
Other treatment	<input checked="" type="checkbox"/>		
Recycling facilities construction, demolition and excavation waste	<input checked="" type="checkbox"/>		
Storage of waste	<input checked="" type="checkbox"/>		
Other waste management	<input checked="" type="checkbox"/>		
Other developments	<input checked="" type="checkbox"/>		

Please provide the maximum annual operational throughput of the following waste streams:

Municipal	
Construction, demolition and excavation	
Commercial and industrial	
Hazardous	

If this is a landfill application, you will need to provide further information before your application can be determined. Your wasteplanning authority should make clear what information it requires on its website.

24. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below?

☐ Yes ☐ No ☒ Not Applicable

If Yes, please provide the amount of each substance that is involved (tonnes):

Acrylonitrile	<input type="text"/>	Ethylene oxide	<input type="text"/>	Phosgene	<input type="text"/>
Ammonia	<input type="text"/>	Hydrogen cyanide	<input type="text"/>	Sulphur dioxide	<input type="text"/>
Bromine	<input type="text"/>	Liquid oxygen	<input type="text"/>	Flour	<input type="text"/>
Chlorine	<input type="text"/>	Liquid petroleum gas	<input type="text"/>	Refined white sugar	<input type="text"/>
Other:	<input type="text"/>	Other:	<input type="text"/>		
Amount:	<input type="text"/>	Amount:	<input type="text"/>		

25. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form
CERTIFICATE OF OWNERSHIP - CERTIFICATE A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Date (DD/MM/YYYY):

14/03/2025

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

25. Ownership Certificates and Agricultural Land Declaration (continued)**CERTIFICATE OF OWNERSHIP - CERTIFICATE C**

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper
(circulating in the area where the land is situated):On the following date (which must not be earlier
than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper
(circulating in the area where the land is situated):On the following date (which must not be earlier
than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

26. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:



The correct fee:



The original and 3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:



The original and 3 copies of a design and access statement, if required (see help text and guidance notes for details):



The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 12 Certificate (Agricultural Holdings):



27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant

Or signed – Agent:

Date

14/03/2021

(date cannot be pre-application)

28. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

29. Agent Contact Details

Telephone numbers

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

30. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?



Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)



Agent

☐ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Telephone number:

Email address: