



**ROAD CLOSURE ORDER TO BE MADE UNDER THE TOWN POLICE CLAUSES ACT 1847**

**NOTES**

Important – Please read these notes before completing the attached application form.

1. Please use this form if you wish to apply for a road closure as part of a Street Party, Carnival, Procession, Parade, etc.
2. Preferably, a minimum of 6 weeks' notice is required for a Road Closure Order. This is in order to allow for consultation with other statutory authorities.
3. Together with the application form, please enclose a map indicating the road(s) to be closed.
4. During the road closure, clear access must be kept for emergency vehicles.
5. If the Police or Highway Authority object to the proposal, and a compromise cannot be reached, the Council will not proceed with the Order.
6. The Council require a payment of £133.00 to be made before the Order will be sealed. This payment can be made after the Council undertakes the consultation and knows if the Order will be granted.

Do you have or have you considered the following:-

- i) A Risk Assessment
- ii) Public Liability Insurance
- iii) First Aid arrangements
- iv) Sufficient Marshals for the event
- v) A Licence for a Charitable Collection



**APPLICATION FOR ROAD CLOSURE ORDER  
TO BE MADE UNDER THE TOWN POLICE CLAUSES ACT 1847**

Name of Applicant/Organisation.....

Address of Applicant/Organisation.....

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Telephone No..... Mobile No.....

Email Address.....

Name of the Event.....

Date of the Event.....

Reason(s) for the Closure.....

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Road(s) to be Closed (please attach map) .....

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Times of Closure.....

Confirmation that adequate insurance will be in place to cover risks arising from the Event: Yes/No

Insurance certificate attached: Yes/No

**DECLARATION: I/we confirm that I/we have read and understood the notes attached to this application form and that the information provided above is true.**

Signed..... Date.....

Please return this form to:

Michaela Peet, Legal Services, Cumberland Council, The Market Hall, The Market Place, Whitehaven, CA28 7GJ or by email: [michaela.peet@cumberland.gov.uk](mailto:michaela.peet@cumberland.gov.uk).