

Millom Town Deal Board
12 September 2024, 14:00 – 16:00

Draft Minutes



Actions	Owner/Date
Circulate the Declarations of Interest documents re PS and JS to Board members.	LF / ASAP
Liaise with Luke Leathers and Stuart Ainsley re meeting with the Millom leisure community.	WD / ASAP
Liaise with DK regarding onboarding Adam Connolley to the Board.	DS / ASAP
Seek advice on whether a representative from BAE can join the Board.	DK / ASAP
Alter the Programme Performance report template so that the RAG status is also in the commentary section.	DK / October 2024
Investigate whether the discrepancy on the report of £8.1m match funding is £8.1m or the publicly declared match funding of £8.7m.	RD / ASAP
Raise with MHCLG the concern that the spend profile may need to be extended beyond 2026.	DK / ASAP
Ensure the risk to spend is reflected more accurately in the next report.	DK / WD / RD / ASAP
Examine the opportunities to ensure Governance is supportive of Town Deal timelines and pressures.	VK / ASAP
Write to Andrew Seekings about the Board's frustrations regarding the governance process and put forward a proposal.	DS / ASAP

Decisions	Owner/Date
Invite Adam Connolley, Governor of HMP Haverigg, to join the Board.	All / 12.09.2024

Agenda Item No	Agenda Item
1.	<p>Welcome and introductions / apologies / declarations of interest</p> <p><u>Present</u> David Savage (DS), Michelle Scrogham (MS), Ebony Rollinson (ER), Marion Giles (MG), Matt Savidge (MS), Paul Skelton (PS), Simon Bremmer (SB), Cllr Simone Faulkner (SF), Cllr Bob Kelly (BK), Jane Scattergood (JS), David Glover (DG), Robert Docherty (RD), Victoria Kelsall (VK), Wendy Devlin (WD), Debbie Kavanagh (DK), Liz Fitzsimons (LF)</p> <p><u>Apologies</u> Michael Barry, Nick Lancaster</p> <p>DS welcomed everyone to the meeting. DG is now attending instead of Sarah Taylor-Howe for Cumbria Health. Jane Scattergood is representing the NHS and Michelle Scrogham is the new</p>

	<p>MP for Barrow & Furness. DS asked that his thanks to Sarah Taylor-Howe for her support be recorded in the minutes.</p> <p>LF will circulate the Declaration of Interest documents re Paul Skelton and Jane Scattergood to Board members.</p>
2.	<p>Review of Minutes/Actions from last formal board meeting</p> <p>The previous Board meeting minutes, dated 16 May 2024, were ratified by the Board.</p> <p>Actions</p> <p>08. Completed – A meeting took place between the Board and Thomas Armstrong.</p> <p>09. Completed – The awaited Access to All bid has been scrapped. This means it will now be difficult to do the station upgrade. The project team are working through the design but may need to transfer the funds via a Project Adjustment Request (PAR) to other projects. Once there is a full project plan in place some comms will go out.</p> <p>10. Ongoing – WSP are working through the design and pre-tender estimates but WD doesn't know if there are surplus funds yet.</p> <p>12. Completed – A comms sub-group has been set up.</p> <p>13. Completed – The Comms and Engagement sub-group will now seek name suggestions for the Arts & Enterprise Centre.</p> <p>14. Completed. The answers to the Q&As have been updated.</p> <p>WD to liaise with Luke Leathers and Stuart Ainsley re meeting with the Millom leisure community.</p>
3.	<p>Town Deal Board Membership</p> <p>4.1 Councillor representation update following Council's AGM - Cllr Pratt has joined the informal board. Councillor representation for the formal board will be known by the next meeting. It is expected to remain as BK unless an executive member is also required.</p> <p>4.2 MP vacancy following general election - MS has joined the Board and DS has provided an update on the Town Deal to MS.</p> <p>4.3 Board Membership review - DS suggested inviting:</p> <ul style="list-style-type: none"> - Adam Connolly – Governor of HMP Haverigg, to join the Board. The Board discussed the benefits of the nomination and approved it. DS will liaise with DK regarding this. - A representative from BAE, which sits within Westmorland & Furness. DK will seek advice on this. <p>As the LEP has now been replaced by Enterprising Cumbria, Isobel Brown – Enterprising Cumbria Programme Director, has been invited to attend instead of Jo Lappin. The Chair asked that his thanks to Jo Lappin for her contributions to the Board be noted. The Chair will also write to Jo Lappin and express the Board's thanks for her support to the Town Deal.</p>
4.	<p>Q1 Programme Performance report</p> <p>DK presented the Quarter 1 Programme Performance report on the screen.</p> <ul style="list-style-type: none"> • It was asked that the RAG status (p 3) also be recorded in the commentary section (pp 4-6). DK will alter this from the next report onwards. • DS questioned the match funding figure on page 2. He understands it is £8.7m, not the £8.1m that is recorded on the report. RD will investigate this. • Concern was raised that the current spending profile takes the programme beyond March 2026. The Board were advised that a PAR would be needed to formally extend the profile past this date but there is no guarantee it would be approved. The Board were advised that match funding can be spent past March 2026. DK will raise the risk as a concern with MHCLG. • Concern was raised that there is not enough money to fulfil all projects and there is a danger that the money could be taken back if not spent before March 2026. It was felt that the risk is

	<p>not reflected highly enough in the report. DK will work with WD and RD to ensure this is reflected more accurately in the next report.</p> <ul style="list-style-type: none"> Assurance was sought that the leisure project be fully funded before the project commences to reduce the risk of ending up with a half-finished project. WD informed that the high-level estimate shows a budget gap of £1.6m but some extra funding may be able to be brought over from the Ironline project or the Connecting Millom & Haverigg project. Final costs are expected in November.
5.	<p>Programme Progress Report – Presentation</p> <p>WD presented a slide deck.</p> <ul style="list-style-type: none"> It was confirmed that Activating Community Health is a priority project. FMG are part of a wider leisure review. Project managers are working closely over the Market Square and the building development; although they are separate projects there will be synergy to reduce inconvenience. It was raised that progress needs to be seen on projects, that it's going to take a long time to get them to completion and there is negativity about them within the community. The governance is delaying progress, and it was asked if this could be reviewed. VK will see what can be done to speed things up. DS will write to Andrew Seekings about the Board's frustrations and make a positive proposal to take this forward. DS has contacted the operator re the bus turning point.??? Not sure about this – maybe it should say: Cumberland are in contact with the bus operator to ensure the issue of the bus stop is resolved including the turning points. This is being dealt with by Graeme Inns.
6.	<p>Communication and Engagement Subgroup – Highlights and Forward Plan</p> <p>DS fed back that:</p> <ul style="list-style-type: none"> The first sub-group meeting was held on 20 August. Pop-up programmes (2 per month) have been set up for September and October starting at The Hub; other locations are being identified. Attended the Millom & Broughton Show – there was a wide range of engagement, especially in extending beyond the Millom footprint. A presentation is scheduled to update the Partnership of Millom Schools (PoMS). Key challenges remain following the recent community reactions to the Iron Line updates – changing the narrative will be a key focus.
7.	<p>Business Assets Subgroup – Report to Board</p> <p>DS fed back that:</p> <ul style="list-style-type: none"> The first sub-group meeting was held on 4 September. Katie Read (Tourism), Sarah Mitchell (Economic Development), Luke Leathers (Leisure Services) and Sarah Irving (Communications & Engagement) were in attendance. Consideration is being given to promote the Town Deal in a wider strategic landscape such as building links with other Town Deals and other key investments such as Cumberland 200 and Eden Development. Wider assurance would be needed regarding the Town Deal deliverables. It was agreed to build on this first meeting.
8.	<p>AOB</p> <p>None</p> <p>Meeting ended 15:40</p>