



## Millom Town Deal Board

Minutes of Board Meeting held on Wednesday 7<sup>th</sup> December 2022 at 1:00pm

### 1. Meeting Protocol

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the 'hand up' function to indicate a wish to speak.

### 2. Attendances and Apologies

- Robert Morris-Eyton (Chair) – Becksid Construction Ltd
- Felicity Wilson (Deputy Chair) – Copeland Borough Council
- Leanne Bolger – Deputising for Trudy Harrison MP
- Marion Giles – Millom Recreation Centre
- Cllr Doug Wilson – Cumbria County Council

#### **Also Present**

- Steven Brown – Copeland Borough Council
- Chris Gill – JCG Ltd
- Elaine Herbert – DWP
- Sarah Mitchell – Copeland Borough Council
- Lizzy Shaw – Cumbria County Council
- Callum Ward - Cities & Local Growth Unit
- Liz Watson – Cumbria County Council
- Clive Willoughby – Copeland Borough Council
- Caroline Barber - 32West

#### **Apologies:**

Apologies for Absence were received from:

- Trudy Harrison MP
- Jo Lappin – Cumbria LEP
- Cllr Bob Kelly – Millom Town Council
- Nick Lancaster – Lancaster and Lancaster Ltd

- David Savage – South Copeland Partnership
- Gavin Towers – As If By Magic
- Joe Martin – BEC

### **3. Declarations of Interests**

There were no declarations made at this meeting.

### **4. Minutes of the Meeting held 1<sup>st</sup> July 2022**

Board members reviewed the minutes of the previous meeting held on 1<sup>st</sup> July 2022.

**RESOLVED:** – That the minutes of the meeting held on 1<sup>st</sup> July 2022 be agreed as a true and accurate record.

### **5. Any Other Business (1)**

The Chair introduced this item at this point of the meeting and asked that Board members consider reviewing membership as the project moves into the delivery phase.

It was suggested that Board meetings going forward be held quarterly, probably March, June, September and December, with any additional meeting if required.

It was stated that the make up of the Board must meet the Government guidelines.

Board members were asked to pass their thoughts on to Chris Gill, Sarah Mitchell or the Chair.

The remaining Items on the agenda were considered in private.

## **6. Millom Town Deal – Towns Fund Monitoring and Evaluation (M&E) Performance Report**

Liz Watson presented this item to the Board.

It was highlighted that the next M&E performance reporting to Government for the programme was due by 16 December 2022 and now also required sign-off by the Town Deal Board Chair.

**RESOLVED:** – unanimously that the Board:

- a) Delegate authority to the Millom Town Deal Board Chair to sign the M&E Performance Return due to be submitted to Government by 16 December 2022, and
- b) Note the supplementary guidance in relation to Town Deals, issued by DLUHC on 8 November 2022, which will be brought to the next Board meeting.

## **7. Millom Town Deal – Accountable Body Update**

Sarah Mitchell updated the Board with an overview of the Millom Town Deal programme and project.

**RESOLVED:** – unanimously that the Board note the update from the Accountable Body including progress against:

- a) Programme and Project update
- b) Programme Risks
- c) Communication and engagement
- d) Funding and Finance

## **8. Any Other Business (2)**

Marion Giles declared an interest at this point and expressed her concern regarding the future of Millom Recreation Centre, the design of the new Leisure Centre and whether both could run in parallel.

In reply it was stated by Sarah Mitchell that conversations between Millom Rec and CBC Property would continue and that Copeland was looking forward to receiving the Millom Recreation Centre's business plan.

Doug Wilson asked who would own the new Sports Centre and was advised it would be Cumberland Council.

Felicity Wilson requested that going forward, the Terms of Reference for the Millom Town Deal Board be revisited and updated as appropriate.

**The Meeting closed at 1:58 pm**