

Millom Town Deal Board

Minutes of Board Meeting held on Wednesday 1st December 2021 at 2:00pm

1. Meeting Protocol

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the 'hand up' function to indicate a wish to speak.

2. Attendances and Apologies

- Robert Morris-Eyton (Chair) – Becks Construction Ltd
- Cllr Felicity Wilson (Deputy Chair) – Copeland Borough Council
- Leanne Bolger – Deputising for Trudy Harrison MP
- Jennifer Jakubowski – Around the Combe
- Cllr Doug Wilson – Cumbria County Council
- Cllr Bob Kelly – Millom Town Council
- Pauline Preston – Morecambe Bay Health Trust
- David Savage – South Copeland Partnership
- Marion Giles – Millom Recreation Centre
- Isobel Parks – Pellymounters
- Matt Savidge – Millom School Head Teacher
- Joe Martin – BEC
- Jade Hughes – Millom Discovery Centre
- Nick Lancaster – Lancaster and Lancaster Ltd

Also Present

- Brittany Mason – BEIS
- Chris Gill – JCG Ltd
- Gillian Elliot – Cumbria County Council
- Allison Hatcher – Cumbria County Council
- Pat Graham – Copeland Borough Council
- Sarah Mitchell – Copeland Borough Council
- Clive Willoughby – Copeland Borough Council

Apologies:

Apologies for Absence were received from:

- Trudy Harrison MP
- Jo Lappin (Cumbria LEP)
- Gavin Towers (As If By Magic)

3. Minutes of the Meeting held 28th September 2021

Board members reviewed the minutes of the previous meeting held on 28th September 2021.

RESOLVED: – That the minutes of the meeting held on 28th September 2021 be agreed as a true and accurate record.

4. Register of Interests Review

Sarah Mitchell shared a document showing the current interests that the Board has registered:

Iron Line

Gavin Towers – Procurement Interest
Mark Hampton – Procurement Interest
Felicity Wilson – Project Interest

Reactivity Heritage

Nick Lancaster – Procurement Interest
Joe Martin – Procurement Interest
Felicity Wilson – Project Interest

Activating Health

Marion Giles – Procurement Interest
Bob Kelly – Project Interest
Jennifer Jakubowski – Project Interest
Pauline Preston – Project Interest
Matt Savidge – Project Interest
Doug Wilson – Project Interest

Connecting Millom and Haverigg

Felicity Wilson – Project Interest

Jade Hughes – Project Interest

The Chair noted that if there were any changes moving forward, Board Members could notify the Chair or Sarah Mitchell and they would update the Register of Interests.

5. Millom Town Deal - Local Assurance Framework

Sarah Mitchell gave a presentation detailing the Local Assurance Framework and recommended that all Board Members take the chance to review it.

RESOLVED: – That with a unanimous vote, the Board agreed to

a) Endorse the Millom Town Deal Local Assurance Framework prior to consideration at the Copeland Borough Council Executive Committee on 14th December 2021, and

b) Note that the Local Assurance Framework would be reviewed in line with Government requirements and local conditions prior to Business Case submission in June 2022.

6. Millom Town Deal Board – Terms of Reference

Sarah Mitchell presented to the Board updates made to the Terms of Reference for the Millom Town Deal Board. Sarah raised that Pauline Preston in reviewing the document had queried the wording on the health representative as the ICC is not a legal entity and therefore should just reference a public sector representative.

Councillor Doug Wilson referred to the 'Conflict of Interest' paragraph and felt it was inaccurate to suggest that the Town Deal Board did not have decision making responsibilities. It was proposed that the word 'final' be inserted in that sentence.

RESOLVED: – That, with a unanimous vote for, the Millom Town Deal Board Terms of Reference be agreed subject to the change of wording on the health

representative and the amendment of the first sentence in the Conflict of Interest paragraph to read:

“Although the Town Deal Board does not have final decision making responsibilities, it does have significant responsibility in that it is an advisory body to Copeland Borough Council as Lead Council.”

The Meeting closed at 2:35pm