

## **Millom Town Deal Board**

Minutes of Board Meeting held on Wednesday 7<sup>th</sup> June 2023 at 2.00pm

### **1. Welcome from the Chair / Meeting protocol**

The Chair welcomed both Robert Docherty (Head of Towns Funds – Cumberland Council) and Simone Faulkner (Millom Town Council) to their first Board Meeting.

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the ‘hand up’ function to indicate a wish to speak.

### **2. Attendances and Apologies**

#### **Present:**

#### Millom Town Deal Board members:

David Savage – Chair

Andrew Clarke, Deputy for Trudy Harrison

Jo Lappin, Cumbria LEP

CLlr Bob Kelly, Cumberland Council (subject to formal confirmation)

CLlr Simone Faulkner, Millom Town Council

Pauline Preston, Morecambe Bay Health Trust

Marion Giles, Millom Rec

Nick Lancaster, L&L Ltd

#### Co-optees and Advisers:

Elaine Herbert, DWP

#### Officers:

Robert Docherty, Head of Towns Fund, Cumberland Council

Sarah Mitchell, Economic Development, Cumberland Council

Samantha Aly, Programme Office, Cumberland Council

Caroline Barber, 32West

## **Apologies:**

Matt Savidge, Millom School  
Callum Ward, Cities & Local Growth Unit

### **3. Declarations of Interests**

There were no declarations of interest made at this meeting.

### **4. Minutes of the meeting held on 6<sup>th</sup> March 2023**

Board members confirmed the minutes of the previous meeting held on 6<sup>th</sup> March 2023 as a true record.

### **5. Millom Town Deal – Towns Fund M&E Performance Report**

Robert took the Board members through the programme update, including project progress against milestones and outputs; project funding and finance and project delivery, including risks.

There was some discussion on the risk register to ensure that both programme and projects risks, and interconnectivity between projects are addressed.

The Board looked for reassurance on delivery capacity in Cumberland, particularly to provide procurement support.

It was confirmed that the issues raised will be addressed as delivery moves forward over the coming weeks.

The Board noted the programme update and delegated authority to David as Chair to sign the M&E Performance Return on behalf of the Millom Town Deal Board to enable Cumberland Council as Accountable Body to submit the report to DLUHC by 9<sup>th</sup> June 2023.

### **6. Board membership and Millom Town Deal Terms of Reference**

The Board welcomed the changes, although requested that references to the inaugural chair and annual appointments be removed. On the basis that those changes are made and signed off by the Chair; the Board agreed the proposed updates to the Terms of Reference.

## **7. Any Other Business**

A drop in event to support a community conversation on the Town Deal projects is being set up for end June and further details will be passed on to Board members in due course.

The Chair also highlighted that he was actively working to address the outstanding vacancies on the Town Deal Board, and he would continue to keep membership updated on developments.

Finally, the Chair noted this was Sarah Mitchell's last formal attendance at the Millom Town Deal Board and he wanted to acknowledge her and Diane Ward's personal commitment and service since the start of the Town Deal process, which has enabled this process to move forward.

**The meeting closed at 3:02pm**