



## **Millom Town Deal Board**

Minutes of Board Meeting held on Monday 6<sup>th</sup> March 2023 at 2:00pm

### **1. Meeting Protocol**

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the 'hand up' function to indicate a wish to speak.

### **2. Attendances and Apologies**

#### **Present**

- Robert Morris-Eyton (Chair) – Becksid Construction Ltd
- Felicity Wilson (Deputy Chair) – Copeland Borough Council
- Marion Giles – Millom Recreation Centre
- Jo Lappin – Cumbria LEP
- David Savage – South Copeland Partnership
- Cllr Bob Kelly – Millom Town Council
- Cllr Doug Wilson – Cumbria County Council

#### **Also Present**

- Sarah Mitchell – Copeland Borough Council
- Chris Gill – JCG Ltd
- Liz Watson – Cumbria County Council
- James Higgins – 32West
- Callum Ward – Cities & Local Growth Unit
- Eloise Abbott – Cities & Local Growth Unit
- Clive Willoughby – Copeland Borough Council

## **Apologies:**

Apologies for Absence were received from:

- Andrew Clarke – Deputy for Trudy Harrison MP
- Joe Martin – BEC
- Pauline Preston – Morecambe Bay Health Trust
- Matt Savidge – Millom School Head Teacher
- Steven Brown – Copeland Borough Council

### **3. Declarations of Interests**

There were no declarations made at this meeting.

### **4. Minutes of the Meeting held on 7<sup>th</sup> December 2022**

Board members reviewed the minutes of the previous meeting held on 7<sup>th</sup> December 2022.

**RESOLVED:** – That the minutes of the meeting held on 7<sup>th</sup> December 2022 be agreed as a true and accurate record.

### **5. Millom Town Deal – Accountable Body & Assurance update**

Liz Watson presented the accountable body update to the Board.

As previously advised the Government had issued supplementary guidance to Town Deals in relation to assurance, a summary of this in the context of the Millom Town Deal Board was included in the agenda papers.

It was envisaged that updates to the Local Assurance Framework would be an agenda item for the next meeting of the Board, which would be after Local Government Reorganisation and Cumberland Council being established as the lead council.

It was noted that a Statement of Grant Expenditure was required by Government and a letter from the S151 officer is required by 20 March 2023.

Within the Local Assurance Framework, it is envisaged that the key elements to be reviewed would be a refresh of the Terms of Reference, updating the references to the lead council and the establishment of a local change control process.

**RESOLVED:** – unanimously that the update be noted by the Board.

## **6. Millom Town Deal – Programme update**

Sarah Mitchell provided the Board with an update of the programme.

During the discussion of this item, Board members stated it was difficult to understand the format of the table, they asked for more detail to be included and that more feedback be provided to the project teams and the community following the drop-in events. It was agreed that an updated template be provided for future Board meetings.

An overall organisation structure for Cumberland once in place and more details regarding Costs and Risks was also requested, which will be included as part of the updated template.

**RESOLVED:** – unanimously that the update be noted by the Board.

## **7. Appointment of new Chair**

Robert Morris-Eyton acknowledged changes that were facing the Town Deal Board – to the Chair, Board Members, the lead council (Copeland to Cumberland) and the phase of the project. He confirmed it was his intention to stand down as Chair of Millom Town Deal Board. In doing so, he thanked all the Board Members, Sarah Mitchell, Diane Ward and Chris Gill. He wished the Board every success going forward.

The Chair proposed David Savage as the new Chair, there were no other nominations and a vote was then taken.

**RESOLVED:** – unanimously that David Savage be appointed the new Chair of Millom Town Deal Board.

David Savage expressed his thanks to Robert Morris-Eyton for his leadership and commitment to the project this far.

He also expressed thanks to Felicity and Doug Wilson who would also be stepping down as representatives of Copeland Borough Council and the County Council respectively, which cease under Local Government Reorganisation.

He looked forward to the delivery stage of the project and to strengthening the board.

## **8. Any Other Business**

Felicity Wilson stated that she was proud to be part of the project from day one and requested that going forward, there would be a role for her and Doug Wilson.

**The Meeting closed at 3:15 pm**