

Declaration of Interests

Cleator Moor Town Deal Board

In order to comply with Cleator Moor Town Deal Board’s Declaration of Interests Procedure, a Board Member must register their interests within **10 days** of becoming a Member of Cleator Moor Town Deal Board by **completing this Declaration of Interest Form and submitting it** to Copeland Borough Council on the following email: towns.fund@copeland.gov.uk.

Note – Even if a meeting has not taken place a Member must, within **28 days** of becoming aware of any new interest or change to any interest already registered, register details of that new interest or change by **updating their existing Declaration of Interest Form and resubmitting it** to Copeland Borough Council on the following email: towns.fund@copeland.gov.uk.

Each Board Member shall review their individual register of interests before each Cleator Moor Town Deal Board meeting, submitting any necessary revisions to Copeland Borough Council at the start of the meeting. Any recorded interests relevant to the meeting should also be declared at this point.

In this document:

- ***‘Interest’ or ‘interests’ are to be widely construed – see the Principles of Disclosure below for help in deciding what to declare, particularly Section C.***
- ***‘Member’ includes both a voting Member and their nominated Deputy.***

*If in doubt about whether or not something should be declared, you are urged to err on the side of openness and avoid the risk of not registering something in error. Please read the **Principles for Disclosure** set out at the end of this document to help you decide the interests you should declare. If you have any difficulty completing any part of this form please contact Copeland Borough Council’s Democratic Services Manager democraticservices@copeland.gov.uk (or your employer if relevant) for advice.*

Important Notes – The form may be completed electronically with a scanned signature. (Please do not leave any boxes blank. If not appropriate, please state NONE)

NAME OF MEMBER:

(please print):

I GIVE NOTICE that I have the following disclosable pecuniary and/or non-pecuniary interests as are required to be registered by the Cleator Moor Town Deal Board Declaration of Interest Procedure.

***SPOUSE/PARTNER** – In the notice below my spouse or partner means anyone who meets the definition in the [Localism Act](#), i.e. my spouse or civil partner, or a person with whom I am living as a spouse or a person with whom I am living as if we are civil partners, and I am aware that that person has the interest having carried out a reasonable level of investigation. Where your spouse or partner has recently been involved in any activity which would have been declarable, this should be mentioned, with the date the activity ended.

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DISCLOSABLE INTERESTS

SECTION 1	ANY EMPLOYMENT, OFFICE, TRADE, PROFESSION OR VOCATION CARRIED ON FOR PROFIT OR GAIN	MYSELF	SPOUSE/PARTNER*
1.1	<p>Name of:</p> <ul style="list-style-type: none"> ○ your employer(s) ○ any business carried on by you ○ any other role in which you receive remuneration (this includes remunerated roles such as councillors). 		
1.2	Description of employment or business activity.		
1.3	The name of any firm in which you are a partner.		
1.4	The name of any company for which you are a remunerated director.		

SECTION 2	SPONSORSHIP	MYSELF	SPOUSE/PARTNER
2.1	<p>Any financial benefit obtained which is paid as a result of carrying out duties as a Member of the Town Deal Board.</p> <p>This includes any payment or financial benefit from a Trade Union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992 (a).</p>		
SECTION 3	CONTRACTS	MYSELF	SPOUSE/PARTNER
	Any contract for goods, works or services with Copeland Borough Council or the Town Deal Board which has not been fully discharged by any organisation named at 1.1.		
	Any contract for goods, works or services entered into by any organisation named at 1.1 where either party is likely to have a commercial interest in the outcome of business being decided by the own Deal Board.		

SECTION 4	LAND OR PROPERTY	MYSELF	SPOUSE/PARTNER
	<p>Any interest you or any organisation listed at 1.1 may have in land or property which is likely to be affected by a decision made by the Town Deal Board.</p> <p>This would include, within the area of the Town Deal:</p> <ul style="list-style-type: none"> ○ Any interest in any land in the areas, including your place(s) of residency ○ Any tenancy where the landlord is the Council and the tenant is a body in which the relevant person has an interest ○ Any licence for a month or longer to occupy land owned by the Council. <p>For property interests, please state the first part of the postcode and the Local Authority where the property resides. If you own/lease more than one property in a single postcode area, please state this.</p>		

SECTION 5	SECURITIES	MYSELF	SPOUSE/PARTNER
5.1	<p>Any interest in securities of an organisation under 1.1 where:</p> <p>(a) that body (to my knowledge) has a place of business or land in the area of the Town Deal; and</p> <p>(b) either:</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which has an interest exceeds one hundredth of the total issued share capital of that class.</p>		
SECTION 6	GIFTS AND HOSPITALITY	MYSELF	SPOUSE/PARTNER

	Any gifts and/or hospitality received as a result of membership of the Town Board (above the value of £50).		
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OTHER INTERESTS – Membership of Organisations

I am a member of, or I am in a position of general control, a trustee of, or participate in the management of:

1. Any body to which I have been appointed or nominated by the Board:

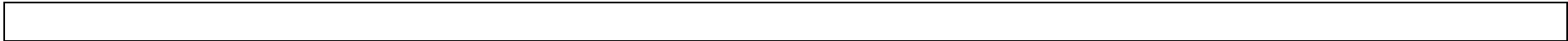
2. Any body exercising functions of a public nature (e.g. school governing body):

3. Any body directed to charitable purposes:

4. Any body, one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union):

5. Any local authority (please state any interests you hold as LA leaders/cabinet members for LA land, resources and the LA's commercial interests):

6. Any other interest which I hold which an objective member of the public might reasonably be likely to be perceived as being relevant to decisions to be taken by the Town Deal Board, affecting my conduct or influencing my actions in relation to my role as Board Member.
*(See the **Principles for Disclosure** set out at the end of this document to help you decide the interests you should declare.)*



MEMBER'S DECLARATION AND SIGNATURE

I confirm that having carried out reasonable investigation, the information given above is a true and accurate record of my relevant interests, given in good faith and to the best of my knowledge;

Date	
Board Member's Name <i>(Capitals – in full)</i>	
Signature	

RECEIPT BY S151/S73 OFFICER

Date received by the S151/S73 Officer	
Signature of S151/S73 Officer	

All alterations (Additions or Deletions) to the Declaration of Interests made are to be entered below:

Date of Notification	Section amended	Amendment (Addition or Deletion)	Noted by S151/S73 Officer

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Cleator Moor Town Deal Board

Principles for Disclosure

The following Principles do not form part of the Declaration of Interests Procedure, but are designed to give guidance where required and to help you decide what interests you should declare in compliance with the Procedure.

- A. The Town Deal Board is overseeing a multi-million-pound investment programme funded with public money that will provide new infrastructure and benefits to the community. As such, we need to act in such a way that –
 - a. Maintains public trust in the project;
 - b. Avoids any suggestion that personal interests have influenced decisions of the Town Deal Board;
 - c. Avoids the risk of reputational harm to you, other members of the Town Deal Board and to the project as a whole.

- B. We should comply with the Nolan Principles of Public Life, which include the obligation to –
 - a. not act or take decisions in order to gain financial or other material benefits for ourselves, our family or friends;
 - b. disclose and resolve any interests and relationships;
 - c. be accountable to the public for our decisions and actions and submit ourselves to the scrutiny necessary to ensure this;
 - d. act and take decisions in an open and transparent manner.

- C. Declare all interests you may have in the work and decision-making of the Town Deal Board, not just those interests that you may think give rise to a conflict. An interest may be –
 - a. direct or indirect;
 - b. general or specific;
 - c. your interest or the interest of your Spouse/Partner, or
 - d. any other interest of you, your family or other persons connected with you which an objective member of the public might reasonably consider should be disclosed as being relevant to decisions to be taken by the Town Deal Board.

- D. A person connected with you will be someone with whom you have a close personal or financial relationship – normally a member of your family or household, a close friend or business associate. It is for you to decide who your connected persons may be and whether their interests should be declared as if they were your interests.

- E. Personal details of your family members and other persons connected with you will be redacted from the published register of interests.

- F. You are not required to declare an interest of which you are not aware – but you will be treated as being aware of interests of which you ought reasonably to be aware: you cannot turn a blind eye to something that a reasonable person would think you should have asked about.
- G. Interests should be declared by all members of the Town Deal Board and their nominated deputies.
- H. An interest may appear so small or indirect as not to be material and not worth declaring. Often the person with the interest is not best placed to make a decision whether the interest is material or not. The safest option will be to declare all interests and to let others decide on their materiality.
- I. Not every interest that is declared will give rise to a conflict. Where there is an actual or potential conflict, in many cases it may be sufficiently dealt with by declaring and registering the interest.

Nature of interest	Pecuniary interest	Procurement interest	Project interest
Legislation	Localism Act	Public procurement standards	MHCLG requirement – good practice and risk management <ul style="list-style-type: none"> • BEIS – “Daily Mail” test • TF Partner – “Smell” test
Overview	Business interests (e.g. employment, trade, profession, contracts) and wider financial interests (e.g. investments, land & property)	Submitting a tender against a competitive tender process or applying for a grant as part of a competitive process	Developing a project/sub-project that could be delivered through the Towns Fund
Towns Fund	Anyone on the Board who is employed by an organisation that may receive funds or is on the Board of an organisation that may receive Towns Fund (private and third sector)	Anyone on the Board who will potentially lease or operate/ provide a service from a building receiving Towns Funds (including grants)	Anyone on the Board who is a project/sub-project sponsor – can include public sector if promoting their own Council projects for delivery through the programme