

Assets of Community Value – Community Right to Bid



Nomination Form

Assets of Community Value – Community Right to Bid gives community groups the right to nominate a building or land as an asset of community value for listing by Copeland Borough Council. A building or land can be listed if a principle use of an asset furthers – or has recently – furthered its community’s social wellbeing or social interest and is likely to do so in the future. When a listed asset comes to be sold, the Community Right to Bid gives the community group a chance to make a bid and buy the asset on the open market.

Q1. Your Organisation	
Name of Organisation	
Contact Name	
Address	
Postcode	
Telephone	
Email	

Q1. Your Organisation Continued		
<p>Your organisation</p> <p>In order to nominate an Asset of Community Value, your organisation must be a body as set out in the Asset of Community Value Regulations.</p> <p>Please specify what type of organisation you are.</p>	A Body designated as a Neighbourhood Forum	Please tick
	A Parish Council	
	An unincorporated body whose members include at least 21 individuals with a local connection and does not distribute any profit it makes to its members	
	A Charity	
	A Company Limited by Guarantee, a Community Interest Company or an industrial or provident society which does not distribute any profit it makes to members	

Q2. Local Connection

<p>For groups other than town and parish councils, please confirm and provide evidence (see A7) that the group is wholly or partly concerned with the area covered by Copeland Borough Council or a neighbouring local authority area</p>

A5. Distribution of surplus funds

<p>For groups other than town and parish councils, please confirm and provide evidence (see A7) that any surplus made by the group is wholly or partly applied for the benefit of the area covered by Copeland Borough Council or a neighbouring local authority area</p>

A6. Membership of unincorporated bodies

For unincorporated bodies please confirm that at least 21 members are included on Copeland Borough Council's register of electors and provide their names and addresses below

A7. Your organisation

Please provide a copy of the following as relevant to your organisation	Please tick documents provided
Memorandum of Association	
Articles of Association	
Companies House return	
Trust Deed	
Constitution / Terms of reference	
Standing Orders	
Interest Statement for Community Interest Company	

Part B - About the asset being nomination for inclusion in the list of assets of community value

B1. Name and address of asset being nominated

Name

Address including post code

B2. Maps and drawings

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- a written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site
- a drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include:
<http://maps.google.co.uk/>

B2. Current use of asset

What is the current main use of the asset?

Do you consider that the **current** and **main** use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

Yes

No

If yes, please provide explain how it does so. If not, go to B3

Over what period is this main use of the asset anticipated to continue?

Does the local community have legal and authorised use of the land or property?

B3. Questions for assets not currently used for community benefit

If the main use of the asset does not currently further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past?

Yes

No

Please provide details of how the asset was used in the past and dates of this usage

How do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

B4. Optional information to help us consider the nomination (it is not essential to answer these questions but they reflect part of the criteria we which will be used to consider the nomination. Any information you can supply will help to speed up this process.

Is the asset used wholly or partly as a residence? Please provide details.

Is the asset covered by the Caravan Sites and Control of Development Act 1960? Please provide details.

Is the asset defined as operational land under section 263 of the Town and Country planning Act 1990, owned by statutory undertakers such as utility companies? Please provide details.

B5. Further information

Please provide any further information to support why you feel that Copeland Borough Council should conclude that the asset is of 'community value'

B6. Owner and occupier details (Please provide all information available to you)

	Name	Address	Please delete as appropriate
Owner/s			Current/ Last known/ Not known/ Not applicable
Lawful occupiers			Current/ Last known/ Not known/ Not applicable
Holder/s of freehold estate (if not the owner)			Current/ Last known/ Not known/ Not applicable
Holder/s of any leasehold estate			Current/ Last known/ Not known/ Not applicable

By signing your name here (if submitting by post) or typing it (if submitting electronically) you are confirming that the contents of this form are correct, to the best of your knowledge.

Name

Title

Signature

Date

Please send your completed form to:

**Community Right to Bid,
Strategic Planning
Copeland Borough Council
The Copeland Centre
Catherine Street
Whitehaven
Cumbria CA28 7SJ**

Email: ldf@copeland.gov.uk

Data Protection Statement

We [will process the information provided in accordance with the Data Protection Act for the purposes of administering the Community Right to Bid procedure. The information provided will be stored securely by Cornwall Council and will be destroyed after 6 years.](#) Name and contact details [provided will be shared with the owner of the](#) asset in the event that the nominating organisation subsequently submits an intention to bid.

[The information provided will be subject to the Freedom of Information Act, but personal information \(names and contact details\) will not be released in responses to Freedom of Information requests.](#)