



## Cleator Moor Town Deal Board

18 November 2024, 14:00 – 16:00

MS Teams

### Minutes

Actions	Owner/Date
Contact Gary McKeating (iSH) to ask him to attend meetings to provide updates on the Enterprising Town project.	BM / ASAP
Arrange for a discussion to take place at the next informal meeting to discuss the purpose of the board and to explore how the group can get involved strategically.	BM/WD/RD / ASAP
Arrange for there to be a discussion on Leconfield at the next informal meeting.	RD / ASAP

Decisions	Owner/Date

No.	Item
1	<p><b>Welcome and apologies</b></p> <p><u>In attendance</u> Dave Banks (DB), Bernard McDowell (BM), Jim Youdale (JY), Bob Metcalf (BM), Steve Richardson (SR), John Bamforth (JB), Michael Pemberton (MP), Paul Rowe (PW), Cllr Linda Jones-Bulman (LJB), David Farrell (DF), Ebony Rollinson (ER), Debbie Kavanagh (DK), Liz Fitzsimons (LF), Ruth Ollis (RO), Robert Docherty (RD), Wendy Devlin (WD), Victoria Kelsall (VK)</p> <p><u>Guests</u> None</p> <p><u>Apologies</u> Josh McAllister, Cllr Michael Eldon, Emily Gower, Neil Tindale, Michael Barry, Joanne Crowe, Rev Nicki Pennington, Mark Telford, Cllr Peter Burns</p> <p>BM welcomed everyone to the meeting. MP's declaration of interest was received. BM, DB and JC are directors of PEC.</p>
2	<p><b>Compliance with MHCLG Board member information requests</b></p> <p>An email was received from MHCLG regarding compliance of all Town Deal Boards and the various elements that are needed on webpages. The Assurance team have undertaken a gap analysis of Town Deal paperwork and webpages across all Cumberland Town Deal programmes. They are currently working through items that need including, such as up to date Assurance Frameworks and</p>

	Terms of Reference documents, and consistency is needed across all Town Deal Boards. This will be brought back to a future Board meeting for discussion.
<b>3</b>	<b>Review of minutes</b>  The Board ratified the previous meeting minutes dated 5 September 2024.
<b>4</b>	<b>Actions from previous meeting</b>  No. 01 – Completed. An update on the hub will be given later in the meeting. No. 04 – Completed. DK sent an invitation to Gary McKeating to attend No. 08 – Completed. DK sent out meeting invitations to all new members. No. 09 – Completed. Board members fed into the Connected Town consultation. No. 10 – Completed. RD will bring a Gantt chart to the next informal meeting. No. 11 – Completed. RD reviewed the original business case and outputs are as per the MHCLG return. No. 12 – In progress. A paper has been produced re the operating model review but the agenda for the 14/11/2024 departmental management team (DMT) meeting was full so it is on their agenda for 29/11. No. 13 – Ongoing. As per Item 2 above.  SR confirmed that Pete Burns has not resigned from the Town Deal Board but rather he is no longer able to attend due to work commitments so SR is attending as his proxy.
<b>5</b>	<b>MHCLG 6 monthly report &amp; monitoring return</b>  The Board reviewed the report. DK explained that it incorporates all update reports from project managers and includes overall programme comments from the Client-side Programme Manager. The same data goes into the monitoring return and covers the period 01/04/2024 to 30/09/2024. BM gave permission for DK to add his signature to the MHCLG return.
<b>6</b>	<b>Project Updates</b>  WD shared some update slides:  <u>Revitalised Town</u> This is made up of the refurbishment of the PEC and the creation of a community hub.  PEC – <ul style="list-style-type: none"> <li>• The refurbishment of PEC is currently out to tender.</li> <li>• It is hoped the contract will be awarded before Christmas and that work will commence in January 2025.</li> <li>• Some value engineering has had to be undertaken.</li> </ul> Community Hub – <ul style="list-style-type: none"> <li>• As per action no.12 above, a key report is being presented on 29/11/2024 to the relevant DMT. This will decide who will be the operator.</li> <li>• Day Cummins will work alongside the operator.</li> <li>• A project adjustment request (PAR) may be needed in the future, moving funds from the Connected Town project, but this will not be known until pre-tender estimates have been seen. A pre-meeting has been held with MHCLG who are supportive.</li> <li>• BM informed that PEC have decanted and the food bank will need to be relocated.</li> </ul> <u>Connected Town</u> <ul style="list-style-type: none"> <li>• Stage 3 designs have been finalised.</li> <li>• Detailed designs are to be completed in January 2025.</li> <li>• It will be known by February 2025 what packages of work will be put out.</li> <li>• It is hoped that designs will be finalised in May 2025.</li> <li>• Construction award is expected in June 2025.</li> </ul>

- Biodiversity net gain is being identified.
- Conversations have been had with Landmark re wayfinding signage.
- It was raised that the miners' memorial will need to be moved. RD confirmed this is on the project proposal.

#### Healthy Town

- Approval was received from the Executive Council meeting on 18/09/2024 and the contract was awarded to Thomas Armstrong.
- The next step is planning committee on 27/11/2024.
- Works expected to start on site in January 2025.
- Decant discussions with GLL have begun.
- GLL will be the initial operator but this may change depending on the outcome from a full leisure review.
- Affected groups will be involved when the detailed plan is being developed.

#### Enterprising Town (Leconfield)

A discussion took place regarding Gary McKeating from iSH. It was felt it would be helpful if he attended these meetings with a clear request on what the Board would like updated on. **BM will contact him.** RD raised that this project is also funded by the Levelling Up Fund (LUF) whereas the other projects are solely Town Deal.

A further discussion took place re the purpose of the Board, its representation of the community, whether advisory or able to make decisions. **BM, WD and RD will ensure this is discussed at the next informal meeting and can also explore how the group can get involved strategically.**

#### Hub –

- A planning application has been submitted.
- A price is due at the end of November for the tender of the hub construction.
- Contract is expected to be awarded in February 2025

#### BOC relocation –

- Planning consent for BOC relocation is expected in November or December 2024.
- The relocation works are expected to start in the new year with an approximate 8-week construction programme.

#### Unit 1 demolition –

- Surveys and design for demolition and site clearance works is underway.

#### LUF –

- Intrusive surveys/site investigations expected to be completed in November 2024.
- The RIBA 3 design process is currently underway with Morgan Sindall.
- A PAR may be required. Guidance from MHCLG is currently awaited.

BM raised that he is concerned about the project achieving its strategic objectives. **RD will arrange for there to be a discussion on Leconfield at the next informal meeting.**

#### **7 Any other business / next steps**

- Representatives from NDA / Sellafield have been invited to sit in on Board meetings as they are significant funders.
- The next meeting is on 24 February 2025, 14:00 – 16:00.

Meeting ended at 15:38

Cleator Moor Town Deal Board  
Minutes – 18 November 2024