



Cleator Moor Town Deal Board

Thursday 17th May 2024 14:00-16:00

MS Teams

MINUTES

Item													
1	<p><u>Welcome / Apologies</u></p> <p>Attendees:</p> <ul style="list-style-type: none"> • Bob Metcalfe (Chair) • Wendy Devlin (WD) • Bernard McDowell (BM) • Joanne Crowe (JC) • David Hughes (DH) • Paul Rowe (PR) • David Farrell (DF) • Andrew Sproat (AS) • Robert Docherty (RD) • Debbie Kavanagh (DK) • Samantha Aly (SA) • Elizabeth Fitzsimons (EF) • Steve Richardson (SR) • Mark Telford (MT) • Jim Youdale (JY) <p>Apologies:</p> <p>Mike Graham, John Bamforth, Jo Lappin, Neil Tindale</p> <p>Declarations of Interest</p> <p>No new declarations of interest.</p>												
2	<p><u>Review of minutes & actions from previous meeting</u></p> <p>Previous minutes approved.</p> <table border="1"> <thead> <tr> <th>Action</th><th>Status</th></tr> </thead> <tbody> <tr> <td>Chair requested to have sight of full scope of works for Enterprising Town (WD)</td><td>To be picked up at next informal interim meeting.</td></tr> <tr> <td>Andrew Sproat to be invited to next informal meeting to provide an update on Enterprising Town (DK/WD/RD)</td><td>AS attended today and will be invited to next informal interim meeting.</td></tr> <tr> <td>Contact details of Tony from the Beacon to be shared with WD (DF)</td><td>DF to send info to WD.</td></tr> <tr> <td>Gary McKeating to be invited to a future meeting (Chair/DK)</td><td>To be invited next informal interim meeting.</td></tr> <tr> <td>Informal board meetings to be arranged (DK)</td><td>WD to arrange.</td></tr> </tbody> </table>	Action	Status	Chair requested to have sight of full scope of works for Enterprising Town (WD)	To be picked up at next informal interim meeting.	Andrew Sproat to be invited to next informal meeting to provide an update on Enterprising Town (DK/WD/RD)	AS attended today and will be invited to next informal interim meeting.	Contact details of Tony from the Beacon to be shared with WD (DF)	DF to send info to WD.	Gary McKeating to be invited to a future meeting (Chair/DK)	To be invited next informal interim meeting.	Informal board meetings to be arranged (DK)	WD to arrange.
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3	<p><u>Programme / Project Updates</u></p> <p>Revitalised Town:</p>												

PEC Phase 3:

- Day Cummins appointed as architects. They have had initial meeting with PEC team to review design.
- Day Cummins currently undertaking survey work.
- Meeting arranged for 6th June to review design.
- Plans to go out to tender over summer period for contractor with start on site in September.
- No planning consent required for this scheme.
- JC noted that there has been more drive on this project in recent months which has provided increased confidence.

Refurb of community hub:

- Review of services and operator of building.
- Currently out to tender for architect using Council's professional services framework.
- Plan to review design with services that will operate from site.
- PR raised that Phoenix Youth have not been engaged.
- DF would like an inclusive debate about the hub.

Enterprising Town:

- Morgan Sindall and design team are looking at capital costs with project lead and team from iSH.
- Value engineering work has been recent focus.
- Morgan Sindall will reprice prior to contract process for construction.
- Planning submitted for BOC relocation. Work ongoing with BOC to agree design.
- Engagement with Ernst Young looking at financial sustainability of project.
- The Chair asked what the expected take up of space is looking like and AS explained that Avison Young have undertaken property review which shows demand for facility. It is anticipated that a market will develop around new offer. There will be a requirement for marketing activity.
- JC asked if there any concerns about the spend profile and the viability of the project. AS explained that Town Deal projects nationally are facing challenges around increased capital costs and procurement. This is being considered as part of the design development. This is a key project in the programme and will be very transformational to the area. A review is vital to ensure that the scheme is sustainable and viable.

Healthy Town:

- Design and Build contract awarded to Thomas Armstrong who are undertaking review of design and financial profile.
- Planning application has been submitted. This has received 2 formal letters of support and 2 objections that will require a response. There were no objections from statutory bodies.
- Thomas Armstrong are developing RIBA 4 design and a cost plan is expected in late May.
- Plan is to start on site in August/September 2024.
- Project team are having regular meetings with GLL who will be the operator when the project is opened.

Connected Town:

- Engagement event at Civic Hall planned for w/c 10th June.
- Jacobs will be in attendance to discuss proposed amendments and to gather feedback from public to feed into stage 3 designs.

Risk:

	JC asked if there is confidence in the mitigations to reduce risk scores. RD explained that there is confidence in the current RAG ratings and in the mitigations but that risks can change and need to be reviewed and updated regularly as they only show a point in time. WD highlighted that there is now good resource in place to move the projects forward.
4	<p><u>Performance Report / DLUHC Return</u></p> <p>DK explained that the information in the Update Report that had been circulated to the board is reflected in the DLUHC return. The board approved the contents of the report and the DLUHC spreadsheet will be sent to the Chair for signing.</p>
5	<p><u>Town Deal Board Membership</u></p> <p>Cumberland Council: AGM coming up. DK has raised Councillor representation on Town Deal Boards with Democratic Services. DK will keep the board updated.</p> <p>Cumbria LEP: DH explained that he attended today as sub. The LEP will continue to attend board meetings until 30th September.</p> <p>RNEC: RENC board to consider nomination at board meeting in June. The Chair will update the board at a future TDB meeting.</p> <p>Board agreed for JY to be formally appointed to the board as a full member rather than a sub.</p>
6	<p><u>Next Steps & AOB</u></p> <p>Board to consider what they want to look at in future informal meetings.</p> <p>Next informal board meeting: To be arranged by WD in w/c 1st July. Focus to be Enterprising Town project. AS and Gary McKeating to be invited. WD will liaise with JC about potentially holding the meeting at the PEC Centre.</p> <p>Next formal meeting: 5th September 14:00-16:00 (Teams).</p>
<p>Actions:</p> <ul style="list-style-type: none"> • Board to be kept update on Councillor representation at board (DK) • Board to be updated about RNEC nomination (Chair) • Informal interim meetings to be arranged (WD) • AS to be invited to next informal meeting to discuss Enterprising Town project (WD) 	