



Cleator Moor Town Deal Board

5 September 2024, 14:00 – 16:00

MS Teams

Minutes

Draft

Actions	Owner/Date
Forward future meeting invitations to JM.	DK / ASAP
Provide an update on the hub as soon as one is available.	AS / ASAP
Invite Gary McKeating to the next formal meeting.	DK / 18.11.2024
Ensure all Board members have the opportunity to feed into the Connected Town consultation.	WD / ASAP
Produce a gantt chart for the Board.	RD / 18.11.2024
Review the original business case to see if there are additional outputs that are not required on the MHCLG return (namely 30 jobs and 6 new business start-ups).	RD / 18.11.2024
Share the outcome of the operating model review at the informal Board meeting in October.	WD / 10.10.2024
Come back to the next Board meeting with any required actions from the MHCLG compliance and transparency email.	DK / 18.11.2024
Invite new members to future meetings.	DK / ASAP

Decisions	Owner/Date

No.	Item
1	Welcome and apologies <u>In attendance</u> Bob Metcalfe (BM), Ebony Rollinson (ER), Joanne Crowe (JC), Paul Rowe (PR), Jim Youdale (JY), Bernard McDowell (BM), John Bamforth (JB), David Farrell (DF), David Banks (DB), Michael Pemberton (MP), Robert Docherty (RD), Wendy Devlin (WD), Debbie Kavanagh (DK), Liz Fitzsimons (LF) <u>Guest</u> Andrew Sproat (AS)

	<p><u>Apologies</u> Neil Tindale (NT), Josh Macalister (JM)</p> <p>Declarations of interest</p> <p>The following Declarations of Interest were received:</p> <ul style="list-style-type: none"> • David Banks – it was noted that DB has an interest in Phoenix Enterprise. • Jim Youdale - Nicki Pennington will nominate new proxy now that JY is a permanent Board member. - Mike Pemberton was welcomed as a new member. His declaration of interest was sent in today. - Josh Macalister, the new MP for the Cleator Moor area, could not attend today. His proxy will be Kevin Peel. DK to forward future meeting invitations to JM.
2	<p>Review of minutes</p> <p>The Board ratified the previous meeting minutes dated 17 May 2024.</p>
3	<p>Actions from previous meeting</p> <p>No. 01 – In progress - BM has not yet had sight of the full scope of works for Enterprising Town. He is concerned that the space has not been fully considered. AS assured it is part of the business case and contract award for the hub. AS will provide an update as soon as one is available.</p> <p>No. 03 – Completed – WD has received the contact details of Tony from the Beacon.</p> <p>No.04 – In progress – DK will invite Gary McKeating to the next formal meeting.</p> <p>No. 05 – Completed. An informal Board meeting was arranged but not many attended. Another has been arranged for 10 October, 14:00, at PEC. WD has sent out invitations. The Board agreed the focus will be on the Revitalised Town project. BM explained the purpose of the informal Board meetings to MP.</p> <p>No. 06 – In progress – DK is awaiting a response from Committee Services as to which Council member will attend the Board.</p> <p>No. 07 – Completed. The RNEC nomination to the Board is David Banks.</p>
4	<p>Town Deal Board Membership</p> <p>See actions numbered 06 and 07 above.</p>
5	<p>Q1 Programme Performance Report</p> <p>The Q1 Programme Performance report was shared on the screen and WD ran through the risks:</p> <p><u>Enterprising Town</u></p> <ul style="list-style-type: none"> ▪ AS will present the business case for the relocation of BOC in due course. ▪ Good progress is being made on planning. <p><u>Revitalised Town</u></p> <ul style="list-style-type: none"> ▪ There are parties that are interested in operating the hub. A report is being finalised on the best was to operate it. ▪ Tenders are being worked on for PEC 3 but they are significantly higher than the budget. ▪ The decant of tenants is currently going well. <p><u>Healthy Town</u></p> <ul style="list-style-type: none"> ▪ Costs have been received and are within budget. ▪ The risk of project delay has been reduced as sign-off is due. ▪ The revenue model has been updated with GLL and is now in a better situation. <p><u>Connected Town</u></p> <ul style="list-style-type: none"> ▪ An engagement event was held recently which was positive. ▪ The scheme is being delivered under the Revitalised Town project. The vision needs to be agreed and the ongoing maintenance costs considered. These are currently being worked through. ▪ RD confirmed that the existing sculptures/monuments are to be moved back to create more space but they are not being removed from the area. The project team will be carrying out more consultation. WD will ensure all Board members have the opportunity to feed into this. ▪ Once the design has moved into Stage 3, road safety audits will take place.

	MP asked if there was a gantt chart for the programme. RD will produce one for the Board.
6	<p>Project Updates</p> <p>WD shared some slides on the screen.</p> <p><u>Revitalised Town</u></p> <p>- <u>Community Hub</u></p> <ul style="list-style-type: none"> JC queried outputs. Her understanding is that 30 jobs and 6 new business start-ups are to be created. WD confirmed that on the MHCLG return the number of new jobs is 17. RD will review the original business case – there may be additional outcomes that are not required to be reflected on the return. JC confirmed that there is demand for office space so Phase 2 and Phase 3 will be filled. Both the Council and Phoenix Enterprise Centre are interested in operating the hub. A report is currently being prepared to review this. WD will share the outcome of the review in October at the informal Board meeting. The contractor contract will only be approved once the operating model has been agreed. <p>- <u>PEC</u></p> <ul style="list-style-type: none"> There is now a viable design but also a cost pressure. The project team are looking into how the gap can be funded or if the project can be value engineered down. A paper will be presented once all options have been explored. Proposals for heat pumps, solar panels etc are being included but would increase the cost. Community Hub costs could also be a risk to the overall programme. <p><u>Connected Town</u></p> <ul style="list-style-type: none"> Pre-tender estimates are expected within the next couple of weeks. <p><u>Healthy Town</u></p> <ul style="list-style-type: none"> The existing Bowling Centre is to be extended. The final build cost is within budget. 45 objections to the plan were received and a meeting was held to discuss them. The plan will go to the Planning Committee in October. GLL have the operating contract until May 2026 and GLL will operate it until the ongoing Leisure review has been completed. A 15-month construction period is anticipated. It will not affect use of the 4G pitch. <p><u>Leconfield</u></p> <ul style="list-style-type: none"> The build is anticipated to commence in Spring 2025. It is going to the Planning Committee in October for finalisation. The front of the site is to be tidied up by the demolition of Unit 1B.
7	<p>Any other business / next steps</p> <ul style="list-style-type: none"> BM received an email from MHCLG re compliance and transparency. The Council also received this and are addressing the gaps. DK will come back to the next Board meeting with any required actions. DK will invite new members to future meetings. <p>Meeting ended at 16:00</p>