



## **Cleator Moor Town Deal Board**

Minutes of Board Meeting held on Thursday 18 November at 10am

### **1. Meeting Protocol**

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the 'hand up' function to indicate a wish to speak.

### **2. Attendances and Apologies**

#### **In attendance**

#### **Board Members**

- Bob Metcalfe – Chair – MJN Planning Ltd
- Andrew Clarke –Deputising for Trudy Harrison MP
- Oliver Dorgan – Regen NE Copeland
- Joanne Crowe –Phoenix Enterprise Centre
- Paul Rowe –Phoenix Youth Project
- Jim Youdale – Deputy for Rev Nicki Pennington – Faith Representative
- John Bamforth –Brannan & Sons Ltd
- Zoey Teasdale – Deputy for Mark Telford, Forth Engineering
- David Farrell – Moor Sports
- Cllr Hugh Branney – Copeland Borough Council
- Cllr Frank Morgan – Cumbria County Council

#### **Also Present**

- Marc Watterson – ARUP
- Gillian Elliott – Cumbria County Council
- Elaine Herbert – DWP
- Brittany Mason – BEIS
- Chris Gill – JCG Ltd
- Sarah Mitchell – Copeland BC
- Diane Ward – Copeland BC
- Rose Blaney – Copeland BC

## **Apologies:**

Apologies were received from:

- Trudy Harrison (Andrew Clarke in attendance)
- Nicki Pennington (Jim Youdale in attendance)
- Jo Lappin, Cumbria LEP
- Joe Martin, BEC
- Mark Telford (Zoey Teasdale in attendance)

The Chair took this opportunity to introduce the new board members and highlight some changes regarding representation. Bernard McDowell has joined as representative for Sport and Oliver Dorgan is now representative for RNEC.

## **3. Minutes of the Meetings held on 20th August 2021**

Board members reviewed the minutes of the previous meeting.

It was highlighted the minutes mentioned a vote for a Vice Chair and sending the project confirmation to government. The Chair noted that the vote to elect a new Vice Chair would be deferred to allow new members a chance to settle into their roles and that the project confirmation had been sent to government and in return a grant offer had been received. The Chair also commented that it had been announced that five percent of the funds agreed are to be released to enable sufficient funds to be in place to develop the projects moving into the next phase.

**RESOLVED:** – That, with a unanimous vote, the minutes of the meetings held on 20th August be agreed as a true and accurate record with the amendment.

## **4. Register of Interests Review**

Sarah Mitchell shared a document showing the current interests that the Board has registered:

- Joanne Crowe – Pecuniary and Procurement Interest – Revitalised Town
- Bob Metcalfe – Procurement Interest – Revitalised Town
- Joe Martin – potential Procurement Interest – Revitalised Town and Enterprising Town
- Councillor Frank Morgan – Project Interest – Revitalised Town

- Mark Telford – Procurement Interest – Enterprising Town
- John Bamforth – potential Project Interest – Enterprising Town
- Councillor Hugh Branney – Procurement Interest – Healthy Town

The Chair noted that if there are any changes moving forward, Board Members can notify the Chair or Sarah Mitchell and they will update the Register of Interests.

## **5. Cleator Moor Town Deal - Local Assurance Framework**

Sarah Mitchell gave a presentation detailing the Local Assurance Framework.

Oliver Dorgan highlighted the flowchart for clarity of structure and recommended that all Board Members take the chance to review it.

**RESOLVED:** – That with a unanimous vote, the Board agreed to

- a) Endorse the Cleator Moor Town Deal Local Assurance Framework prior to consideration at the Copeland Borough Council Executive Committee on 14th December 2021.
- b) Note that the Local Assurance Framework will be reviewed in line with Government requirements and local conditions prior to Business Case submission in June 2022.

## **6. Cleator Moor Town Deal Board – Terms of Reference**

Sarah Mitchell gave the Board a presentation on the updates made to the Terms of Reference for the Cleator Moor Town Deal Board.

There was a discussion around the difference between terms for reference for other Towns Deals and Cleator Moor, highlighting that there is no fixed template, but must just meet key requirements of the Towns Fund guidance. Another discussion was around clarification regarding the number of community representatives, with it being clarified that the option for flexibility has now been included within the terms of reference.

Councillor Hugh Branney highlighted the need for communication with the residents of Cleator Moor, with the work that the Communications Sub-Group

is doing being noted by the Chair. It was agreed that the Terms of Reference should note the sub-group, proposing an update be made to the Terms of Reference subject to agreement by the Board.

**RESOLVED:** – That, with a unanimous vote for, the updated Cleator Moor Town Deal Board Terms of Reference be agreed subject to the addition of a paragraph on the communications and engagement sub-group.

**Meeting closed at 10:58am**