



## **CLEATOR MOOR TOWN DEAL BOARD**

Minutes of Board Meeting held on Thursday 9<sup>th</sup> March 2023 at 10.00am

### **1. Meeting Protocol**

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the 'hand up' function to indicate a wish to speak.

### **2. Attendances and Apologies**

#### **In attendance**

#### **Board Members**

- Bob Metcalfe – Chair – MJN Planning Ltd
- Andrew Clarke – Deputy for Trudy Harrison MP
- Jo Lappin – Cumbria LEP
- Joanne Crowe – Phoenix Enterprise Centre
- Paul Rowe – Phoenix Youth Project
- Jim Youdale – Deputy for Rev Nicki Pennington – Faith Representative
- Bernard McDowell – Sport Representative
- John Bamforth – Brannan & Sons Ltd
- Mark Telford – Forth Engineering
- David Farrell – Moor Sport
- Cllr Hugh Branney – Copeland Borough Council
- Cllr Frank Morgan – Cumbria County Council
- Cllr Peter Burns – Cleator Moor Town Council

#### **Also Present**

- Sarah Mitchell – Copeland Borough Council
- Rose Blaney – Copeland Borough Council
- Chris Gill – JCG Ltd
- Elaine Herbert – DWP
- Lizzy Shaw – Cumbria County Council
- Liz Watson – Cumbria County Council
- Eloise Abbott – Cities & Local Growth Unit – BEIS

- Caroline Barber – 32 West

### **Apologies:**

Apologies were received from:

- Rev Nicki Pennington
- Joe Martin

The Chair thanked Councillors Hugh Branney and Frank Morgan for their contribution to the Towns Deal projects as, with the new Cumberland Council coming into effect on 1<sup>st</sup> April, they will no longer be Board Members for their respective councils. Both councillors thanked the Board and staff for all their hard work and wished the project every success.

### **3. Minutes of the Meetings held on 15<sup>th</sup> December 2022**

Board members reviewed the minutes of the previous meeting.

**RESOLVED:** – That, with a unanimous vote, the minutes of the meetings held on 15<sup>th</sup> December 2022 be agreed as a true and accurate record.

### **4. Declarations of Interest**

Board members were invited to update their Declarations of Interest as appropriate. But no changes were provided.

### **5. Cleator Moor Town Deal – Accountable Body & Assurance update**

Liz Watson presented this item to the Board.

A discussion was had by members regarding the issues that they had with the communication and information that had been provided to members of the Board up to this point and how to possibly improve this. The Chair agreed that improvements did need to be made and a discussion would be had on how to achieve this, including a monthly report from the accountable body.

A discussion was also had regarding moving meetings to in-person/hybrid for the future. While difficulties for external partners attending in-person meetings was taken into account, the Chair agreed that the formal meeting format would be reviewed.

**RESOLVED:** – unanimously that the Board:

- a) Note that the Accountable Body submitted a statement of grant usage to Government on 25 January 2023 as part of Levelling Up Funds assurance process (appendix A).
- b) Note that supplementary guidance in relation to Town Deals was issued by DLUHC on 08 November, and a summary of this in the context of the Cleator Moor Town Deal Board has been provided for Board members to note.
- c) Note that proposed updates to the Cleator Moor Town Deal Local Assurance Framework will be brought to the next Board meeting.

## **6. Cleator Moor Town Deal – Programme Update (not for publication)**

Sarah Mitchell updated the Board with an overview of the Cleator Moor Town Deal programme and project.

It was agreed that a copy of the Cleator Moor Plans would be provided to Councillor Branney.

**RESOLVED:** – unanimously that the Board note the programme update including progress against:

- d) Programme and project update
- e) Programme risks
- f) Communications and engagement
- g) Funding and finance
- h) Transition to Cumberland Council

## **7. AOB**

There was no other business discussed.

**Meeting closed** at 11:30am