



## **Cleator Moor Town Deal Board**

Minutes of Board Meeting held on Friday 25 June at 9:30am

### **1. Meeting Protocol**

All participants were reminded of the virtual meeting protocol, to remain on mute unless speaking and to use the 'hand up' function to indicate a wish to speak.

### **2. Attendances and Apologies**

#### **In attendance**

#### **Board Members**

- Kayleigh Daniels – Chair – REACT Engineering
- Bob Metcalfe – Vice Chair – Regen North East Copeland
- Oliver Dorgan – Deputy for Trudy Harrison MP – Parliamentary Assistant
- Jo Lappin – Cumbria LEP
- Joanne Crowe – Operations Manager, Phoenix Enterprise Centre
- John Bamforth - Finance Director, Brannan & Sons Ltd\*
- Joe Martin - Head of Energy & Funding, BEC
- David Farrell – Moor Sports
- Steve Richardson (Clerk) – Deputy for Cllr Peter Burns – Cleator Moor Town Council
- Cllr Hugh Branney – Copeland Borough Council
- Cllr Frank Morgan – Cumbria County Council

\*John Bamforth was showing as present for the second half of the meeting but not for the recorded votes.

#### **Also Present**

- Philip Davies- AS Systems
- Gillian Elliott- Cumbria County Council
- Sarah Mitchell– Copeland BC
- Diane Ward– Copeland BC
- Stephanie Shaw– Copeland BC

- Rose Blaney– Copeland BC

### **Apologies:**

Apologies were received from Nicki Pennington, Jim Youdale and Cllr Peter Burns. Representatives from Home Group also sent their apologies.

### **3. Minutes of the Meetings held on 21<sup>st</sup> January 2021**

Board members reviewed the minutes of the previous meeting.

It was noted that there was a formatting error on page 5 of the minutes which would be amended.

**RESOLVED:** – That, with eight votes for and two abstentions, the minutes of the meetings held on 21<sup>st</sup> January be agreed as a true and accurate record.

### **4. Declarations of Interest in Agenda Items**

Declarations of Interest were made as follows:-

Joanne Crowe declared an interest due to being Operations Manager at Phoenix Enterprise Centre.

Jo Lappin declared an interest due to the Cumbria LEP providing Grant Funding to Copeland Borough Council in a project relating to Leconfield.

Bob Metcalfe declared an interest due to being a Director of PEC.

John Bamforth declared an interest due to being a Director of Brannans on the Leconfield Industrial Estate.

Kayleigh Daniels declared an interest due to being a Trustee of REACT Foundation.

Oliver Dorgan declared an interest due to being a Cleator Moor Town Councillor and a Board Member of Regeneration North East Copeland.

Joe Martin declared an interest in due to being Head of Energy & Funding at BEC.

Cllr Hugh Branney declared an interest in GLL due to local involvement.

Frank Morgan declared an interest due to being a Director of PEC and a Cumbria County Councillor.

## **5. Cleator Moor Town Deal Heads of Terms offer**

Board members were asked to vote on item 5:

**RESOLVED:** – That with a unanimous vote for the Board agreed the Heads of Term offer received from the Ministry of Housing, Communities and Local Government ('MHCLG') for the sum of £22.5m in respect of the Cleator Moor Town Deal bid and to authorise the Chair to accept the offer.

## **6. Next Steps**

Sarah Mitchell gave a brief outline of the next steps which included; accepting the Heads of Terms offer, two months to return project confirmation to MHCLG against a revised Town Investment Plan and then a further 10 months to complete the business cases for each project. This means that from the date the Heads of Terms offer is signed, the board have twelve months to complete the necessary steps of this stage of the Towns Deal.

It was also highlighted by Cllr Branney that on Tuesday 22<sup>nd</sup> June, Copeland Borough Council voted to agree to give Pat Graham (Chief Executive) the authority to accept the offer as the accountable body.

The Board then had a further discussion on the next steps. This included; monitoring and evaluation, focusing on deliverability, making informed and correct decisions on funding and tapping into the access given via the Reboot project. It was also noted that by the time the next formal Board meeting takes place Board members will have had a presentation of all five projects. the Board will all consider the role and structure of the Board going forward and be aware of all the projects and not just those they specialise in. A consensus was taken and it was agreed that all members were happy to continue with all five projects. The next official Board meeting will also the vote to introduce a change of Chair. It was noted that there is a lot of work that will need to be done in the next few weeks, with informal meetings taking place to be able to go into as much depth as possible for each project. ACT are also being brought in to support the Board and Cumbria County Council are working with CBC to put in place an Assurance Framework for the Town Fund Board and Accountable Body to ensure that the terms of reference and governance by the Board meet MHCLG requirements.

A date will be considered by officers and circulated to members, for both the start of the informal meetings and the next formal Board meeting.

**Meeting closed** at 10:35am