

Site Assessment Key

For office use only	Assessor	Entered into database			
OPEN SPACE SITE ASSESSMENT				KKP ref:	
Name of site	#N/A				
Road name	#N/A				
Primary typology of open space	#N/A	Sub typology	#N/A		
Land owner					
Date		Time		Weather	
A WELCOMING PLACE					
Physical access	(Tick if present)	Access - social	(Tick if present)		
Public transport links/stops		Minimum entrance widths of 1.5m and			
Safe crossing places		Directional signposts			
Main entrance					
Entrance does not open onto safe/busy areas and no natural surveillance from public spaces, roads, footpaths		Entrance opens onto reasonably safe/busy area with some natural surveillance from public spaces, roads and footpaths		Entrance opens onto safe/busy areas with natural surveillance from public spaces, roads, footpaths	Assessment Rating
1	2	3	4	5	
Other entrances					
Entrances do not open onto safe/busy areas and no natural surveillance from public spaces, roads, footpaths		Entrance opens onto reasonably safe/busy area with some natural surveillance from public spaces, roads and footpaths		Entrance opens onto safe/busy areas with natural surveillance from public spaces, roads, footpaths	Assessment Rating
1	2	3	4	5	
Gradient and value					
Steep slope (whole site)	Steep sloped area/s	Some irregular land	Gentle slopes	Flat (whole site)	Assessment Rating
1	2	3	4	5	
Personal security					
Not overlooked	Overlooked by other land use	Overlooked by housing on one side	Overlooked by housing on most sides	Overlooked by housing on every side	Assessment Rating
1	2	3	4	5	
Ramps and guard rails					
Are ramps and guard rails installed within the site?				Yes	No
If No, would it be of benefit / appropriate to the site?					
Adequacy					
Some ramps/guard rails, but noticeable gaps that require attention.		Adequate number of ramps/guard rails within the site but could be improved.		Appropriate number and location of ramps/guard rails within the site to improve access. No improvements required.	Assessment Rating
1	2	3	4	5	
Boundary fence					
Is boundary fencing installed around the site?				Yes	No
If No, would it be of benefit / appropriate to the site?					
Adequacy					
Noticeable gaps that require attention. Poor quality		Adequate fencing but could be improved. Variable quality		Appropriate fencing for the site. No improvements required. Good condition.	Assessment Rating
1	2	3	4	5	
Controls to prevent illegal use					
Are there any controls to prevent illegal use installed within the site?				Yes	No
If No, would it be of benefit / appropriate to the site?					
Adequacy					
Some controls, but some noticeable gaps		Adequate number of controls but could be improved.		Appropriate number and location of controls. No improvements required.	Assessment Rating
1	2	3	4	5	

Site Assessment Key

Parking		Yes	No	Select if 'Yes'	
Is specific car parking available for the site?					
Is there parking for disabled users?					
If No, would it be of benefit/appropriate to the site?					
Adequacy					
Inadequately meets the needs of the site in terms of size and type.		Reasonable number of spaces but may be at capacity during peak times.		Adequately meets the needs of the site in terms of size and type.	Assessment Rating
1	2	3	4	5	
Appropriateness of provision					
Car park is poorly located (e.g., for disabled/elderly users) and is inappropriate i.e. is too big or unnecessary.		Reasonably appropriate for the size, type and usage of the site.		Car park is well located and appropriate for the size, type and usage of the site.	Assessment Rating
1	2	3	4	5	
Quality					
Poor quality i.e. pot holes, poorly marked, uneven, weeds present, secluded, poor lighting.		Reasonable quality		Good quality i.e. level surface, well marked, free from pot holes, feels safe.	Assessment Rating
1	2	3	4	5	
Information/signage		(Tick if present)	Information/signage	(Tick if present)	
Parking well signed			Signs situated at entrance and strategic		
Easy to read/clear messages (including			(Where appropriate) maps and		
Well maintained and free from			Evidence of site marketing (e.g.,		
Basic up to date information given			Signs at accessible height		
Signage that detracts from the quality of					
Toilets		Yes	No	Select if 'Yes'	
Toilets provided within/adjacent to the site					
Disabled toilet available					
If No, would it be of benefit/appropriate to the site?					
Accessibility and appearance					
No signage, poor access, poorly maintained and graffiti/vandalism		Toilets reasonably signed, reasonable access, reasonably maintained, some evidence of graffiti/vandalism		Toilets well signed, easy access, well maintained and free from graffiti/vandalism	Assessment Rating
1	2	3	4	5	
Seats/benches		Yes	No	Select if 'Yes'	
Are seats/benches provided at the site					
How many seats/benches are provided					
If No, would it be of benefit/appropriate to the site?					
Number and location					
Small number of seats/benches, none of which are located at strategic places		Reasonable number of seats/benches, some of which are placed at strategic places		Adequate number of benches, all located at appropriate strategic places	Assessment Rating
1	2	3	4	5	
Appropriateness of provision					
Seats/benches poorly designed (e.g., for disabled/elderly users) and is inappropriate for the size, type and character of the site		Approximately half of seats/benches appropriately designed and appropriate for the size, type and character of the site.		All of seats/benches appropriately designed and appropriate for the size, type and character of the site.	Assessment Rating
1	2	3	4	5	

Site Assessment Key

Maintenance					Assessment Rating
Seats/benches poorly maintained with graffiti/vandalism		Some seats/benches poorly maintained with graffiti/vandalism		All seats/benches well maintained with no graffiti/vandalism	
1	2	3	4	5	
Picnic tables			Yes	No	Select if 'Yes'
Are picnic tables provided at the site					
How many are provided					
If No, would it be of benefit/appropriate to the site?					
Number and location of tables					Assessment Rating
Small number of picnic tables, none of which are located at strategic places		Reasonable number of picnic tables, some of which are placed at strategic places		Adequate number of tables, all located at appropriate strategic places	
1	2	3	4	5	
Appropriateness of provision					Assessment Rating
Provision poorly designed (e.g., for disabled/elderly users) and is inappropriate for the size, type and character of the site.		Approximately half of provision is appropriately designed and appropriate for the size, type and character of the site.		All provision appropriately designed and appropriate for the size, type and character of the site.	
1	2	3	4	5	
Maintenance					Assessment Rating
Picnic tables poorly maintained with graffiti/vandalism		Some picnic tables poorly maintained with graffiti/vandalism		All picnic tables well maintained with no graffiti/vandalism	
1	2	3	4	5	
Litter bins			Yes	No	Select if 'Yes'
Are litter bins provided at the site					
If No, would it be of benefit/appropriate to the site?					
Number and location					Assessment Rating
Inadequate number of bins and/or not situated appropriately		Some bins visible, but more required		Adequate number of bins and/or situated appropriately	
1	2	3	4	5	
Appropriateness of provision					Assessment Rating
Provision poorly designed and is inappropriate for the size, type and character of the site.		Approximately half of provision is appropriately designed and appropriate for the size, type and character of the site.		All provision appropriately designed and appropriate for the size, type and character of the site.	
1	2	3	4	5	
Maintenance					Assessment Rating
Poorly maintained and/or graffiti/vandalism		Some bins poorly maintained with graffiti/vandalism		All bins well maintained with no graffiti/vandalism	
1	2	3	4	5	
Dog foul bins			Yes	No	Select if 'Yes'
Are dog foul bins provided at the site					
If No, would it be of benefit/appropriate to the site?					
Number and location					Assessment Rating
Inadequate number of bins and/or not situated appropriately		Some bins visible, but more required		Adequate number of bins and/or situated appropriately	
1	2	3	4	5	

Site Assessment Key

Appropriateness of provision					Assessment Rating
Provision poorly designed and is inappropriate for the size, type and character of the site.		Approximately half of provision is appropriately designed and appropriate for the size, type and character of the site.		All provision appropriately designed and appropriate for the size, type and character of the site.	
1	2	3	4	5	
Maintenance					Assessment Rating
Poorly maintained and/or graffiti/vandalism		Some bins poorly maintained with graffiti/vandalism		All bins well maintained with no graffiti/vandalism	
1	2	3	4	5	
Lighting		Yes	No	Select if 'Yes'	
Is lighting provided at the site					
If No, would it be of benefit/appropriate to the site?					
Number and location					Assessment Rating
Inadequate amount of lighting, poorly situated and ineffective		Some lighting visible, but more required		Adequate amount of lighting, well placed and effective	
1	2	3	4	5	
Appropriateness of provision					Assessment Rating
Provision poorly designed and is inappropriate for the size, type and character of the site.		Approximately half of provision is appropriately designed and appropriate for the size, type and character of the site.		All provision appropriately designed and appropriate for the size, type and character of the site.	
1	2	3	4	5	
Maintenance					Assessment Rating
Poorly maintained with graffiti/vandalism		Some lighting poorly maintained with graffiti/vandalism		Lighting well maintained with no graffiti/vandalism	
1	2	3	4	5	
Site problems	Tick if evident on site				
Needles					
Motorbike/quads					
Glass					
Abandoned cars					
Fire damage					
Horse tracks					
SITE QUALITY					
Overall maintenance and cleanliness					Assessment Rating
General appearance is very poor. Litter, graffiti is considered a large problem	Poor appearance with evidence of dog foul, graffiti and/or litter	Adequate	Good appearance with little evidence of litter, graffiti and/or dog fouling	Excellent appearance with no litter/dog foul	
1	2	3	4	5	
Drainage					Assessment Rating
The site is poorly drained (evidence of significant water pools)		Some evidence of water pools		The site is well drained (no evidence of water pools)	
1	2	3	4	5	
Landscaping design					Assessment Rating
Landscape, shrub, grassed areas and/or flowerbeds are not attractive in design		Half of landscape, shrub, grassed areas and/or flowerbeds are attractive in design		Landscape, shrub, grassed areas and/or flowerbeds are attractive in design	
1	2	3	4	5	
Landscaping maintenance					Assessment Rating
Landscape, shrub and flowerbeds not well maintained (not pruned, not weed/litter free)		Some well maintained (some evidence of pruning, some areas not weed/litter free)		Landscape, shrub and flowerbeds well maintained (pruned, weed/litter free)	
1	2	3	4	5	

Site Assessment Key

Paths					
Poor surface quality with potholes and/or uneven paving. Unsuitable surface material. Unsuitable for all users.		Reasonable quality with some evidence of damage to surface and suitable for some users.		Good surface quality free from pot holes and even. Appropriate surface material. Suitable for a range of users including wheelchairs, pushchairs, elderly	Assessment Rating
1	2	3	4	5	
Conservation of natural features, wild fauna and flora					
Very poor - evidence of vandalism	Poor condition - little observation of areas managed to provide habitats	Adequate - some evidence of conservation, e.g., meadow or bird/bat boxes	Good condition - environmental education facilities, maintained to attract wildlife.	Very good - Priority conservation site (SSSI or LNR)	Assessment Rating
1	2	3	4	5	
Buildings and artifacts (not toilets)			Yes	No	Select if 'Yes'
Are there any buildings and artifacts on site					
If yes, please describe					
Maintenance					
Very poor condition - vandalism and graffiti	Poor condition - some evidence of vandalism and graffiti	Adequate - not in keeping with site heritage, little evidence of vandalism	Good condition - no evidence of graffiti or vandalism	Excellent - designed with relevance to site design. No graffiti etc.	Assessment Rating
1	2	3	4	5	

Site Assessment Key

ADDITIONAL INFORMATION (please tick if present)			
Parks and gardens		Cemeteries	
Sufficient disabled access	<input type="checkbox"/>	Sufficient disabled access	<input type="checkbox"/>
Wildlife areas	<input type="checkbox"/>	Full to capacity	<input type="checkbox"/>
Water feature present. Please state the	<input type="checkbox"/>	Wildlife area	<input type="checkbox"/>
Semi natural greenspace		Loose headstones	<input type="checkbox"/>
Sufficient disabled access	<input type="checkbox"/>	Garden of remembrance	<input type="checkbox"/>
Environmental education facilities	<input type="checkbox"/>	Furniture	<input type="checkbox"/>
Visitor facilities	<input type="checkbox"/>	Burial of various religions	<input type="checkbox"/>
Water feature present. Please state the	<input type="checkbox"/>	Room for expansion	<input type="checkbox"/>
Green corridors		Book of remembrance	<input type="checkbox"/>
Sufficient disabled access	<input type="checkbox"/>	Child burial area	<input type="checkbox"/>
Surface suitable for wheelchairs	<input type="checkbox"/>	Civic spaces	
Amenity greenspace		Sufficient disabled access	<input type="checkbox"/>
Sufficient disabled access	<input type="checkbox"/>	Functions held on site	<input type="checkbox"/>
Evidence of ball games being played	<input type="checkbox"/>	Car access	<input type="checkbox"/>
Highway verge/roundabout	<input type="checkbox"/>	Used as car park	<input type="checkbox"/>
Possible to redevelop as another	<input type="checkbox"/>	Electricity points	<input type="checkbox"/>
Possible to play ball games	<input type="checkbox"/>	Heritage site	<input type="checkbox"/>
Allotments		Good quality surface	<input type="checkbox"/>
Sufficient disabled access	<input type="checkbox"/>	Water feature i.e. pond, lake, fountain	<input type="checkbox"/>
Fresh water supply	<input type="checkbox"/>	Play areas	
Room for expansion	<input type="checkbox"/>	Safety Barrier at ALL entrance(s)	<input type="checkbox"/>
Toilet facilities	<input type="checkbox"/>	Sufficient disabled access	<input type="checkbox"/>
Shelter	<input type="checkbox"/>	Ownership information on display with	<input type="checkbox"/>

Site Assessment Key

Other			
Cultural value - artwork/events/bandstand/links to BME community			
Health benefits - describe specifics eg. trim trail, footpaths,			
Conclusions (tick)			
Space meets the needs of:		Site potential:	
Elderly		Site being developed at moment	
Juniors (under 12s)		Re-evaluate the site	
Teenagers		Good site	
Disabled		Potential to be enhanced	
Families			
Visual amenity			
Other			
.....			

SITE VALUE					
Connectivity		Yes	No	Select if 'Yes'	
Does this site connect to any other type of open space that you are aware of? i.e.					
If so, what type of site or sites					
Level of use (observations only)					
Poorly used		Reasonably used		Well used	Assessment Rating
	2	3	4	5	

Biodiversity value	Please tick one
Low value eg hard urban space	
Medium value eg Sports field with good hedge	
High value eg Local nature reserve (LNR)	

Further comments on biodiversity value if required

	High value	Low value	Select if 'High'
Structural and landscape benefits			
If high, please provide example			
Ecological benefits			
If high, please provide example			
Educational benefits			
If high, please provide example			
Social inclusion and health benefits			
If high, please provide example			
Cultural and heritage benefits			
If high, please provide example			
Amenity benefits and a sense of place			
If high, please provide example			
Economic benefits			
If high, please provide example			

SITE DESCRIPTION AND OBSERVATIONS

DIAGRAM

Site Visit Assessment – Laurel Bank AGS (KKP ref:79)

KKP Ref	Name of site	Road name	Primary typology	Sub typology	Land ow ner	Date/Time	Within KKPref	Weather							
72	Laurel Bank AGS		Amenity greenspace												
Ramps and guard rails			Boundary fencing			Controls to prevent illegal use									
Are ramps / guards installed	If No, would they benefit?	Adequacy	Is boundary fencing installed?	If No, would it benefit?	Adequacy	Are there any controls?	If No, would it benefit?	Adequacy							
			Yes		5	Yes		5							
Physical access		Access - social							Ramps and guard rails						
Public transport links/stops	Safe crossing places	Minimum entrance widths of 1.5m	Directional signposts	Main entrance	Other entrance	Gradient and value	Personal security	Are ramps / guards installed							
						3	3								
Parking															
Site specific	Disabled parking	If No,	Adequacy	Appropriatenes	Quality										
Information/signage															
Parking well signed	Easy to read/clear messages	Well maintained	Basic up to date information	Situated at entrance and strategic points	Maps and graphics used	Evidence of site marketing	Signs at accessible height	Signage that detracts from the quality of the site							
Toilets provided within/adjacent to the site															
Toilets	Disabled toilet	If No, would it be of benefit / appropriate to the site?	Accessibility and appearance												
Seats/benches						Picnic tables									
Are seats/benches provided at the site	How many seats/benches are provided	If No, would it be of benefit/appropriate to the site?	Number and location	Appropriatenes of provision	Maintenance	Picnic tables provided	How many	If No, would it be of benefit/ appropriate to the site?	Maintenance	Number and location of tables	Appropriatenes of provision	Maintenance			
Litter bins					Dog foul bins										
Litter bins provided	If No, would it be of benefit/ appropriate to the site?	Number and location	Appropriatenes of provision	Maintenance	Dog foul bins provided	If No, would it be of benefit/ appropriate to the site?	Number and location	Appropriatenes of provision	Fire damage	Horse tracks					
Lighting					Site problems				Parks and gardens						
Lighting provided	If No, would it be of benefit/ appropriate to the site?	Number and location	Appropriatenes of provision	Maintenance	Needles	Motorbike/ quads	Glass	Abandoned cars	Sufficient disabled access	Wildlife areas	Water feature present				
OVERALL		Landscape			Buildings and artifacts										
Overall maintenance and cleanliness	Drainage	Design	Maintenance	Paths	Conservation of natural features, wild fauna and flora	Are there any on site	If yes, please describe	Maintenance	Possible to redevelop as another typology	Possible to play ball games					
4	4			3	2										
Semi natural greenspace				Green corridors		Amenity greenspace						Additional site benefits			
Sufficient disabled access	Environmental education facilities	Visitor facilities	Water feature present	Sufficient disabled access	Surface suitable for wheelchairs	Sufficient disabled access	Evidence of ball games	Highway verge / roundabout	Sufficient disabled access	Ownership information on display	Cultural value	Health benefits			
Civic spaces								Play areas							
Sufficient disabled access	Functions held on site	Car access	Used as car park	Electricity points	Heritage site	Good quality surface	Water feature present	Safety Barrier at ALL entrances	Good site	Potential to be enhanced					
Space meets the needs of:								Site potential							
Elderly	Juniors (under 12s)	Teenagers	Disabled	Families	Visual amenity	Other	Site being developed at moment	Re-evaluate the site							
					Yes										
Benefits															
Structural and landscape	If high, eg.	Ecological	If high, eg.	Educational	If high, eg.	Social inclusion and health	If high, eg.	Cultural and heritage	If high, eg.	Amenity and a sense of place	If high, eg.	Economic	If high, eg.	Site descriptions and observations	
Yes										Yes					
QUALITY SCORE	VALUE SCORE														
22	22														

Site Visit Assessment – Red Lonning Playing Field (KKP Ref:179)

KKP Ref	Name of site	Road name	Primary typology	Sub typology	Land owner	Date/Time	Within KKP Ref	Weather														
179	Red Lonning Playing field		Amenity greenspace	-	homes England uk.gov	17-Jul-2019 10:30		Overcast														
Physical access			Access - social																			
Public transport links/stops	Safe crossing places	Minimum entrance widths of 1.5m	Directional signposts	Main entrance	Other entrances	Gradient and value	Personal security															
	Yes			1	0	4	4															
Ramps and guard rails			Boundary fencing			Controls to prevent illegal use																
Are ramps / guards installed	If No, would it benefit?	Adequacy	Is boundary fencing installed?	If No, would it benefit?	Adequacy	Are there any controls?	If No, would it benefit?	Adequacy														
		0	Yes		3	Yes		2														
Parking						Information/signage																
Site specific parking	Disabled parking	If No, would it be of benefit/appropriate to the site?	Adequacy	Appropriateness	Quality	Parking well signed	Easy to read/clear messages	Well maintained	Basic up to date information	Situated at entrance and strategic points	Maps and graphics used	Evidence of site marketing	Signs at accessible height	Signage that detracts from the quality of the site								
			0	0	0																	
Toilets provided within/adjacent to the site						Seats/benches																
Toilets	Disabled toilet	If No, would it be of benefit/appropriate to the site?	Accessibility and appearance	Are seats/benches provided at the site	How many seats/benches are provided	If No, would it be of benefit/appropriate to the site?	Number and location	Appropriateness of provision	Maintenance													
			0		0		0	0	0													
Picnic tables						Litter bins																
Picnic tables provided	How many	If No, would it be of benefit/appropriate to the site?	Number and location of tables	Appropriateness of provision	Maintenance	Litter bins provided	If No, would it be of benefit/appropriate to the site?	Number and location	Appropriateness of provision	Maintenance												
	0		0	0	0			0	0	0												
Dog four bins				Lighting																		
Dog four bins provided	If No, would it be of benefit/appropriate to the site?	Number and location	Appropriateness of provision	Maintenance	Lighting provided	If No, would it be of benefit/appropriate to the site?	Number and location	Appropriateness of provision	Maintenance													
Yes		0	0	0			0	0	0													
Site problems						OVERALL				Landscape												
Needles	Motorbike/ quads	Glass	Abandoned cars	Fire damage	Horse tracks	Overall maintenance and cleanliness	Drainage	Design	Maintenance	Paths	Conservation of natural features, wild fauna and flora											
						1	5	2	2	1	0											
Buildings and artifacts			Parks and gardens			Semi natural greenspace				Green corridors												
Are there any on site	If yes, please describe	Maintenance	Sufficient disabled access	Wildlife areas	Water feature present	Sufficient disabled access	Environmental education facilities	Visitor facilities	Water feature present	Sufficient disabled access	Surface suitable for wheelchair											
Amenity greenspace					Allotments																	
Sufficient disabled access	Evidence of ball games	Highway verge / roundabout	Possible to redevelop as another typology	Possible to play ball games	Sufficient disabled access	Fresh water supply	Room for expansion	Toilet facilities	Shelter													
Cemeteries																						
Sufficient disabled access	Full to capacity	Wildlife area	Loose headstones	Garden of remembrance	Furniture	Burial of various religions	Room for expansion	Book of remembrance	Child burial area													
Civic spaces								Play areas				Additional site benefits										
Sufficient disabled access	Functions held on site	Car access	Used as car park	Electricity points	Heritage site	Good quality surface	Water feature present	Safety Barrier at ALL entrances	Sufficient disabled access	Ownership information on display	Cultural value	Health benefits										
Space meets the needs of:							Site potential															
Elderly	Juniors (under 12s)	Teenagers	Disabled	Families	Visual amenity	Other	Site being developed at moment	Re-evaluate the site	Good site	Potential to be enhanced												
						green space overgrown																
Connectivity			Biodiversity value																			
Does this site connect with another	If so, what type of site	Level of use (observations only)	Low value	Medium value	High value	Further comments																
No		1	Yes																			
Benefits																						
Structural and landscape	If high, eg.	Ecological	If high, eg.	Educational	If high, eg.	Social inclusion and health	If high, eg.	Cultural and heritage	If high, eg.	Amenity and a sense of place	If high, eg.	Economic	If high, eg.									
Site descriptions and observations	QUALITY SCORE	VALUE SCORE																				
overgrown field surrounded by roadside verge on two sides	25	11																				