

WHITEHAVEN COMMUNITY GOVERNANCE REVIEW PANEL

**MINUTES OF MEETING HELD ON 14 JANUARY 2014 at 1:00pm
IN THE CARLISLE/SPEDDING ROOM, THE COPELAND CENTRE.**

Present: Councillors Peter Kane (Chair); Geoff Garrity;
Stephen Haraldsen; John Kane; David Moore and Peter Tyson.

Apologies for Absence: Councillor George Clements.

Officers: Tim Capper, Democratic Services Manager;
Clive Willoughby, Member Services Technical Support Officer;
John Groves, Head of Nuclear, Energy and Planning (Agenda Items 1-6
only); Ian Curwen, Communications Manager and Charlotte Brown,
Community Regeneration Officer.

WCG 06/13 Minutes

The Minutes of the meeting held on 20 December 2013 were signed by the Chairman as a correct record, subject to Councillor Geoff Garrity being shown as an attendee.

WCG 07/13 Terms of Reference

Members considered the revised draft Terms of Reference for the Whitehaven Community Governance Review Panel.

During discussion of this item, it was suggested that it be made clear in the Terms of Reference that preparatory work had been ongoing for some.

RESOLVED – that the revised Terms of reference be agreed, subject to the inclusion of reference to preparatory work that had been ongoing for some.

WCG 08/13 Dates and Venues for the Phase One Consultation Drop-In Sessions

Members were advised that Phase One consultation Drop-In sessions had been arranged as follows and volunteers were requested to ensure each session was attended by Members:

Tuesday 21 Jan	2pm to 5pm	Mirehouse Community Centre.
Monday 27 Jan	5pm to 8pm	Red Lonning Community Centre.
Tuesday 28 Jan	5pm to 8pm	Bransty Primary School.
Thursday 30 Jan	10am to 1pm	Richmond Pensioners Social Club.
Wednesday 5 Feb	2pm to 5pm	Greenbank Community Centre.
Saturday 8 Feb	10am to 1pm	United Reformed Church Hall.
Monday 10 Feb	9:30am to 12:30pm	Kells ARLFC Social Club.
Friday 14 Feb	10am to 1pm	Bainbridge Room, Copeland Ctr.

It was further suggested that an additional session be held in Sandwith village.

The Panel discussed further the methods of communicating the dates and times of the drop-in sessions to the public. This to include The Whitehaven News, Council's website and social media sites and posters on Public Notice Boards.

RESOLVED – that

- a) the drop in sessions be noted
- b) an additional session be arranged in Sandwith village. (This has subsequently been arranged for Tuesday 11 February from 10:00am to 1:00pm at The Dog and Partridge, Sandwith.)
- c) arrangements be made to communicate these sessions to the public via a Press Release.

WCG 09/13 Questionnaire for the Phase One Consultation Drop-In Sessions

Members considered a draft questionnaire for use during the Phase One Consultation Drop-in sessions and made a number of recommendations for alterations.

The Panel also considered the accessibility of questionnaires and recommended they be made available via the Council's website, Locality Groups, the Library, West Cumberland Hospital and the Copeland Centre Reception.

RESOLVED – that the Questionnaire be amended as discussed and made available to the public in as many outlets as possible.

WCG 10/13 Other Consultation Arrangements for Phase 1

Members considered arrangements for other consultation to be undertaken during Phase 1, including the Chamber of Trade, Whitehaven Town Group, Disability Forum and others.

RESOLVED – that the Whitehaven Town Group, Business groups and any other interested parties be invited to give views via the Press Release.

WCG 11/13 Date of Next Meeting

RESOLVED – that the next meeting of the Whitehaven Community Governance Review Panel be held on 28 February 2014 at 1:00pm in the Bainbridge Room.

The meeting closed at 2:00pm

Chairman.....

Date.....