

RESOURCE PLANNING WORKING GROUP

MINUTES OF MEETING HELD ON 18 JULY 2011

Present: Councillors: Gillian Troughton (Chairman); Geoff Garrity; Allan Holliday; David Moore; Alistair Norwood; Henry Wormstrup.

An apology for absence was received from Councillor Elaine Woodburn.

Officers: Paul Walker Chief Executive; Joanne Wagstaffe, Corporate Director Resources and Transformation; Pat Graham, Corporate Director, People and Places; Tim Capper, Democratic Services Manager; Richard Quayle, Performance and Transformation Manager

RP 11 Minutes

RESOLVED - The minutes of the meeting held on 8 July 2011 be signed by the Chairman as a correct record.

RP 10 Service Reviews

Members considered a proposed programme of service reviews for the remainder of 2011 and 2012, with Tranche 1 running from September to November and Tranche 2 from December to March. The services proposed for each tranche were agreed, together with resources needed to complete reviews on time.

Members then considered and noted proposed performance management arrangements , including high level progress reports to this Group.

Member finally considered and agreed a proposed operating model for conducting service reviews based on a four option matrix.

The meeting closed at 3.45 pm

Chairman.....