

Meeting Personnel Panel
Venue Bainbridge Room
Date 24 April 2007
Time 11.00am
Contact Officer T Capper
Lead Officer H Mitchell

1. [Minutes of meeting held on 16 November 2006](#)
2. **Apologies for absence**
3. **Order of Agenda Items:** To consider the order in which agenda items will be taken
4. **Items for which the Press and Public will be Excluded:** To consider which agenda items will be considered with the press and public excluded, on the grounds that there is likely to be a disclosure of confidential information in breach of an obligation of confidence, or exempt information as defined in Schedule 12A of the Local Government Act 1972.
5. [Pay and Workforce Strategy](#)

Summary: This report up-dates the Panel on the Council's progress in relation to matters covered by the national Pay and Workforce Strategy.

6. **Revised Job Descriptions**

Summary: To consider the revised job descriptions for Communications Manager and Communications Officer

Membership: Councillors Mrs C Giel (Chairman); K H Hitchen (Deputy Chairman); M Ashbrook; H Branney; N Clarkson; Mrs Y R T Clarkson; N Williams.

Page last updated: 25 April 2007