

PERSONNEL PANEL

MINUTES OF MEETING HELD ON 18 NOVEMBER 2013

Present: Councillors Paul Whalley (Chairman); Stephen Haraldsen; Keith Hitchen; Lena Hogg; Michael McVeigh; Alistair Norwood; Jack Park; Dave Smith

Apologies for absence were received from Councillors Margarita Docherty and Felicity Wilson

Officers: Darienne Law, Head of Corporate Resources; Anne Treble, Project Accountant; Denise James, Member Services Officer

PER 01 Minutes

RESOLVED – That the minutes of the meetings held on 17 January 2013 be signed by the Chairman as a correct record.

PER 02 Review of Human Resource Policies

Consideration was given to a report setting out proposed revisions to the Council's Smoke Free Policy and Adverse Weather Conditions and Social Networking Guidance following negotiations.

RESOLVED – That a) the amendments to the Smoke Free Policy be recommended to the Executive for approval; and
b) taking on board comments and changes made by members the introduction of the Guidance notes (Adverse Weather and Social Networking) be noted and approved for implementation.

PER 03 Pension Scheme – Automatic Enrolment

To consider the impact of automatic enrolment into a workplace pension legislation, (auto enrol). It was noted that once the results of the local government triennial pension scheme review (LGPS) are known, later in the month (November), a paper on the financial impact of this will be prepared for Executive and an update of the implications of auto enrol, based on those figures will be included.

RESOLVED – That

- a) the Executive be recommended to agree to option 2 – deferment in auto enrol date until October 2017;
- b) the Executive be recommended to approve the use of £2k in the current year and each year thereafter to fund software option/upgrades to the payroll system, which are necessary, as a result of auto enrol obligations placed on the authority;
- c) it be noted that the contribution rate required to be paid by the authority is subject to change; and

d) the summary of obligations at Appendix A of the report be noted.

The meeting closed at 5.00pm

Chairman

Date