

PERSONNEL PANEL

MINUTES OF MEETING HELD ON 24 JULY 2007

Present: Councillors Mrs M B Woodburn (Chairman); H Branney; K H Hitchen; P Whalley; N Williams.

Apologies for absence were received from Councillors N Clarkson and Mrs Y R T Clarkson.

Officers: H Mitchell, Head of Policy and Performance; L Gleed, Human Resources Manager; T Capper, Democratic Services Manager; R Willis, Director of Public Service Delivery, West Cumbria Strategic Partnership; Mrs S Bamforth, Head of Finance and Business Development (Agenda Item 5); C A Lloyd, Business Development Manager (Agenda Item 5).

Minutes

The minutes of the meeting held on 28 June 2007 were signed by the Chairman as a correct record.

PER 5 Surveying and Contract Duties

The Panel considered proposals for changes to the establishment in Business Development to take effect from the retirement of one current postholder in January 2008. The proposals comprised creation of one new full-time post of Surveyor/Contracts Officer on grade SO2 and a part-time (18.5 hours per week) post of Property Support Officer on grade SO2. The proposals would result in a small overall cost saving but would require a virement from Supplies and Services to Employees.

RESOLVED – that the proposals as set out in the report be approved and implemented and Executive asked to agree to the virement from Supplies and Services to Employees.

PER 6 Exclusion of Press and Public

RESOLVED - That pursuant to Section 100(A)(4) of the Local Government Act, 1972, as amended, the press and public be excluded from the meeting for the following items of business on the grounds of likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.

PER 7 Staff Appraisal Scheme

This item was deferred to a future Panel meeting (due to the Chief Executive being unable to attend) after Members raised certain

questions on the content of the report, to be addressed when the report is reconsidered.

PER 8 West Cumbria Strategic Partnership Establishment

The Panel considered proposals for changes to the establishment of the West Cumbria Strategic Partnership, by combining an established post with the duties of a temporary agency worker, to create a post with a revised job profile and grading. There would be no financial implications of the changes for the Council and the proposals had been agreed by the Partnership Board.

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RESOLVED – that the Panel agrees the revised job profile and grading of the post in the WCSP as set out in the report.

PER 9 Date of Next Meetings

6 August 9.00 am

11 September 2.30 pm

The meeting closed at 11.30 am

Chairman