

PERSONNEL PANEL

MINUTES OF MEETING HELD ON 6 APRIL 2009

Present: Councillors Mrs M Woodburn (Chair); H Branney; K Hitchen; P Whalley; N Williams.

Apologies for absence were received from Councillors N Clarkson; Mrs Y R T Clarkson.

Officers: T Capper, Democratic Services Manager; L Gleed, Human Resources Manager; S Mounsey, Human Resources Adviser; J Salt, Head of Customer Services (Agenda Item 5); J Crellin, Head of Finance and MIS (Agenda Item 6)

Minutes

The minutes of the meeting held on 17 November 2008 were signed by the Chairman as a correct record.

PER 55 Web Manager

The Panel considered proposals and a draft job profile for a new post of Web Manager in the Customer Services Department to co-ordinate development and maintenance of the website, as recommended by the Society of Information Technology Management. The post would be funded from the non-filling of a vacant post in the IT section.

RESOLVED – that the proposals and the draft job profile be approved.

PER 56 Exclusion of Press and Public

RESOLVED – that the press and public be excluded for the remaining items of business in view of the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972 as amended.

PER 57 Market Factor Supplements

The Panel considered a report setting out proposals for application of market factor supplements to certain posts where retention and recruitment issues were likely to arise as a result of the job evaluation exercise, and in one case in recognition of statutory duties involved. The report included evidence in support of the proposals, and identified the resource implications of their implementation.

RESOLVED – that (a) the Panel approves the application of a Market Factor Supplement to maintain the current grade levels of the posts identified in the report; and

(b) the Panel approves the application of a supplement to the role of Accountancy Services Manager in recognition for the statutory duties of the Deputy 151 Officer and so maintain the current salary level for the post.

The meeting closed at 4.25 pm

Chairman