

To all members of Overview & Scrutiny Committee (internal)

Dear Councillors

Re: Housing Strategy Year 1 Delivery Plan and draft Year 2 Delivery Plan

For your meeting on 16 April 2012 both of the above documents are attached.

The first document, which is colour coded in the familiar traffic light symbols of green, amber or red, represents an outcome report of the first year of the Copeland Housing Strategy. This relates to 2011/12.

The second document, which is not colour coded, is the current draft Year 2 Delivery Plan for 2012/13. It captures some actions which were not achieved in Year 1 (nothing has been abandoned) and moves forward with other actions that were either in planning earlier or have been adopted in light of recent developments.

The first document has previously been reported to the Strategic Housing Panel. The second document will be presented to the next meeting of the Panel.

Comments from members of the Overview & Scrutiny Committee are invited.

Yours sincerely

Laurie Priebe  
Strategic Housing Manager

# Housing Strategy Delivery Plan, 2011/2015

## Year 1: 2011/12

Green text indicates that the action is complete or (for ongoing actions) that due dates for the action's milestones have been met

Amber text indicates that the action is in progress but not yet complete against the action's due dates

Red text indicates that the action has not been completed

Tasks	Milestones	Due dates	How measured	Lead partner
<b>Copeland Housing Strategy Objective One:</b> Facilitating the right housing offer to support economic growth and community sustainability				
<b>Sub-objective 1.1:</b> Facilitating the right supply of new homes				
<b>1.1.1</b> To ensure the identified housing needs of Copeland are acknowledged within the Homes & Communities Agency's (HCA) Cumbria Local Investment Plan (Cumbria LIP) for 2011 onwards	Copeland's priorities for market and affordable housing are written into the Cumbria Local Investment Plan	Unknown at 6/7/2011. Awaiting HCA timescale.	By cross-referencing the priorities in the Cumbria LIP and in Copeland's Housing Strategy	Copeland Borough Council in association with the HCA
<b>1.1.2</b> Establish a Copeland policy framework for the use of the New Homes Bonus (NHB)	Copeland Housing Partnership meet to establish priorities for the use of the NHB in Copeland Policy framework drafted, consulted upon and agreed with communities	Autumn 2011	Framework agreed upon by all partners	Copeland Borough Council CBC to draft policy for use of NHB and take to partnership in March 2012
<b>1.1.3</b> Publish the Preferred Options Draft Site Allocations Development Plan Document (DPD) for consultation	Completion of Strategic Housing Land Availability Assessment Economic Blueprint in place Consultation Draft DPD complete	Sept/ October 2011 March 2012 March 2012	Draft DPD published for consultation	Copeland Borough Council
<b>Sub-objective 1.2:</b> Improving the quality of our places				
<b>1.2.1</b> Investigate opportunities for neighbourhood planning pilots & invite LDNPA to participate in any in their planning area			Pilot areas identified	Copeland Borough Council
<b>1.2.2</b> Work with locality projects to identify common ground between community, parish and locality plans and the overarching housing strategy	Identify housing needs, supply and development or renewal opportunities in each of the 6 localities	March 2012	By cross referencing the priorities in community, parish and locality plans with the objectives in the Copeland housing strategy	Copeland Borough Council and Lake District National Park Authority

## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>1.2.3 Develop a strategy to promote the good image of Copeland's places and settlements to counter out-of-date perceptions</b>	Publication of Whitehaven Strategy within Year 1	March 2012		Copeland Borough Council
<b>Sub-objective 1.3: Ensuring sufficient affordable housing</b>				
<b>1.3.1 Complete 63 new affordable homes in 2011-12</b>	Planned new affordable homes completed	April/May 2012	Number of practical completions and lettings achieved	Registered Providers
<b>1.3.2 Via the Copeland Housing Partnership, support the new Affordable Housing Programme (AHP) bid programme for 2011-12</b>	Support registered providers bids for HCA funding	May 2011. Completed	Bids submitted to HCA supported by Copeland Housing Partnership	Copeland Housing Partnership
<b>1.3.3 Support the AHP for 2012-13</b>	Discussions held with partners in order to identify support required	As per AHP timeframe	Bids submitted to HCA supported by Copeland Housing Partnership Progress in investigating use of local lettings policies in number of parishes	Copeland Housing Partnership
1.3.4 Investigate the potential for the use of local lettings policies in rural parishes	Potential for use of local lettings policies investigated in parishes	April 2012	Report to Copeland Borough Council each quarter	Copeland Borough Council, Parish representatives, Cumbria Rural Housing Trust and Registered Providers
<b>1.3.5 Quarterly monitoring of the housing market and access to housing through the Council's Economic Impact report</b>	Report to Copeland Borough Council each quarter	End of each quarter 2011-12 (End June, September, December, March)		Copeland Borough Council
<b>Sub-objective 1.4: Developing the role of the private rented sector</b>				
<b>1.4.1 Training with landlords according to identified training needs</b>	Discussion at landlord forum in November to identify training needs of landlords First training session for landlords	November 2011 March 2012	Number of homeless preventions achieved by access to and securing private rented homes.	Copeland Borough Council Private landlords
<b>1.4.2 Raising awareness of rent deposits via landlords forum</b>	Session on rent deposits with landlords	April 2012	By landlords knowledge & understanding	Copeland Borough Council
<b>1.4.3 Publishing awareness leaflets on rent deposits and other services</b>	Leaflet produced and information available on website regarding prevention, this will include rent deposits, enforcement action and HMO licensing.	March 2012	Information published	Copeland Borough Council

## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>Copeland Housing Strategy Objective Two: Making the best use of existing stock</b>				
<b>Sub-objective 2.1: Focus attention on the energy efficiency of existing stock</b>				
<b>2.1.1 Improve energy efficiency and SAP ratings. Link with ill-health preventative agenda in government report, "Healthy Lives, Healthy People" (published July 2011).</b>	Cumbria Warm Homes Project initial planning stage (identify target areas, mapping and communications).	Launch October 2011. Project to be completed by Dec 2012	Number and type of installed energy efficiency measures, improved SAP rating, carbon savings	Cumbria Warm Homes Project (All local authorities), EON and Mark Group.
<b>2.1.2 Reduce fuel poverty. Link with "Healthy Lives, Healthy People" report as above</b>	Identify key partners and agree a programme for a "Keep Warm, Keep Well" winter campaign. Warm Homes Project will also reduce fuel poverty	October 2011	Uptake of advice on energy efficiency and fuel switching through key partners	Copeland Borough Council, CAB and Age UK West Cumbria
<b>2.1.3 Improve energy efficiency of social housing stock</b>	Delivery of ERDF funded Cumbria Cohesion Retrofit Programme	Start in July 2011 and complete by July 2013	Number of installed measures (external and internal insulation) in 'hard to treat' properties, carbon savings.	Cumbria Housing Partners, Registered providers (Home Group)
	Community Energy Savings Programme (CESP) project bid.	Agree project bid by September 2011	Number of installed measures, carbon savings.	British Gas and Registered Providers
<b>Sub-objective 2.2: Enable improvements in private sector stock condition</b>				
<b>2.2.1 Jointly commission Cumbria-wide private sector stock condition survey with particular reference to Housing Health and Safety Rating System in Copeland</b>	Selection of contractor and start/completion of survey	Contractor selected by May 2011(completed)	Draft report received by March 2012	Cumbria Housing Improvement Expert Group
<b>Sub-objective 2.3: Reduce the number of empty homes in the borough</b>				
<b>2.3.1 Develop a protocol for reporting empty/dilapidated residential properties via Parish/Town Councils</b>	-Protocol published on Copeland BC website and shared with partners - Partners and residents use protocol to report dilapidated buildings  First draft ready for consultation	December 2011	Number of properties reported through protocol	Copeland Housing Partnership Parish and Town Councils

## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>2.3.2 Produce Empty Homes Strategy for the Borough</b>	Discussion with empty homes network, draft procedure to Strategic Housing Panel	March 2012	Draft ready for consultation by March 2012	Copeland Borough Council
<b>2.3.3 Develop a procedure for prioritising dwellings on which to take action</b>		December 2011	Procedure published and applied in prioritising planned work	Copeland Borough Council and Copeland Housing Partnership
<b>2.3.4 Submit Cumbria partnership bid for Empty Homes funding</b>	Partnership bid submitted according to bid timeframes	According to bid timeframes <b>Deadline for registered provider bids – End Jan 2012; Deadline for Community Group bids – End April 2012</b>	Partnership bid submitted according to bid timeframes	Cumbria Empty Homes Network <b>Bid process not undertaken by Registered Providers.</b> <b>In Copeland there are two potential bids to be submitted by community groups for the April deadline</b>
<b>2.3.5 Reduce number of voids in social housing stock</b>	Monitor and report to Strategic Housing Panel the Home Housing Group's progress on reducing void and re-let times	Report to Strategic Housing Panel in June 2011 and March 2012	The number and length of voids (a) of less than 6 months and (b) over 6 months. Average re-let times for properties not awaiting demolition or undergoing major works	Registered Providers
<b>Sub-objective 2.4: Complete the programme to bring all social housing up to Decent Homes Standard (DHS)</b>				
<b>2.4.1 Registered Providers to complete Regeneration Programmes</b>	Home Housing Group report on progress towards achieving 100% Decent Homes compliance. Their regulator has given them an extension to 2013. (reported to Strategic Housing Panel in February 2011 and Home Group are on target to date).	Home Housing Group outcomes for end March 2012 (All stock to meet DHS standard by 2013)	Registered providers to report on number of Registered Provider properties meeting Decent Homes Standard and/or Decent Homes Plus Standard	Registered Providers
<b>2.4.2 Registered Providers to maintain properties at Decent Homes Standard and/or Decent Homes Plus Standard</b>	According to Registered Provider programmes	Annual update required on maintenance of DHS  March 2012	Progress reports	Registered Providers

## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>Copeland Housing Strategy Objective Three:</b> Enabling people to access the housing and support that they need, when they need it				
<b>Sub-objective 3.1:</b> Ensure the right housing provision for older people				
<b>3.1.1 Establish Older Person's Housing Task Group</b>	Task Group Terms of Reference (TOR) and action plan determined First meeting of Task Group held	December 2011	TOR in place and first meeting of Task Group held	Copeland Housing Partnership <b>Housing Partnership to determine task group membership at March meeting</b>
<b>3.1.2 Older People's Housing Task Group to determine how to diversify the range of housing options available to older people</b>	Older Person's Housing Task Group to report to Strategic Housing Panel	March 2012	Housing options for older people are increased	Copeland Older People's Housing Task Group
<b>Sub-objective 3.2:</b> Continue to prevent and deal effectively with homelessness				
<b>3.2.1 Produce information on rent deposits via leaflets and Copeland Borough Council website</b>	Publish information and provide rent deposits for people who have been assessed as homeless or potentially homeless	March 2012	Number of homelessness preventions successfully made through the provision of rent deposits	Copeland Borough Council, where possible using information from other housing partners and with all partner's assistance in distributing
<b>3.2.2 Take action against landlords who let properties that contain Category 1 Hazards</b>	Action taken where properties with Category 1 Hazards have been identified	March 2012	Number of homelessness preventions made through removal of Category 1 Hazards/ Number of dwellings where Category 1 Hazards removed	Copeland Borough Council
<b>3.2.3 Raise awareness of prevention services with third sector organisations – training for CAB etc, information leaflets, website</b>	Training completed with third sector partners Information available via website and leaflets	March 2012	Third sector partners identify opportunities for making customers aware of prevention services and are able to advise on these	Copeland Housing Partnership
<b>3.2.4 All partners to be involved in establishing agreed framework for the use of the increase in the discretionary housing payment from 2012, and the homelessness prevention fund, in preventing homelessness</b>	Partners to meet to investigate potential uses of funding	March 2012	Framework for the use of the discretionary housing payment and homelessness prevention fund in prevention homelessness	Copeland Housing Partnership
<b>3.2.5 Support tenants who are being/ have been illegally evicted</b>	Continue to support tenants and proactively address causes of illegal evictions	Ongoing	Homelessness case work and outcomes to demonstrate support provided	Copeland Borough Council and Copeland Housing Partnership

## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>3.2.6 Provide financial support to tenants with small amounts of rent arrears if they are being threatened with eviction</b>  <b>3.2.7 Review of Copeland Borough Council Housing Options Service to be carried out by Copeland BC before March 2012.</b>	The number of arrears-based evictions is reduced  Review undertaken with assistance from Neil Morland	Ongoing  August 2012	Number of arrears-based evictions prevented through use of financial support	Copeland Borough Council and Copeland Housing Partnership  <b>Housing Partnership to cover Housing Options Service at March meeting</b>
<b>Sub-objective 3.3:</b> Respond appropriately to the opportunity of more flexible homes, tenancies and allocations (in the Localism Bill)				
<b>3.3.1 Clarify partnership member roles in responding to developments in social housing reform</b>  <b>3.3.2 Establish a joint partnership approach to taking forward work</b>  <b>3.3.3 Respond as required to developments in social housing reform</b>  <b>3.3.4 Review how choice based lettings is being supported during its first year of operation with any recommendations for improvements in existing support routes in line with review outcomes.</b>	Registered Provider partners to report to Strategic Housing Panel  Copeland Housing Partnership to report to Strategic Housing Panel  Milestones will arise from reform timetable  Scope local CBL support review  Undertake local review	Providers to meet with Strategic Housing Panel between July and October 2011  October 2011  February 2012	Number of new homes planned and completed with new Affordable Rents  Number of re-lets converted to affordable rents and the use to which additional revenues will be put Planned length of fixed term tenancies  Scoping document produced.  Local Review Plan. Recommendations paper.	Copeland Housing Partnership          To be agreed at Cumbria Choice Project Board in October 2011. To be agreed at Housing Partnership in October 2011
<b>Sub-objective 3.4:</b> Ensure that the housing needs of vulnerable and socially excluded people are met				
<b>3.4.1 Improve move-on housing opportunities for young people through the development of additional trainer flats in Whitehaven town centre by Whitehaven Community Trust</b>	Agree objectives with providers  Identify funding for and begin work required to renovate purchased building for move-on flats	December 2011  January 2012	Number of additional lettings to enable young people to move on from supported housing	Whitehaven Community Trust

## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>3.4.2 Progress the Whitehaven Foyer Project</b>	Renovations complete and first young people housed at scheme	July 2012		
<b>3.4.3 Establish task group to determine accommodation needs of the Gypsy and Traveller Community and work to establish needs</b>	Impact HA and Howgill Centre to establish outline capital funding strategy.	November 2011	Funding strategy in place with target date for capital acquisition	Howgill Family Centre and Impact Housing Association Partnership
<b>3.4.4 Maintain and improve where possible time taken to approve Disabled Facilities Grants. Link DFGs with preventative agenda in the government report, "Healthy Lives, Healthy People (published July 2011).</b>	Task Group established Research methodology agreed Research and consultation carried out and needs report produced	Home Space Sustainable Accommodation to determine timescales	Evidence produced on needs of communities	Accommodation Strategy Group Policy Officer to meet with chair of Accommodation Strategy Group in February 2012 in order to determine programme of work for Copeland
<b>3.4.5 Influence early discussions on borough Design Guide to ensure that new homes are built to Lifetime Homes Standards, meet higher standards for accessibility and carbon management</b>	Quarterly reporting of times taken to approve Disabled Facilities Grants	Reports to Copeland Borough Council Executive Committee for the quarters ending 30/09/2011, 31/12/2011 and 31/03/2012	Average time expressed in weeks taken to approve Disabled Facilities Grants from date referral received (target for 2011/12 is 14 weeks)	Housing Renewal Manager
<b>3.4.6 Copeland Housing Partnership to produce discussion paper around welfare benefit reforms</b>	Input to development of Design Guide according to development timeframe	Awareness of need for standards raised through early discussions on Design Guide as these take place throughout 2012	First preparations for Design Guide reflect aspirations for new build to meet Lifetime Homes Standard, higher accessibility standards and carbon management standards	Copeland Borough Council
<b>3.4.7 Determine approaches to addressing child poverty with partner agencies</b>	Hold partnership event around issue in preparation for reforms taking place	Publication of Design Guide March 2012. Welfare Benefit reforms expected by 2013	Partnership event held and discussion paper produced	Copeland Housing Partnership To be produced at Housing Partnership meeting in March
	Engage with partners	March 2012	By initiatives undertaken and by monitoring outcomes	To be determined



## Housing Strategy Delivery Plan, 2011/2015 **Year 1: 2011/12**

Tasks	Milestones	Due dates	How measured	Lead partner
<b>Copeland Housing Strategy Objective Four: An integrated Delivery Approach</b>				
<b>Sub Objective 4.1: Working with Partners</b>				
4.1.1 Establish regular meetings of the Copeland Housing Partnership with wider sustainable community partners invited.	Quarterly meetings scheduled	October 2011 January 2012	Meetings attendance Actions delivered from meetings	Copeland Borough Council
4.1.2 Cumbria Housing Partnership working	Attendance and participation at Cumbria Housing Executive	All Cumbria Executive meetings attended in 2011/12 February 2012	Represent Copeland and District issues within Minutes and Actions agreed.  Partners draft produced	Copeland Borough Council
4.1.3 Preparing Action Plan Yrs 2 - 4	Draft Action Plan through Copeland Housing Partnership Consultation	February/March 2012	Participation levels and feedback from consultation	Copeland Borough Council
	Strategic Housing Panel	May 2012	Agreed future action plan	
<b>Sub Objective 4.2: Monitoring and Reporting</b>				
4.2.1 Quarterly reporting on the Strategy Action Plan to the Copeland Borough Council Strategic Housing Panel and Copeland Housing Partnership.	Quarterly reports	October 2011 January 2012	Performance management via Red-Amber-Green on actions	All partners leading actions contributing with Copeland Borough Council co-ordinating the report
<b>Sub Objective 4.3: Localities and Copeland Partnership</b>				
4.3.1 Report to Copeland Partnership at least once a year on the progress of the Strategy and Action Plan and gather feedback on future priorities.	Information to one Copeland Partnership meeting.	Nov 2011	Feedback received and influence on future action plan priorities.  Respond to requests.	Copeland Borough Council  Any partner leading specific actions.
4.3.2 Attend localities and Locality Together meetings as requested to discuss housing strategy and action plan.				

# Copeland Housing Strategy 2011 to 2015

## Delivery Plan Year 2

Tasks	Milestones	Due dates	How measured	Lead partner
Strategic Objective One: Facilitation the right housing offer to support economic growth and community sustainability				
Objective 1.1: Facilitating the right supply of new homes				
1.1.1 Agree framework for the use of New Homes Bonus	Take draft policy for the use of the New Homes Bonus to the Housing Partnership	Framework to Copeland Strategic Housing Panel and Executive Committee April 2012	Policy for the use of the New Homes Bonus is published	Copeland Borough Council
1.1.2 Publish Preferred Options Draft Site Allocations Development Plan Document (DPD) for consultation		November/December 2012	Development Plan Document published for consultation	Copeland Borough Council
Objective 1.2: Improving the quality of our places				
1.2.1 Continue to work with locality projects to identify common ground between community, parish and locality plans and the overarching housing strategy	Locality Plans identify cross referencing with the Copeland Housing Strategy	December 2012	Key projects and lead partners identified - key projects run by partners in support of localities	Locality partnerships, Copeland Borough Council
1.2.2 Investigate potential for use of local lettings policies in light of ‘Cumbria Choice’ Choice Based Lettings review	Findings of Cumbria Choice review to be examined by partnership			Copeland Housing Strategy Partnership
1.2.3 Deliver relevant development briefs and Supplementary Planning Documents for Whitehaven	Public consultation May 2012; publication Summer 2012	December 2012	Level of consultation; Agreement of Full Council	Copeland Borough Council

Tasks	Milestones	Due dates	How measured	Lead partner
<b>Objective 1.3 Ensuring sufficient affordable housing</b>				
1.3.1 Engage with the Homes and Communities Agency and Partners to ensure capital investment in Copeland, including through the Affordable Housing Programme		Ongoing	22 additional new units of affordable housing delivered by April 2013	Copeland Borough Council and Registered Providers
1.3.2 Develop new models of delivering affordable housing, for example through public and private sector partnerships, including returning empty properties to use	Potential routes to the delivery of housing are identified	Routes to delivery and units planned by April 2013	Additional units are planned during 2012-13 for delivery by 2014-15	Copeland Housing Strategy Partnership
1.3.3 Continue six-monthly monitoring of the housing market and access to housing through the Council's Economic Impact report	Economic Impact Reports to Full Council meetings		Economic Impact Reports are examined at Full Council	Copeland Borough Council
<b>Objective 1.4 Developing the role of the private rented sector</b>				
1.4.1 Continue to work with landlords, using the Landlord Forum, to provide information and training on issues including welfare reforms, the Green Deal and stock condition and others as required	Information and training delivered through regular six-monthly Landlord Forum and through special sessions	Ongoing	Feedback from landlords, tenants, housing service customers and partners indicates that landlords are aware of the issues and the support available to them and their tenants	Copeland Borough Council
1.4.2 Review how landlords want to use the Landlord Forum and how the forum can best support the private rented sector	Questionnaire circulated to landlords prior to April 2012 forum meeting	Summer 2012	Feedback from landlords obtained and forum and training agendas set out	Copeland Borough Council and private landlords

Tasks	Milestones	Due dates	How measured	Lead partner
1.4.3 Continue to raise awareness of Copeland Borough Council Rent Deposit scheme, designed to help prevent homelessness by assisting people through the loan of rent deposits, using the Landlord Forum, Council website and publications	<p>Feedback from questionnaires used to inform agendas of next meetings and support available to landlords</p> <p>Landlord Forum meetings in April and October 2012</p>	Ongoing	Landlords are aware of the range of support available and landlords and tenants approach the Housing Options service for help	Copeland Borough Council
<b>Strategic Objective Two: Making the best use of existing stock</b>				
<b>Objective 2.1: Focus attention on the energy efficiency of existing stock</b>				
2.1.1 Continue to support the delivery of the Cumbria Warm Homes Project	Home surveys completed and works recommended and installed	July 2012		Cumbria County Council  Registered Providers
2.1.2 Continue to support the delivery of the Winter Warmth Fund				
2.1.3 Support the delivery of the ERDF Cumbria Cohesion Scheme and CESP Scheme		<p>ERDF Scheme to complete by end 2013</p> <p>CESP scheme to complete end October 2012</p>		
2.1.4 Housing Strategy Partnership to respond to the Green Deal programme as this develops	The Housing Strategy Partnership examines the implications of the Green	Ongoing	Partners' own action plans to be monitored by the Partnership	Copeland Borough Council Copeland Strategic

Tasks	Milestones	Due dates	How measured	Lead partner
	<p>Deal as details of the programme become clearer</p> <p>The Landlords Forum is kept up to date with developments of the Green Deal programme</p> <p>Reports on the development of the Green Deal programme are taken to the Strategic Housing Panel</p>			Housing Partnership
<b>Objective 2.2: Enable improvements in private sector stock condition</b>				
2.2.1 Private Sector Stock Condition Survey report due early 2012. Copeland Housing Partnership to analyse findings of report and review implications for Strategy Delivery Plan	<p>Analysis paper of findings produced for consultation with partners, June 2012</p> <p>Strategic Housing Panel to discuss survey report July 2012</p>	<p>June 2012 to review findings</p> <p>July 2012</p>	<p>Analysis paper of survey findings to Executive Committee</p> <p>Strategic Housing Panel to produce Action Plan based on findings</p>	Copeland Borough Council
<b>Objective 2.3: Reduce the number of empty homes in the borough</b>				
<p>2.3.1 Implement Copeland Empty Homes Strategy</p> <p>2.3.2 Enable and support community and voluntary groups in addressing empty and second homes in their communities</p>	As per key milestones identified in Empty Properties Strategy		Number of long term Empty Properties reduced	Copeland Borough Council

Tasks	Milestones	Due dates	How measured	Lead partner
<b>Objective 2.4: Complete the programme to bring all social housing up to Decent Homes Standard (DHS)</b>				
2.4.1 Registered providers to complete Regeneration Programmes  2.4.2 Registered Providers to maintain properties at Decent Homes Standard and/or Decent Homes Plus Standard	Quarterly monitoring of stock condition by Strategic Housing Panel	Ongoing		Registered Providers Home Group, Impact and Two Castles to report quarterly to Strategic Housing Panel
<b>Strategic Objective Three: Enabling people to access the housing and support that they need, when they need it</b>				
<b>Objective 3.1: Ensure the right housing provision for older people</b>				
3.1.1 Hold first meeting of Older People's Housing Task Group	Older People's Task Group membership identified First meeting of the Task Group held and terms of reference established	June 2012	Task Group identifies terms of reference and establishes key actions for the group to take forward	Copeland Housing Partnership
3.1.2 Older People's Housing Task Group to determine how to diversify the range of housing options available to older people	Range of potential housing options for older people identified	March 2013	Range of options fed into Housing Strategy Delivery Planning	Older People's Housing Task Group
<b>Objective 3.2: Continue to prevent and deal effectively with homelessness</b>				
3.2.1 Establish Task and Finish group to oversee review of Housing Options Service, to be completed by August- September 2012	Task Group established – to include Registered Providers and partner agencies	May 2012	Task Group in place	Copeland Borough Council

Tasks	Milestones	Due dates	How measured	Lead partner
3.2.2 Review Housing Options Service		August – September 2012		
3.2.2 Publish new five year Homeless Strategy draft March 2013 (end Year 2), taking into account implications of welfare reforms	Homeless Strategy out to consultation  Homeless Strategy in place by March 2013	Draft Homeless Strategy for consultation November 2012; Adopted by March 2013	Homeless Strategy consulted on and agreed	
3.2.3 All partners to be involved in establishing agreed framework for the use of the increase in the discretionary housing payment from 2012, and the homelessness prevention fund, in preventing homelessness	Review Service Level Agreement with Housing Benefits	April 2012		
3.2.4 Continue to provide financial support to tenants with small amounts of rent arrears if they are being threatened with eviction				
3.2.3 Continue to raise awareness of Homelessness Prevention routes available	Strategic Housing Partnership to produce plan to raise awareness of methods available to prevent Homelessness	End 2012	Plan in place to publicise homelessness prevention and ensure partner agencies are aware of routes available	Strategic Housing Partnership
<b>Objective 3.3: Respond appropriately to the opportunity of more flexible affordable homes, tenancies and allocations</b>				
3.3.1 Develop Copeland Tenancy Strategy and publish in December 2012	Draft Tenancy Strategy to Strategic Housing Partnership in June 2012	Tenancy Strategy published December 2012		Copeland Borough Council

Tasks	Milestones	Due dates	How measured	Lead partner
<p>3.3.2 Use the Strategic Housing Partnership to discuss and identify work in response to developments in tenure and social housing reforms</p> <p>3.3.3 Housing Strategy Partners to be fully engaged in review of 'Cumbria Choice' Choice-Based Lettings scheme</p>	<p>Strategic Housing Partnership to sign off outcomes of review</p> <p>Partnership to address any improvement actions identified by Cumbria Choice review</p>	<p>Discussion of responses to be included under all Partnership agendas</p>		<p>Cumbria Choice – Choice-Based Lettings Board</p> <p>Copeland Strategic Housing Partnership</p>
<b>Objective 3.4: Ensure that the housing needs of vulnerable and socially excluded people are met</b>				
<p>3.4.1 Improve move-on housing opportunities for young people through the development of additional trainer flats in Whitehaven town centre by the Whitehaven Community Trust</p> <p>3.4.2 Progress the Whitehaven foyer project</p> <p>3.4.3 Continue work of the task group to determine accommodation needs of the Gypsy and Traveller Community and work to establish needs</p> <p>3.4.4 Maintain time taken to approve Disabled Facilities Grants</p> <p>3.4.5 Influence development of Design Guide to ensure that new homes are built to</p>	<p>Funding confirmed</p> <p>Work on site started</p>	<p>End May 2012</p> <p>Summer 2012</p> <p>Ongoing</p>	<p>Average length of time taken to complete works from date of referral</p>	<p>Whitehaven Community Trust</p> <p>Copeland Borough Council</p>



Tasks	Milestones	Due dates	How measured	Lead partner
Lifetime Homes Standards and meet higher standards for accessibility and carbon management				
Strategic Objective Four: An integrated delivery approach				
Objective 4.1: Working with partners				
4.1.1 Copeland Strategic Housing Partnership to continue to hold regular meetings	Quarterly meetings of the partnership	Ongoing		Copeland Housing Strategy Partnership
4.1.2 Continue Cumbria Housing Partnership working	Delivery against Cumbria Housing Strategy under Key Themes of: - Housing Growth, Affordability and Community Sustainability - Vulnerable People, Supporting Independence - Better Use of Stock	Ongoing		
4.1.3 Copeland Housing Partnership to maintain Housing Strategy Delivery Plans	Annual review of Housing Strategy Delivery Plan			
4.1.4 Continue to work with partner agencies to determine approaches to addressing child poverty				
Objective 4.2: Monitoring and Reporting				
4.2.1 Continue to report quarterly on the Housing Strategy Delivery Plan to the Copeland Borough Council Strategic Housing				

Tasks	Milestones	Due dates	How measured	Lead partner
Panel and Copeland Housing Partnership				
Objective 4.3: Localities and Copeland Partnership				
4.3.1 Continue to report to Copeland Partnership at least once a year on the progress of the Strategy and Delivery Plans and gather feedback on future priorities				
4.3.2 Continue to attend localities and Locality Together meetings as requested to discuss Housing Strategy and Delivery Plan				