

Work Programme - Internal Overview and Scrutiny Committee

<u>Topics for Inclusion</u>	Suggested Timescale/Milestones	Officer Contacts	Status
Draft Work Programme		Jessica Hall	Agreed
Presentation on Car Parking in Copeland and roles and responsibilities of the Council	September – presentation to feed into start of TFG	Jessica Hall/Keith Parker/Janice Carol	Complete – Task and Finish Group commenced
Budget Policy Documents 2011/12 to 2014/15 <ul style="list-style-type: none"> • Corporate Plan • MTFS • Treasury Mgt Strategy • Asset Management Plan 	TBC	Angela Brown	Pending
Implementation of the Equality Duty	August	Alison Walton	Agenda
Monitoring of the Strategic Housing Strategy	August	Laurie Priebe	Agenda

Arrangements for Performance Management	August	Jo Wagstaffe	Agenda
Budget <ul style="list-style-type: none"> • Scenario Planning/Update MTFS/Financial Resilience/Service Planning Process • Budget Timetable & Process/Scenario Planning/update MTFS 	TBC	Angela Brown	Pending
Customer Service Strategy	TBC	Jo Wagstaffe	Pending
Star Chambers-Service Reviews Update on progress	October	Angela Brown	Pending
Review of the Workforce Strategy	October	Jo Wagstaffe	Pending
Implementation of recommendations made by Polling Station Review	October	Tim Capper/ Stephanie Shaw	Pending

First forecast of overall budget position	December	Angela Brown	Pending
Budget Consultation	January 2012	Angela Brown	Pending

Written update/Information Reports – Improvement Groups and General

Update Report from Chairs and Deputy Chairs	Each meeting		Report for information – 14 March 2011
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Standing Items

Minutes of last meeting	Agenda
Forward Plan	Agenda
Executive responses to OSC reports/recommendations	
Work Programme Review – updates and amendment	Agenda

Reviews

Concessionary Travel	Task and Finish Group commenced on 14/7/11 – Lead Member Cllr D Moore. Update report on agenda.
Car Parking Fees and Charges	TFG appointed and commenced
Review of Debt Policy (linking up with Improving Benefits Take Up in Copeland)	Commencing September

Meeting Dates and Times

8 August 2011 – 5pm

17 October 2011 – 2pm

17 November 2011 (Special Budget) – 10am

5 December 2011 – 5.00pm

19 January 2011 (Special Budget) – 2pm

13 February 2011 – 2.00pm

16 April 2011 – 5.00pm