

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 17 AUGUST 2012 AT THE BAINBRIDGE ROOM, COPELAND CENTRE AT 10:00am

Present: Councillors Lena Hogg (Chairman); John Bowman; Ian Hill; David Riley; Robert Salkeld and Jeanette Williams;

Officers: Clive Willoughby, Member Services Technical Support Officer.

Apologies for Absence: None

MDP 40/12 Minutes

The minutes of the meetings held on 3 August 2012 were agreed and signed by the Chairman as a correct record.

MDP 41/12 Arrangement of Agenda

With the permission of the Chairman, two additional items were added to the Agenda, being the Risk Management Training and Member development Newsletter.

MDP 42/12 North West Charter on Elected Member Development Level 1 Review

Members received a further update on of the North West Charter on Elected Member Development Level 1 Review.

Since the last update, the Members to be interviewed by the assessors had been identified and all have been contacted to check their availability.

Final details for the assessors visit will be discussed at the next meeting of this Panel.

RESOLVED – that the update be received.

MDP 43/12 Personal Development Plan

Members were advised that the response to the PDP refresh had continued to be slow and that to date only 9 had been received. It was suggested that the Group Leaders be asked to encourage their Members at the Group meetings and at Full Council to complete and return them.

RESOLVED – that

- a) the update be received, and
- b) the Group Leaders be asked to encourage their Members at the Group meetings and at Full Council to complete and return them.

MDP 44/12 Risk Management Training

Members were advised that a training session had been arranged for Tuesday 11 September 2012 on Risk Management. The session would be facilitated by the Council's insurers, Zurich, and would commence at 1:00pm in The Bainbridge Room.

MDP 45/12 Draft Member Development Newsletter

A draft copy of the latest Member Development Newsletter was circulated to the Panel and comments invited.

It was stated that a final check would be made immediately after this meeting and it was hoped to issue to all Members in the afternoon post.

RESOLVED – that

- a) the draft Member Development Newsletter be considered, and
- b) once checked, the newsletter be issued to all Members.

MDP 46/12 Date of Next Meeting

The next meeting of this Panel was arranged for 31 August 2012 at 10:00am and would include the final arrangements for the NWE0 Inspection visit set for 11 September 2012.

The meeting closed at 10:50am

Chairman.....

Date.....