

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 11 OCTOBER 2012 AT THE CARLISLE/SPEDDING ROOM, COPELAND CENTRE AT 3:00PM

Present: Councillors Lena Hogg (Chairman); John Bowman; Ian Hill; John Kane; David Riley; Robert Salkeld and Jeanette Williams.

Officers: Tim Capper, Democratic Services Manager and Clive Willoughby, Member Services Technical Support Officer.

Apologies for Absence: None

MDP 59/12 Minutes

The minutes of the meeting held on 14 September 2012 were agreed and signed by the Chairman as a correct record.

MDP 60/12 Arrangement of Agenda

With the permission of the Chairman, two additional items were added to the Agenda, being New Website demonstration and IT Training Suite.

MDP 61/12 Lakes College Training Proposals

Members were advised that following the meeting between the Democratic Services Manager, Portfolio Holder and representatives of Lakes College, additional details were now available.

A further meeting with Lakes College was suggested involving all Members of this Panel and also the possibility of exploring sharing training opportunities with Allerdale Borough Council.

RESOLVED – that the a further meeting with Lakes College be arranged.

MDP 62/12 Personal Development Plan (PDP) Refresh

Members were updated on the latest position regarding the PDP refresh. Since the last update, a further email had been sent to Members and replies had been received.

It was reported that from the PDPs a Training Needs Analysis and Training Programme will be developed. Members were advised that the first draft of the Training Programme will be an agenda item for the next meeting.

RESOLVED – that the PDP refresh update be received.

MDP 63/12 Community Leadership Workshops

The Panel was advised that an email had been circulated to all Members of the Council advertising a series of Community Leadership workshops being organised by North West Employers and the Centre for Local Economic Strategies (CLES).

A number of Councillors had expressed interest in attending some of the modules offered.

The first module was to be held on 17 October 2012 in Preston and two Members (Councillors Hogg and Bowman) had expressed an interest. It was suggested that to be more cost effective, a further email be issued inviting additional Members to attend in order to fill the hire car.

RESOLVED – that

- a) all Member who expressed an interest in attending the Community Leadership Workshops be permitted to do so, and
- b) a further email be issued inviting additional Members to attend the first module on 17 October in Preston.

MDP 64/12 North West Charter on Elected Member Development Level 1 Review

a) Review Verification Report

Members were updated on of the North West Charter on Elected Member Development Level 1 Review Assessment. Since the last meeting, a formal letter had been received from North West Employers confirming the award of Level 1 Review Charter.

The Chair again expressed her thanks and congratulations to all the Members and Officers involved in the review process.

b) Arrangements for the Award Ceremony – 26 October 2012

Members confirmed their previous decision to send the Chair of Member Development Panel, the Portfolio Holder, Democratic Services Manager and Member Services Technical Support Officer to the award ceremony on 26 October 2012. It was also confirmed that the Chair be the nominated person to collect the award on the day.

RESOLVED – that the updates be received.

MDP 65/12 New Website Demonstration

Members were advised that work on the new Copeland website was ongoing, but that the Panel was invited to receive a preview. It was suggested that a presentation be arranged for the next meeting.

RESOLVED – that a presentation on the new Copeland website be arranged for the next meeting of this Panel.

MDP 66/12 IT Training Suite

Members were advised that the possible use of a room on the third floor of the Copeland Centre as an IT training room was now not possible due to the move by Internal Audit who will now occupy the room.

The meeting closed at 4:00pm

Chairman.....

Date.....