

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 11 JULY 2014 IN THE NICHOLSON ROOM, COPELAND CENTRE AT 9:00AM

Present: Councillors Lena Hogg (Chair); Ian Hill; David Riley and Jeanette Williams.

Officers: Lindsay Tomlinson, Democratic Services Manager and Clive Willoughby, Member Services Technical Support Officer.

Apologies for Absence: Councillors Allan Forster and Keith Hitchen.

MDP 01/14 Minutes

The minutes of the meeting held on 14 March 2014 were agreed and signed by the Chairman as a correct record.

MDP 02/14 Appointment of Deputy Chairman

It was moved by Councillor Lena Hogg, duly seconded and

RESOLVED – that Councillor David Riley be appointed Deputy Chairman of this Panel for the current municipal year.

MDP 03/14 Member Development Planning for 2015

An update on the Member Development Programme 2013-14 was provided to the Panel, who asked if the Member training budget underspend was carried forward to the current year.

Members then considered the training requirements for the current year, in addition to those normally arranged.

It was suggested, that once a date for the Mayoral election was known, briefings for Members be organised on the process for the election and implications once the Directly Elected Mayor was in post.

Members highlighted the major role Overview and Scrutiny would have under the new regime and were keen to ensure adequate OSC training would be in place.

The Panel was advised that a draft Member Training Programme for 2014-15 would be an agenda item for the next meeting.

Looking further ahead into 2015, following the May elections, the Panel discussed an Induction Programme for new Councillors and any specific training for the Elected Mayor that would also be required, tailored to his/her background and experience.

It was requested that a Member Development Newsletter be prepared and issued (if possible, in early August). Amongst the topics suggested were 'A message from the Chair', 'An introduction to the new Democratic Services Manager', 'Shared Services', a 'Revised Contact List' and details of any forthcoming Member Development events.

It was suggested further that a matrix of Members' Training undertaken be maintained.

In summary, Members were satisfied with three main topics for Member Development in the coming year, The Directly Elected Mayor; Induction and Business as Normal.

RESOLVED – that

- a) the update on the Member Development Programme 2013-14 be noted,
- b) the Democratic Services Manager be asked to investigate if the Member Development budget underspend was carried forward to the current year.
- c) The Member development Strategy, a draft Member Training Programme for 2014-15, a draft Induction Programme and draft Induction Pack for May 2015 be agenda items for the next meeting.
- d) a Member Development Newsletter be prepared and issued (if possible, in early August).

MDP 04/14 Time of Future Meetings

A request was made that all future meetings of this panel be held at 2:00pm.

RESOLVED – that all Member Development Panel meetings in the current municipal year be held at 2:00pm

The meeting closed at 10:15am

Chairman.....

Date.....