

## **MEMBER DEVELOPMENT PANEL**

### **MINUTES OF MEETING HELD ON 23 JUNE 2011 AT THE NICHOLSON ROOM, COPELAND CENTRE AT 2:00pm**

**Present:** Councillors J Kane (Chairman); J Bowman; Mrs L Hogg and Mrs J Williams.

**Officers:** T Capper, Democratic Services Manager and C Willoughby, Member Services Technical Support Officer.

**Apologies for Absence:** Councillors D Riley and R Salkeld.

#### **MDP 19/11 Minutes**

The minutes of the meetings held on 15 June 2011 were signed by the Chairman as a correct record.

#### **MDP 20/11 Declarations of Personal and Prejudicial Interests in Agenda Items**

None

#### **MDP 21/11 Personal Development Plans (PDPs)**

The Panel were provided with an earlier version of the PDP template than that included with the Agenda.  
After a discussion, members stated a preference for the version that was originally sent as part of the Agenda item.

Members were advised by the Democratic Services Manager that the timescale originally indicated by Ms S Dunworth stating that the PDP process would be completed by the end of July 2011 was not practicable and that August would be a more realistic target.

The Panel were also of the opinion that it was better to have a realistic target date and not to rush the process. Members expressed a view that newly elected Members should be given priority in booking PDP interviews.

It was also suggested that the Group Leaders together with the Chair and Vice Chair of this Panel contact the Members in order to book PDP appointments.

**RESOLVED** – that

- a) the version of the PDP template circulated with the Agenda, be used for the process this year.
- b) the PDP process be aimed to complete by the end of August 2011.
- c) newly elected Members be given priority in booking PDP appointments.

**MDP 22/11 Planning Summer School**

Members received an overview of the process for assessing training requests.

Following a discussion, the Panel then assessed a request to send two Councillors to Planning Summer School from 3<sup>rd</sup> to 5<sup>th</sup> September at Swansea University.

The Panel scored the Training Request as follows:

Section 1	To support the development of strong, healthy and engaged communities	6pts
Section 2	To build a sustainable, modern, low carbon economy that delivers economic security to the whole community.	8pts
Section 3	To support Copeland becoming an attractive, safer and greener place to be.	6pts
Section 4	Delivering excellent and value for money services.	6pts
Total Scored		26pts

**RESOLVED** – that the Member training budget fund the attendance of one Member at Planning Summer School 2011.

The meeting closed at 2:30 pm.

Chairman.....

Date.....