

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 15 JUNE 2011 AT THE BEACON, WEST STRAND, WHITEHAVEN AT 10:00am

Present: Councillors J Kane (Chairman); J Bowman; I Hill, Mrs L Hogg, D Riley, R Salkeld and Mrs J Williams.

Officers: T Capper, Democratic Services Manager and C Willoughby, Member Services Technical Support Officer.

Apologies for Absence: None

MDP 12/11 Minutes

The minutes of the meetings held on 8 June 2011 were signed by the Chairman as a correct record.

MDP 13/11 Declarations of Personal and Prejudicial Interests in Agenda Items

None

MDP 14/11 Arrangement of Agenda

With the permission of the Chairman, three additional items were added to the agenda. These were Personal Development Plans, North West Employers Organisation (NWEO) accreditation and Planning Summer School.

MDP 15/11 Council Procedure Rules - Member Development Requirements

Members considered a draft revision of Rule 6 in Chapter 5 of Council's Constitution, which was due for review.

During the discussion that followed, it was suggested that the proposed paragraph 6.3 be amended to state that the only the Training Needs element of the Personal Development Plan be made available to Group Leaders and that the personal information remain confidential.

It was further suggested that within paragraph 6.6, it be stated that attendance at training sessions be recorded on the Council's website.

Following discussion, it was recommended that, subject to amendment of Paragraphs 6.3 and 6.6, the revised Rule 6 be forwarded by this Panel to the next meeting of the Constitution Working Group and subsequently to Full Council for consideration.

RESOLVED – that the revised Rule 6 be agreed by this Panel, subject to the amendment of paragraphs 6.3 and 6.6 and forwarded to the Constitution Working Group and then Full Council for consideration.

MDP 16/11 Personal Development Plans (PDPs)

The Democratic Services Manager advised the Panel that following the meeting held on 8 June 2011, contact had been made with Pam Booth at LGID regarding the possibility of Mr G Sanderson and Ms S Dunworth facilitating the completion of PDPs in June and July 2011.

A quotation of £3000 had been received for the completion of PDPs for all 51 Members.

During the discussion that followed, Members considered the alternative options of engaging Mrs C Dunne, who facilitated PDPs in 2010, or completing the exercise 'in-house'.

The Panel requested that at the end of each year a review be built in. It was also requested that a questionnaire be completed by each Member at that time to check that their requirements were being met.

Members were also advised that for consistency, a template was being developed for completion at each interview and a further meeting was requested to review this

RESOLVED – that

- a) Mr G Sanderson and Ms S Dunworth from LGID be approached to facilitate the PDP process for 2011.
- b) At the end of each year a review be built in, and
- c) a questionnaire be completed by each Member at that time to check that their requirements were being met.

MDP 17/11 North West Employers Organisation (NWEO) Accreditation

The Panel was advised of an email received from NWEO regarding a Self Assessment Pilot project commencing September 2011 for those authorities seeking level 1 re-accreditation.

Members of the Panel were keen to volunteer and requested that the Democratic Services Manager respond accordingly.

RESOLVED – that the Democratic Services Manager be asked to respond to NWEO, volunteering Copeland Borough Council for the proposed Self Assessment Pilot project.

MDP 18/11 Planning Summer School

The Democratic Services Manager advised Members of a request from the Development Control Manager for funding from the Member's training budget to send two Members of the Planning Panel to the Royal Town Planning Institute's Planning Summer School. This year's Summer School is to be held at Swansea University from 3rd to 5th September at a cost of £725 per Member plus travel expenses.

During the discussion that followed, Members enquired if budgets existed in other areas that could be utilised.
It was also stated that Planning Panel had already received a full days training course in May 2011.

It was suggested that a Training Request Form be completed and assessed using the agreed criteria.

At this time, Members were minded to provide funding for one Member to attend, subject to .

RESOLVED – that the Development Control Manager be asked to submit a completed Training Request Form for two Members to attend Planning Summer School 2011 and they would then be assessed against the agreed criteria at a future meeting of this Panel.

The meeting closed at 11:15 am.

Chairman.....

Date.....