

## **MEMBER DEVELOPMENT PANEL**

### **MINUTES OF MEETING HELD ON 2 MARCH 2011 AT 11:00am**

**Present:** Councillors K Hitchen (Chairman); J Bowman;  
Mrs E Eastwood; J Kane; M McVeigh and Mrs C Watson.

**Officers:** T Capper, Democratic Services Manager and C Willoughby,  
Member Services Technical Support Officer.

**Apologies for Absence:** Councillor A Mossop.

#### **MDP 44/10 Minutes**

The minutes of the meeting held on 15 February 2010 were signed by the Chairman as a correct record.

#### **MDP 45/10 Induction Training for New Members 2011**

The Panel was advised of progress made regarding joint induction Training and concern was again expressed at the lack of response from Allerdale. Members were advised that the programme and venues in Copeland had been fixed.

The Chairman offered to contact the Chair of Allerdale BC to discuss training.

It was reported that Pixel Fountain had been contacted and both Arnie Skelton and Aileen Johnson were to be contacted to arrange training sessions.

With regard to Induction training for new Copeland Members, it had been suggested that a Mock Council be organised and that Health and Safety be included in the programme.

**RESOLVED** – that

- a) The Induction Training programme be progressed,
- b) The Chairman contact the Chair of Allerdale BC to discuss training.

#### **MDP 46/10 Induction Packs**

Members were advised that the Induction Pack would contain a copy of Council's Constitution, a Committee Meeting Calendar and Key Contacts.

The Panel was also advised that a letter had been received from Local Government Improvement and Development offering 20 complimentary copies of the Councillor's Guide 2011-12, with further copies available at £20 (plus postage & packing).

**RESOLVED** – that Local Government Improvement and Development be contacted and the offer of 20 complimentary copies of the Councillor's Guide 2011-12 be accepted.

**MDP 47/10 Mentoring for New Members**

The Democratic Services Manager updated Members on the recruitment of possible Officer and Member Mentors.

It was noted that to date approximately 13 Officer Mentors had been identified and 7 Members.

An item requesting volunteers would be appearing in the next Chief Executives Information Bulletin to Members.

A combined Officer/Member Mentor training session is to be arranged.

Members were advised that the Chief Executive had expressed an interest in attending a future meeting of this Panel.

**RESOLVED** – that

- a) the Mentoring Scheme be progressed, and
- b) the Chief Executive be invited to attend a future meeting of this Panel.

The meeting closed at 11:55 am.

Chairman.....

Date.....