

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 20 MARCH 2009

Present: Councillors K Hitchen (Chairman); N Williams;
Mrs E Eastwood and Mrs J Williams.

Apologies for absence were received from Councillors A Carroll;
B Dixon and P Watson.

Officers: T Capper, Democratic Services Manager and C Willoughby,
Member Services Technical Support Officer.

MDP 69 Minutes

The minutes of the meeting held on 23 February 2009 were signed by
the Chairman as a correct record.

MDP 70 Arrangement of Agenda

With the agreement of the Chairman, extra items on Emergency
Planning, CoCo Regulations and Member Action Plans were added to
the agenda.

MDP 71 Member Development Programme

The Panel was updated on the Member Development Programme and
advised that the Development Control training day would be held on
19 May 2009.

Members were advised that S17 training was held last week.
Feedback provided suggests the course was well presented however
the attendance was poor.

Members were also advised that update training on LGPIHA 07 was
planned for 24 April and would be facilitated by the Democratic
Services Manager and Scrutiny Support Officer.
Recruitment and Selection Skills Coaching was to be held later today

AGREED That the Member Development Programme update be
received.

MDP 72 Mentoring

The Democratic Services Manager provided an introduction to
Mentoring following the Panel's visit to Halton BC, including how
possible Internal and External mentoring could operate.

During discussion of this item, it was suggested that Member Development move towards the Halton model and encompass some of the ideas raised by the visit. This included disbanding the Member Development Panel as a formally constituted meeting and giving the Lead Member (Member Development Champion) authority to lead on Member Development issues.

The objectives would be Re-Accreditation, then Level 2 Accreditation. The Member Development Champion would report to Executive and subsequently Overview and Scrutiny Management Committee.

AGREED That Mentor Training be included in the 2009/2010 Training Plan.

MDP 73 Communities in Control White Paper

AGREED That Communities in Control White Paper be covered at the 24 April 2009 training session.

MDP 74 Emergency Planning Training

The Panel discussed Member involvement in Emergency Planning following a recent training session. It was noted that Members were already involved when Emergency exercises took place. It was suggested that Councillor Whalley be contacted to clarify his requirements.

AGREED That the Democratic Services Manager contact Councillor Whalley to clarify his requirements regarding Emergency Planning.

MDP 75 CoCo Regulations

Members were advised of changes to the CoCo Regulations (Code of Connection Protocol) affecting secure Government networks due to be implemented in September 2009.

It was suggested that a representative from the IT Department be invited to attend the next meeting of this panel to provide details of how this will affect the Council and Members.

AGREED That the Democratic Services Manager contact IT and a representative from that Department be invited to attend the next meeting of this panel to provide details of how CoCo Regulations will affect the Council and Members.

The meeting closed at 1:15pm.

Chairman.....

Date.....