

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 22 JULY 2010 AT 3:00pm

Present: Councillors K Hitchen (Chairman); J Bowman;
Mrs E Eastwood; J Kane; M McVeigh; A Mossop and Mrs C Watson.

Officers: T Capper, Democratic Services Manager; J Hall, Scrutiny
Support Officer and C Willoughby, Member Services Technical
Support Officer.

MDP 12/10 Minutes

The minutes of the meeting held on 28 May 2010 were signed by the
Chairman as a correct record.

MDP 13/10 Arrangement of Agenda

With the permission of the Chairman, one additional item was added to
the Agenda. This was a request for two Members to attend Planning
Summer School.

MDP 14/10 Update on MAP/PDP Interviews

The Democratic Services Manager provided Members with an update
on the Member Action Plan/Personal Development Plan interviews that
had been conducted by Claire Dunn (External HR and Training
Provider) over the last month.

To date 35 interviews had been completed.

Members present requested details of which Members had yet to
complete a PDP and will contact them to encourage their participation.

Members wishing to undertake a MAP/PDP would be asked to contact
the Democratic Services Manager or the Member Services Technical
Support Officer to make an appointment.

The Panel expressed a view that the organisation and conducting of
interviews by Claire Dunn had been to a very high standard and
wished to pass on their thanks for her efforts.

RESOLVED – that

- a) the update be received,
- b) the Member Development Panel members be supplied with details of those members yet to complete a MAP/PDP with a view to encouraging their participation, and
- c) thanks be passed on to Claire Dunn for the hard work she has put in to the MAP/PDP exercise.

MDP 15/10 Update on Training Needs Analysis Report

Members were advised by The Democratic Services Manager that following the completion of MAP/PDP interviews, a report would be compiled regarding Member's training needs, which should be available early next week.

This would be analysed, converted into the Member Training Plan for 2010-2011 and brought to the next meeting of this Panel..

RESOLVED – that the update be received,

MDP 16/10 OSC Training/Awareness Sessions

The Scrutiny Support Officer advised Members of a recent Overview and Scrutiny course that she had attended at The University of Birmingham.

Members were also advised that the Scrutiny Support Officer is prepared to hold OSC Training/Awareness sessions for All Members (including the Executive).

It was suggested that the Scrutiny Support Officer and Democratic Services Manager liaise and feed this into the Training Needs Analysis.

RESOLVED – that

- a) the update be received, and
- b) OSC Training/Awareness Sessions be fed into the Training Needs Analysis.

MDP 17/10 LSP/Strategic Leadership

The Panel was reminded that Sheila Stokes-White will be holding sessions on LSP/Strategic Leadership on:

2 August 2010 at 2:00 pm and 5:00 pm
3 August 2010 at 2:00 pm and 5:00 pm
4 August 2010 at 10:00 am

And that details on these sessions had already been circulated to Members.

RESOLVED – that the update be received,

MDP 18/10 Member Training Requests

The Panel considered written requests for training from two Councillors, under the procedure for assessing requests for training outside the agreed Member Development Programme. The Panel assessed the requests using the scoring system based on the Council's Corporate priorities.

Councillors A Jacob and J Park requested attendance at 'Planning Summer School' from 3rd to 7th September 2010 at The University of York .

During the discussion of this item, Members stated that following attendance at the course, if approved, a comprehensive report from the members attending would be expected.

Members also questioned if other newly appointed members of Planning Panel had been approached regarding attending this course.

AGREED - That the training requests for both Members be approved.

The meeting closed at 4:15 pm.

Chairman.....

Date.....