

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 20 JULY 2012 AT THE NICHOLSON ROOM, COPELAND CENTRE AT 10:00am

Present: Councillors Lena Hogg (Chairman); John Bowman; David Riley; Robert Salkeld and Jeanette Williams;

Officers: Tim Capper, Democratic Services Manager and Clive Willoughby, Member Services Technical Support Officer.

Apologies for Absence: Councillors Ian Hill and John Kane.

MDP 28/12 Minutes

The minutes of the meetings held on 6 July 2012 were agreed and signed by the Chairman as a correct record.

MDP 29/12 North West Charter on Elected Member Development Level 1 Review

Members received a further update on of the North West Charter on Elected Member Development Level 1 Review using the Net Tool on the North West Employers' website.

Since the last update, a 'Statement of Intent' has been signed by the Chief Executive and Leader of the Council which has been added to the evidence library.

The evidence to support the Councils re-accreditation bid has been uploaded and currently stood at 95% completed. The remaining evidence would be obtained and added within the next week. A final quality check would be made by the Democratic Services Manager and Member Services Technical Support Officer before advising North West Employers that the evidence file was at 100% complete.

RESOLVED – that

- a) the update be received,
- b) a further update be provided at the next meeting of this Panel.

MDP 30/12 Standards / Code of Conduct Training

Members were advised that a total of five Standards / Code of Conduct Training sessions had taken place between 28 June and 18 July 2012. These had been attended by a total of 35 Councillors.

The remaining 16 Councillors had now been written to and Declaration of Interest Forms enclosed.

Three Training sessions aimed at Parish Clerks had been arranged between 23 July and 30 July in Whitehaven, Calderbridge and Millom.

RESOLVED – that the update on Standards / Code of Conduct training be noted.

MDP 31/12 Lakes College Training

The Panel was advised that Councillor John Bowman and the Democratic Services Manager had met with Claire McGuinness and Lorraine Irvine from Lakes College for an exploratory meeting.

This had proved to be positive with a number of areas identified where Lakes College could possibly assist the Council, either at the Copeland Centre or at the College.

Lakes College have been asked to return with a package of options and an update will be made at a future meeting of this Panel, to which it was suggested that the representatives be invited to attend.

RESOLVED – that the update be received.

MDP 32/12 Draft Member Development Newsletter

A draft copy of the latest Member Development Newsletter was circulated to the Panel and comments invited.

Members made suggestions on the items regarding:

- PDPs – to include a return by date and to offer help / advice from Member Development Panel members should any Councillor need it in reviewing their PDP.
- Training Sessions planned by North West Employers – to investigate the possibility of these type of Training Sessions being held locally.

It was stated that these changes would be made and it was hoped to issue to all Members in that afternoon's post.

RESOLVED – that

- a) the draft Member Development Newsletter be considered,
- b) the amendments made be incorporated, and
- c) the newsletter be issued to all Members.

MDP 33/12 **NWEO Event at Bolton**

Members were updated on the arrangements for attendance at the North West Employers’ Annual Conference being held at the Reebok Stadium, Bolton on Thursday 26 July 2012.

The Chair and Portfolio holder would be attending together with the Member Services Technical Support Officer and a representative from Allerdale Borough Council.

RESOLVED – that the arrangements for attendance at the North West Employers’ Annual Conference on 26 July be confirmed.

MDP 34/12 **Dates of Future Meetings**

The next meeting of this Panel was scheduled for 3 August 2012 at 10:00am.

Additional meetings were suggested for 17 August 2012, 31 August and 14 September 2012.

RESOLVED – that Additional meetings be arranged for 17 August 2012, 31 August and 14 September 2012 all at 10:00am in the Bainbridge Room.

The meeting closed at 10:45 am.

Chairman.....

Date.....