

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 16 MARCH 2012 AT THE BAINBRIDGE ROOM, COPELAND CENTRE AT 2:00pm

Present: Councillors John Kane (Chairman); John Bowman; Ian Hill; Lena Hogg; David Riley; Robert Salkeld and Jeanette Williams.

Officers: Tim Capper, Democratic Services Manager; Rob Somerville, ICT Technical Officer (Agenda Item 6 only) and . Clive Willoughby, Member Services Technical Support Officer.

MDP 63/11 Minutes

The minutes of the meeting held on 20 January 2012 were agreed and signed by the Chairman as a correct record.

MDP 64/11 Arrangement of Agenda

With the permission of the Chair, an additional item was added to the agenda, being the Local Government Chronicle Award.

MDP 65/11 Update on 2011/2012 Member Training Programme

Members reviewed the Member Development Programme 2011/12.

It was stated that all training identified within Section B (Essential Training) and Section C (Training to meet Identified Needs) had been completed except for:-

- Localism Bill (now Localism Act) –which was ongoing
- Nuclear – which was ongoing
- Health Inequalities – which was ongoing
- Audit Committee – which was still to be arranged.
- IT Training – Members to be updated on this via email.

During discussion of this item it was noted that feedback from the PDP interviews held last June/July with Glen Sanderson and Susan Dunworth had still not been received.

Overview and Scrutiny training was also raised and noted that Part One of the training had taken place and Part Two was outstanding. The Democratic Services Manager was asked to investigate further and update Members via email.

RESOLVED – that

- a) the 2011/2012 Member Development Programme be agreed and updated with the amendments discussed.
- b) the Democratic Services Manager be asked to look into the outstanding Overview and Scrutiny training and update Members via email.

MDP 66/11 Review of the Member Development Strategy

Members considered a draft revision of the Development Strategy document, which was last updated in 2008, and a number of alterations and additions were recommended.

It was suggested that an updated version be drafted and added as an agenda item for the next meeting of this Panel for agreement prior to being forwarded to Full Council for consideration.

During discussion of this item, a suggestion was also made that an IT sub Group be established to look at IT issues.

RESOLVED – that

- a) the Member Development Strategy be updated and a final draft version be added as an agenda item for the next meeting of this Panel.
- b) An IT Sub Group be established.

MDP 67/11 2012 Personal Development Plans (PDPs)

The Panel considered a number of options for the completion of PDPs in 2012. These included the use of the Member Peers used in 2011, Internal facilitators and other external bodies.

It was suggested that JHP Group Ltd, based in Whitehaven, be considered and Members asked if JHP could be invited to a future meeting of this Panel to discuss.

Members again requested that the feedback from the 2011 PDPs be obtained and made available to the individuals.

RESOLVED – that the

- a) JHP Group Ltd be contacted and asked to attend a future meeting of this Panel,
- b) Feedback from the 2011 PDPs be obtained and made available to the individuals.

MDP 68/11 North West Employers Organisation Member Development Charter

The Panel was advised that an Expression of Interest in a Level One Review had been made to NWEО.

Members then considered the detailed requirements to renew the North West Charter on Elected Member Development at Level 1 and the additional requirements to achieve Level 2.

It was suggested that Councillor Wharton be invited to a future meeting of this Panel to outline the Level One Review process and the implications to achieving Level Two.

RESOLVED – that Councillor Wharton be invited, via North West Employers Organisation, to attend a future meeting of this Panel to outline the Level One process and the implications to achieving Level Two.

MDP 69/11 Local Government Chronicle Award

The Democratic Services Manager advised the Panel that at the recent Local Government Chronicle Awards, Copeland Borough Council had won the Corporate Governance category for the ‘Choosing to Change’ programme.

It was suggested that the Member’s Personal Development Plans (PDP’s) be revisited and IT training needs identified.

MDP 70/11 Newly Elected Councillors’ Training

The Panel was advised of a three day seminar aimed specifically at newly elected Councillors organized by the Institute of Local Government (ILG) and held in Birmingham. Places for this course were likely to be booked fast and it was suggested that Copeland book four places and then advertise to Members. The places being filled on a ‘first come, first served’ basis, subject to completion of a Training Request Form.

RESOLVED – that four places be booked at the ILG seminar for newly elected Members and then advertised to Members on a ‘first come, first served’ basis, subject to completion of a Training Request Form.

The meeting closed at 3:00 pm.

Chairman.....

Date.....

MEMBER DEVELOPMENT PANEL

**MINUTES OF MEETING HELD ON 12 APRIL 2012 AT
THE BAINBRIDGE ROOM, COPELAND CENTRE AT 11:00am**

Present: Councillors John Kane (Chairman); John Bowman; Ian Hill; Lena Hogg; David Riley and Jeanette Williams.

Officers: Tim Capper, Democratic Services Manager; Darienne Law, Head of Corporate Resources and Clive Willoughby, Member Services Technical Support Officer.

Apologies for Absence: Councillor Robert Salkeld.

Also Present: Councillor Mike Wharton, Member Development Adviser, North West Employers.

MDP 71/11 North West Employers Organisation Member Development Charter

Councillor Mike Wharton presented to the Panel outlining the Level One Review process and the additional requirements necessary to achieve Level 2.

A question and answer session followed during which specific areas were covered in more detail. This included the 'Statement of Intent' declaration and the additional evidence required for Level 1 Renewal.

A brief demonstration of the North West Employers 'Net Tool' was given and it was recommended that the Officers present contact North West Employers to arrange access to the site.

RESOLVED – that

- a) Councillor Wharton's presentation be received,
- b) Councillor Wharton be thanked for attending this meeting,
- c) North West Employers be contacted to arrange access to the Net Tool site, and evidence then added as appropriate.

The meeting closed at 12:30 pm.

Chairman.....

Date.....