

MEMBER DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 10 NOVEMBER 2010 AT 10:00pm

Present: Councillors K Hitchen (Chairman); J Bowman;
Mrs E Eastwood; J Kane; A Mossop and Mrs C Watson.

Officers: T Capper, Democratic Services Manager; Mrs C Dunn,
Training Advisor and C Willoughby, Member Services Technical
Support Officer.

Apologies for Absence: Councillors A Mossop and Mrs M Woodburn.

MDP 29/10 Minutes

The minutes of the meeting held on 30 September 2010 were signed by the Chairman as a correct record.

MDP 30/10 Induction Training 2011

The Panel was advised that a discussion between the Democratic Services Manager, Member Services Technical Support Officer and Gayle Roach at Allerdale Borough Council, had taken place regarding joint induction training. As a result, a draft list of Modules had been prepared and this was discussed by the Panel.

Following discussion, Members supported the approach being taken and the topics listed for joint training.

Members continued to discuss those training modules where it was more appropriate for them to be organised on a local basis and the Democratic Services Manager was asked to continue drawing up an Induction Programme.

RESOLVED – that

- a) the outline of modules to be delivered jointly and locally be agreed,
- b) the Democratic Services Manager be asked to continue liaising with Gayle Roach at Allerdale Borough Council regarding joint induction training between the two authorities,
- c) The Democratic Services Manager be asked to continue drawing up an Induction Programme.

MDP 31/10 Mentoring for New Members

Members discussed the Mentoring for new Members following the election in 2011.

It was suggested that any Mentoring scheme be structured. It was

further suggested that each new Member be allocated two Mentors (One being an experienced Member, the second being an Officer). Mentors had not yet been identified, but once this had happened, training for the Mentors would be required.

Members of the Panel expressed their agreement at becoming Mentors.

Members also sought clarification as to whether the mentoring would be set up on political lines. The Chair requested a letter be drafted and sent to the Group Leaders for a decision.

RESOLVED – that

- a) the Mentoring Scheme be agreed in principle, and
- b) a letter be drafted and sent to the Group Leaders for a decision regarding whether the mentoring would be set up on political lines.

MDP 32/10 PDP Reviews

Mrs C Dunn, Training Advisor, provided Members with an overview of the Personal Development Plan process completed in July 2010 for 76% of Council Members.

It was suggested that a review be undertaken, both for those Members who had completed a PDP, but also for those who had not.

RESOLVED – that Mrs C Dunn undertake a review of progress in delivering training identified in PDPs (either face to face or via telephone) and that this review be completed by the end of 2010.

MDP 33/10 Modern Councillor

Mrs C Dunn, Training Advisor, provided a demonstration to Members of The Modern Councillor website. Members were advised that this was available for them to view and should a Member wish to use it for training purposes, it would be at a cost of £40 per Member per year.

RESOLVED – that the Modern Councillor website demonstration be received.

The meeting closed at 11:45 am.

Chairman.....

Date.....