

## **JOINT CONSULTATIVE AND SAFETY PANEL**

### **MINUTES OF MEETING HELD ON 29 APRIL 2010**

Present: Councillors J Park (In the Chair); F Heathcote;  
J Prince; P Whalley and N Williams

Officers: Len Glead, Human Resources Manager; S Harrison,  
Health and Safety Officer; D James, Member Services Officer

K Parker, Acting Corporate Director Quality of Life, Agenda  
items 1-5

Apologies for absence were received from Councillors  
F Gleaves and K Hitchen.

Apologies were also submitted by Union Representatives: C  
Sewell (UNISON),

#### **JCSP 13/09 Minutes**

The minutes of the meeting held on 28 January 2010 were  
signed by the chairman as a correct record.

#### **JCSP 14/09 Choosing to Change Programme - Presentation**

Prior to this item members expressed concern that this  
presentation had been put on the Agenda for the benefit of the  
unions and no union representatives were present at the  
meeting,

The presentation made at the staff development event on the 26  
April 2010 on the Choosing to change programme was received  
and noted.

#### **JCSP 15/09 Health and Safety Report**

The Health and Safety Officer presented the Health and  
Safety Report to the Panel.

During consideration of this item it was noted that the new fire  
safety arrangements including evacuation procedures were in  
place, however it was felt that Members were still very unaware  
as to what the procedures involved and it was agreed that full  
training be given to Members

**RESOLVED** - that a) the report be noted; and

b) full training be given to Member on the new fire safety arrangements including the evacuation strategy.

**JCSP 16/09 Union Updates**

Due to the lack of representatives from the trade unions there were no updates.

The meeting closed at 12:30pm

Chairman .....

Date .....