

CHANGES TO CONSTITUTION – COUNCIL PROCEDURE RULE 6

EXECUTIVE MEMBER: Councillor E M Woodburn

LEAD OFFICER: Tim Capper

REPORT AUTHOR: Tim Capper

Summary: Reports proposed changes to Procedure Rule 6 relating to member development

Recommendation: That the revised Rule 6 be agreed and implemented
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1. INTRODUCTION

1.1 On 22 March the Council asked the Member Development Panel to review Council Procedure Rule 6 relating to Member Development.

1.2 This report brings to the Council's attention the revised Rule 6 which has been considered by the Member Development Panel and the Constitution Working Group and is recommended to Council for agreement and implementation.

List of Consultees: Corporate Leadership Team

Background Papers: Internal emails advising of the need for and consulting on changes

Rule 6 – Personal Development for Members

6.1 No member of Council may act as a member of the Executive, Planning Panel, Licensing Committee, Standards Committee, Resource Planning Working Group, Audit Committee or any Overview and Scrutiny Committee unless they have made a commitment to and undertaken within the year personal development to enable them to carry out that role. Personal Development includes training related to the subject.

6.2 All Members will be expected to attend a 1:1 Personal Development Plan (PDP) interview each year with a facilitator to identify their learning and development needs for that year. These interviews will take place in March/April in non election years and June/July in election years.

6.3 Learning and development needs and transferable skills identified in PDP interviews will be made available to Group Leaders for use in allocating duties, committee places and chairs to Members for the ensuing year. Progress in achieving objectives set out in PDP's will be monitored by the Member Development Panel on a 6 month basis.

6.4 Learning and development needs identified in PDP interviews will form the basis of the annual learning and development programme for Members, which will be agreed by the Member Development Panel.

6.5 There will be an expectation that a Member will take participate in any learning and development activities that deliver a development need identified in that Member's PDP interview.

6.6 Members should ensure that their attendance at learning and development events is recorded in the individual training records kept by Democratic Services and monitored by the Member Development Panel.