

## Revenue Budget Proposal 2012/13

**EXECUTIVE MEMBER:** Councillor Gillian Troughton

**LEAD OFFICER:** Joanne Wagstaffe, Corporate Director – Resources and Transformation

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### SUMMARY

The attached report provides Council members with details of the Revenue Budget Proposals for 2012/13. Separate reports have also been prepared setting out proposals for Reserves Usage, the Capital Programme proposals and the Treasury Management Policy Statements, and these are elsewhere on the agenda.

This report also gives an indication of the updated Medium Term Financial Strategy (MTFS) projections for the period 2013/14 to 2015/16. These projections will be used for forward planning purposes and to update the Medium Term Financial Strategy.

The Executive considered these proposals at its special budget meeting on 14 February. Any changes agreed have been incorporated into this report.

The recommendations below cover the proposed budget requirement and operating budget, fees and charges schedules and the utilisation of reserves for Copeland Borough Council for 2012/13. These recommendations have been used to formulate the Council Tax Resolution for approval by Council, which is elsewhere on the agenda.

### CONCLUSIONS

The position of the budget as set out in the attached report outlines the budget proposals for consideration for 2012/13 and provides a forecast for a further 3 years to 2015/16.

### RECOMMENDATIONS:

It is recommended that Council:

- 1 Approves the net budget for 2012/13 at £11,050,425 including the use of earmarked reserves of £435,564, giving a net budget requirement of £10,614,861 to be funded from general grants £6,363,678, council tax of £4,029,628 unallocated general fund reserves of £221,555 as set out in Appendix D.
- 2 Accepts the one year Government Grant offer, of £100,000, to freeze Council Tax at 2011-12 levels.
- 3 Approves as part of the above, the following decisions that have been included within the 2012/13 Budget Requirement :
  - a. The proposals for increases in fees and charges set out in Appendix A,

- b. The net growth pressures in the budget totalling £588,352, set out in **Appendix B**
  - c. The savings proposals in the budget totalling £1,817,171 as set out in **Appendix C**,
  - d. The use of £221,555 from General Fund balances in 2012/13 to support general expenditure
  - e. The use of £435,564 from Earmarked Reserves and Sinking Funds to support specific expenditure in 2012/13.
- 4 . Note the view of the Director of Resources and Transformation, as s151 officer, over the robustness of the budget estimates and level of reserves to comply with section 25 of the Local Government Act 2003.

## **1. Introduction**

- 1.1. These budget proposals have been considered by the Resource Planning Working Group and the Executive in various reports and meetings throughout the year. This report updates the proposals previously considered in the light of comments made and as further information has become available.
- 1.2. RPWG have also considered the framework and process under which the budget for 2011/12 and forecasts for years 2012/13 – 2014/15 have been prepared.
- 1.3. The budget proposals have been prepared in accordance with the Council's Medium-Term Financial Strategy for the period 2011/12 – 2014/15 agreed by Council in March 2011.
- 1.4. It should be noted that separate reports have been prepared on the Reserves Strategy, Capital Programme, and Treasury Management Policies for 2012/13, and these are considered elsewhere on the agenda. All revenue funding implications arising from those proposals have been incorporated into this report

## **2. WHAT ARE THE LEGAL, FINANCIAL AND HUMAN RESOURCES IMPLICATIONS?** Implications are set out in the attached report. Further implications will be considered as part of the service review process.

- 2.2. The savings proposals set out in the report will lead to a number of redundancies and the Council has invested in a support package which will include preparation for job interviews, financial advice and other specialist support as necessary.

### **3. STATUTORY OFFICER COMMENTS**

#### **3.1. The Monitoring Officer's comments are:**

None

#### **3.2. The Section 151 Officer's comments are;**

In setting the budget requirement, the Council is required under Section 25 of the Local Government Act 2003 to consider the formal advice of the statutory s151 responsible officer, the Corporate Director of Resources and Transformation, on the robustness of the estimates included in the budget and adequacy of reserves.

My conclusion is that the estimates as presented are robust and the level of reserves adequate as long as the proposed service review savings are delivered over the period of the Medium-term Financial Strategy.

All other comments are contained within the report.

#### **3.3. Other consultee comments, if any;**

Corporate Leadership Team and Heads of Service have been consulted on the report and their comments are reflected within the body of the report. The Executive has considered the report and have made the recommendations contained within the report.

### **4. HOW WILL THE PROPOSALS BE PROJECT MANAGED AND HOW ARE THE RISKS GOING TO BE MANAGED?**

4.1. Service Review proposals have been incorporated into the budget forecasts as part of the budget setting process. The achievement of the savings proposals, once approved, will be monitored carefully by CLT and Members to ensure the projections contained within the final budget proposals are achieved. The risks are contained in the Strategic Risk Register and will be monitored as part of that process.

4.2. Budget planning involves making estimates at a particular point in time and therefore involves an element of risk. Monthly budget monitoring will assist in minimising those risks and enable the Council to take effective and timely action where necessary.

4.3. The risk going forward from the continuing pressure of reduced Government funding will be carefully monitored as part of the Strategic Risk Management process. Forecasts of Government funding for years 2013/14 onwards are only indicative at this time and may not be realised. If Government proposals to cut its budget deficit do not meet expectations then there is a risk that further grant reductions will occur and this will need to be carefully monitored.

### **5. WHAT MEASURABLE OUTCOMES OR OUTPUTS WILL ARISE FROM THIS REPORT?**

5.1. The key measurable outcome is a balanced budget proposal for the Council for 2012/13, which will determine the manpower, financial and other resources it will have available to provide services for the year.

**List of Appendices**

- Appendix 1 Revenue Budget 2012-13
- Appendix A- Fees & Charges 2012/13
- Appendix B – Pressures 2012/13
- Appendix C – Saving Proposals 2012/13
- Appendix D - Net Budget Requirement 2012/13
- Appendix E - MTFS forecast 2012/13 – 2015/16
- Appendix F Council Tax Base 2012/13
- Appendix G Parish Precepts

**List of Background Documents:**

- Individual savings and pressure pro-formas
- Detailed fees and charges proposals
- Various reports to RPWG and Executive
- Detailed budget by department and cost centre.

**Consultees:**

- RPWG, Executive, OSC, CLT and Budget Holders
- Formal Budget Consultation process



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# Revenue Budget 2012-13

23rd February 2012

Council 23rd February 2012

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## 1. INTRODUCTION

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- 1.2. RPWG have also considered the framework and process under which the budget for 2011/12 and forecasts for years 2012/13 – 2014/15 have been prepared.
- 1.3. The budget proposals have been prepared in accordance with the Council's Medium-Term Financial Strategy for the period 2011/12 – 2014/15 agreed by Council in March 2011.
- 1.4. It should be noted that separate reports have been prepared on the Reserves Strategy, Capital Programme, and Treasury Management Policies for 2012/13, and these are considered elsewhere on the agenda. All revenue funding implications arising from those proposals have been incorporated into this report.

## 2. MEDIUM TERM FINANCIAL STRATEGY - PROJECTIONS TO 2015/16

- 2.1. The proposals set out in this report have been prepared in accordance with the Council's Medium Term Financial Strategy (MTFS) agreed by Council in March 2011. The original budget deficit projections were as set out in the Table below. The revised MTFS is considered elsewhere on this agenda and the revised projections are contained elsewhere within this report.

Year	Current MTFS Projections £000
2011/12	1,771
2012/13	1,472
2013/14	652
2014/15	605
<b>Total Projected Deficit</b>	<b>4,500</b>

- 2.2. The Council has been aware of the scale of the cost reductions required over the period 2011/12 – 2014/15 since the announcement of the 2010 Comprehensive Spending Review (CSR) in October 2010. As shown above, savings of c. £4.5m were identified over the period of the Spending Review. This equated to a reduction of over 30% of the Council's base budget and presents a significant challenge to the Council - to maintain services despite unprecedented cuts in Government funding. The target for budget reductions has now increased as the Council has had to find additional resources of £588k to fund unavoidable pressures in 2012/13.
- 2.3. Since the CSR a considerable amount of work has been carried out to enable the Council to continue to set a balanced budget as required by legislation whilst retaining a quality service provision. As a reminder, in 2010/11 services undertook two self-assessment exercises, the first generating on-going savings of £353k in the summer of 2010 and the second, generating a further £1.771m, approved as part of the Budget process in February 2011. The target for 2012/13 savings was set at £1.5m, and to achieve this, work has centred on further efficiency savings and reviews, together with a number of service reviews which have been undertaken.

2.4. The above MTFS projections have been amended for the purposes of recommending the 2012/13 budget and the forward projections to 2015/16, based on the following broad assumptions:

Council Tax Projections

- A Council Tax freeze has been included in the budget proposals for 2012/13 but a 2.5% increase has been included for forward planning purposes for financial years 2013/14 – 2015/16.
- By freezing Council Tax, the Council is entitled to receive the Council Tax Freeze Grant offered by the Government for 2012/13, which is equivalent to a 2.5% increase in Council Tax, or £100,000 in cash terms.

Inflation:

- No increase is provided for inflation on general supplies and services for 2012/13 – the same position as agreed for 2011/12, except where the Council is contractually committed to pay an inflationary increase.
- A 2% increase for inflation on all supplies and services from 2013/14 onwards.
- A 5% increase on contracts from 2012/13 where the increase is required to meet contractual commitments.

Salaries:

- A 1% increase for 2012/13 (increased from original MTFS projections as per Chancellors Autumn budget statement).
- A further 1% increase for 2013/14 to 2015/16.

Pensions Contributions:

- Current contribution rate 20.1%.
- The next revaluation is effective from 2014/15. No further increase has been assumed at this point in time pending finalisation of the Government's pension proposals.

Treasury Management

- An anticipated average interest rate of 1.25% on investments has been assumed for 2012/13 financial year and for the period of current MTFS.

Income

- Increases in fees and charges are being proposed on a service-by-service basis. The MTFS proposal is to include wherever feasible increases in fees and charges of 2.5% and more in areas that are not sensitive to demand. The current economic climate means that proposals to increase a large number of fees and charges are proving to be difficult to justify. The proposed increases in Fees and Charges are set out in Appendix A for approval. The bulk of the increase relates to Crematoria and car parking charges. In addition to price increase proposals, Appendix A also highlights where there has been significant volume increases or decreases affecting budget projections.

Member's expenses

- These have currently been provided for within the budget without an inflation provision for a third year.



- 2.5. The budget proposals express in monetary terms the planned use of resources to deliver Council services in accordance with its stated priorities within the approved Council Plan. The budget proposals contained within this report have been developed wherever possible to ensure that:
- The Council's resources are directed to achieving the objectives set out in the Council Plan;
  - Copeland recognises that it will not be able to continue to resource services at the current levels due to the level of funding cuts over the period of the current spending review and will ensure that budget savings are identified to minimise the impact on frontline core services;
  - Services provided to the most vulnerable are protected wherever possible within the identified funding constraints;
  - Reserves will only be used to finance non-recurring spending or to cover transitional costs. If in exceptional circumstances reserves are used to support recurring spending, this will be dependent on a strategy being in place to replace the use of reserves with mainstream funding;
  - Balances and reserves will be maintained at a level which is sufficient to allow for quantifiable liabilities and foreseeable risk and also to enable the Council to react to opportunities and risks should they arise;
  - The Council will maintain earmarked reserves for specific purposes which are consistent with achieving its key priorities. The use of earmarked reserves will be in line with the principles set out in the MTFS and reviewed annually;
  - The Council will continue to improve its approach to efficiency, value for money and procurement so as to minimise the impact of budget savings;
  - The impact of any increases in Council Tax will be carefully considered against the delivery of the Council Plan;
  - Fees and charges will be reviewed to ensure that fees and charges are set at an appropriate level in line with the delivery of the Council Plan and take into account comparative levels of charge and ability to pay;
  - The Council will consider ways in which it can maximise trading opportunities and new charges to maximise income to deliver priorities
- 2.6. The budget projections are incorporated into the Table at paragraph 3.2 below. The Medium Term Financial Strategy document will be fully updated for approval by Council for the next three year period to 2015/16 once the budget has been approved for 2012/13 in February 2012.

### 3. DETAILED BUDGET PROPOSALS 2012/13

3.1. The approved base budget for 2011/12 is the starting point for calculating the 2012/13 base budget. A considerable amount of work has been carried out during 2011/12 to realign the base budget to ensure that it is the correct starting point for the 2012/13 calculations.

3.2. In addition:

- The budgets have now been fully aligned to the new Council staff structure, and to supplement this, an exercise has been carried out to 'zero-base' the salaries to that new structure.
- There is an assumption that all of the savings identified during 2011/12 (£1.771m) will be achieved, as indicated by the regular budget monitoring reports.

3.3. The base budget starting point for the 2012/13 budget is £11.487m, i.e. the current approved base budget for 2011/12, excluding reserve funding. The detailed budget proposals for 2012/13 are as summarised in the table below;

	2011/12 Approved £000	2012/13 Proposed Budget £000	2013/14 Projection £000	2014/15 Projection £000	2015/16 Projection £000
<b>Base Budget</b>	<b>13,104</b>	<b>11,487</b>	<b>10,614</b>	<b>11,051</b>	<b>11,485</b>
Original Salary provision	286	152	177	222	200
Original Inflation provision	62	204	206	211	216
<b>Budget Reductions:</b>					
Savings	-1,771	-1,817	42	1	0
Other	-986	0	0	0	0
<b>Budget Pressures:</b>					
General	793	588	12	0	0
<b>Sub Total</b>	<b>11,487</b>	<b>10,614</b>	<b>11,051</b>	<b>11,485</b>	<b>11,901</b>
Use of Reserves	2,619	436	84	84	34
<b>Total Net Expenditure</b>	<b>14,106</b>	<b>11,050</b>	<b>11,135</b>	<b>11,569</b>	<b>11,935</b>
<b>FUNDING:</b>					
RSG / NNDR	5,660	5,000	4,955	4,678	4,678
Transitional Grant	611	327	0	0	0
PFI Grant	837	837	837	837	837
Council Tax (+2.5% pa from 2013/14)	4,011	4,014	4,114	4,217	4,323
Council Tax Surplus	32	15	TBC	TBC	TBC
Council Tax Freeze Grant 2011/12 (4 years)	100	100	100	100	0
Council Tax Freeze Grant 2012/13 (1 year)		100	0	0	0
Earmarked Reserves	2,619	436	84	84	34
General Reserves	236	221	0	0	0
<b>TOTAL FUNDING</b>	<b>14,106</b>	<b>11,050</b>	<b>10,090</b>	<b>9,916</b>	<b>9,872</b>
<b>Projected Deficit</b>	<b>0</b>	<b>0</b>	<b>1,045</b>	<b>1,653</b>	<b>2,063</b>

- 3.4. The service review process as set out in Appendix C has generated savings and efficiencies totalling £1,817,171. The breakdown of this sum is as follows;

	£'000
Corporate savings	680
Administrative savings	545
Service review savings	350
Additional income	242
<b>Total</b>	<b>1,817</b>

- 3.5. These savings are to be achieved by
- reviewing our services, departments and service management,
  - through vacancy management,
  - reducing fees by doing more work in-house and by reducing costs generally,
  - reviewing contracts and by reducing the training budget,
  - increasing income through increased recycling and by increasing fees and charges.
- 3.6. In addition, pressures have been identified totalling £588,352 as detailed in Appendix B. The can be summarised as:

	£'000
Non-staffing service related pressures	524
Staffing-related pressures	64
<b>Total</b>	<b>588</b>

#### 4. FUNDING FROM RESERVES

- 4.1. Revenue reserves play a key role in the management of the Council's budget. They are used as a contingency against risk, to fund new policy initiatives and to support the Council's revenue and capital budgets when needed.
- 4.2. At the moment, the Council continues to use revenue reserves to support its budget. This is necessary in the short-term whilst the Council reviews its services to reduce costs to such a level to bridge the forecasted budget deficits for years 2012/13 – 2015/16 and possibly beyond. The Council understands the need to deliver on its service review programme to reduce total spending within a managed framework of service delivery and has introduced robust mechanisms to challenge service review proposals at both member and officer level through regular reporting to the Resource Planning Working Group, the Executive and the Corporate Leadership Team.
- 4.3. The Council has in place a comprehensive reserve strategy in place, as outlined in a separate report on the agenda, which is robust and has been prepared based on information known at this time. The strategy is subject to regular review.
- 4.4. The provision of an adequate risk-based reserve is good practice and provides a buffer against uncertainties that the Council may face.
- 4.5. The key issues are:
- Approve the use of £221,555 from reserves to fund the budget gap. The bulk of this is to fund specific pressures for which actions are being taken to negate the long term effect of the pressure and can be broken down as follows:
    - Moresby Depot – loss of rent income £95,000;
    - Moresby Depot – empty property rates £11,000;
    - Localities Team – funding for the team for one year £65,000;
  - Approval for release from earmarked reserves of £435,564 to support spending in 2012/13.

- Increase in risk based reserves to £1,866,321 to reflect the increased uncertainty in Council budgets from 2013/14 onwards arising from the proposals to re-localise Council Tax Benefit and Business Rates.

## 5. GOVERNMENT GRANT SETTLEMENT 2011/12 and 2012/13

- 5.1. Following a consultation period, the final Government settlement figures for the two year period 2011/12 and 2012/13 were received on 7 February 2011.
- 5.2. The Government announced in 8 December 2011 that there were no proposed changes to the Settlement proposals for 2012/13 or any impact of changes going forward, which remain at the same indicative levels as last year. The 2012/13 Council Tax Freeze Grant has been included for 2012/13 only.
- 5.3. Details are as follows;

	2011/12 £000	2012/13 £000	2013/14 £000	2014/15 £000
Formula Grant	5,660	5,000	4,955	4,678
Transitional Grant	611	327	0	0
Council Tax Freeze Grant (2011/12)	100	100	100	100
Council Tax Freeze Grant (2012/13)	0	100	0	0
<b>Total</b>	<b>6,371</b>	<b>5,527</b>	<b>5,055</b>	<b>4,778</b>

## 6. LOCAL GOVERNMENT RESOURCE REVIEW

- 6.1. The Government are currently reviewing the system of allocating funds to Local Government and two consultation documents were received and responded to recently; one on Business Rates proposals and one on Council Tax Benefit proposals. Both sets of proposals significantly increase the risk to the Council's financial position going forward as neither proposal sufficiently recognises the impact in a deprived area. Details are awaited as to the final Government proposals in these areas and will be reported back as soon as known. It is the intention that a new system will be in place for 2013/14 onwards. Until further details are known, no projections have been incorporated into the MTFs for potential impact. However, the Risk Based Reserves have been increased to account for the potential uncertainty from 2013/14 onwards to reflect the potential impact of the Council Tax Benefit proposals in recognition of the Government's intention to achieve a 10% cut in funding as part of the proposal.

## 7. FUNDING FROM COUNCIL TAX

- 7.1. The Council's Budget requirement is the total of its Net Expenditure plus (or minus) any contribution to (or from) balances. Council Tax is expressed as a £ per Band D equivalent property and is calculated by totalling the Council's Budget Requirement and parish precepts, less general Central Government Funding and plus (or minus) any Collection Fund surplus (or deficit). The Council Tax requirement is divided by the Tax Base (number of band D equivalent properties).
- 7.2. The Council Tax base (i.e. the number of Band D properties used to determine the Council Tax) calculated in December and reported to Government in the statutory return is included for information in this report. 22,264.80 Band D equivalent properties have been used to determine the Council Tax and can be seen at Appendix F. This compares to the 2011/12 Council Tax base of 22,254.83.
- 7.3. In determining this Council Tax base, a collection rate of 98% has been assumed and this is consistent with the collection performance for the year to date. The actual collection rate to 31st December is in line with the target at 86.72%, which is in line with the annual target.

- 7.4. The precept demands received from the Parishes for 2012/13, including a comparison with 2011/12, are included at Appendix G and these will be formally incorporated into the Council Tax Resolution which is elsewhere on the agenda. The precept demands from Cumbria County Council and the Police Authority are currently awaited.
- 7.5. The Localism Act has implemented a new requirements which means that the Council must consider 'excessive' rises in Council Tax and introduces the requirement for the Council to hold a referendum if Council Tax rises are excessive. An 'excessive' rise is defined, for 2012/13, as an annual increase in Council Tax that is 3.5% or more.
- 7.6. The Government has again offered local authorities a Council Tax Freeze Grant for 2012/13. The offer for 2012/13 differs from that accepted for 2011/12 insofar as it will only be provided for 2012/13, rather than for 4 years as was the case with last years Council Tax grant. The grant is equivalent to a 2.5% increase in relation to 2011/12 base levels. The current budget proposals assume that the Council will accept the grant.
- 7.7. In 2010/11 and 2011/12 Copeland had the 4th lowest band D Council Tax in Cumbria. This low council tax base in the area means that every 1% increase in Council Tax generates only around £40,000 extra revenue to the Council.
- 7.8. The projected Council Tax surplus for the Council is estimated at £15,761, which has now been included as funding for 2012/13 in the table at paragraph 3.2.
- 7.9. The planning assumptions in the MTFS projections currently assume increases in Council Tax of 2.5% from 2012/13 to 2015/16. These planning assumptions need to be monitored carefully particularly to take into account the loss of the 2011/12 Council Tax Freeze Grant of £100,000 after 2014/15, and also the £100,000 in 2013/14 for the 2012/13 Council Tax Freeze Grant. This loss will need to be found from other sources. These assumptions will also need to be considered once the Council has made a decision on the Council Tax freeze grant and Council Tax levels for 2012/13.

## **8. CORPORATE SERVICE AND BUDGET PLANNING**

- 8.1. It is important to note that the budget proposals express in monetary terms the planned use of resources to deliver Council services in accordance with its stated priorities within the Council plan. The budget proposals contained within this report have been developed wherever possible to ensure that the principles contained in the Medium Term Financial Strategy are achieved.

## **9. BUDGET AND SERVICE REVIEW CONSULTATION 2012/13**

- 9.1. A full consultation on the current budget proposals has been carried out, which had a closing date for responses of 31 January 2012. Members of the Executive considered the results of the consultation at a special meeting on 3 February 2012.
- 9.2. To assist the consultation a 'Council Plan and Budget Consultation 2012/13' document was produced, similar to that produced last year. Copies of this document were sent to all consultees, including:
  - Parish Councils,
  - Partner organisations,
  - The nuclear industry,
  - Service partners,
  - Local businesses,

- Local forums,
  - Other public sector partners,
  - Media contacts,
  - Other interested parties.
- 9.3. The Council received a number of responses to the consultation exercise from individuals, parish councils and partner organisations, all of which will be helpful to further develop future plans for budget savings and services, to reflect public priorities. In summary, there was general support for the budget savings proposals and that the proposals were fair.
- 9.4. Differing views were put forward as to whether Council Tax should be frozen and the Government grant accepted for 2012/13. Some respondents recognised that by accepting the grant in 2012/13 would result in the need to make further savings in later years.
- 9.5. The Equality Impact Assessments (EIA) of the 2012/13 budget proposals were undertaken as part of the budget building exercise. An initial assessment has been completed for each proposal and where necessary separate consultation has taken place. Some proposals are still to be fully developed and an EIA will be completed for these once the proposals have been worked up.
- 9.6. The Discretionary Concessionary Travel Scheme proposal has separately been out for a full consultation exercise and feedback from this consultation and the proposed scheme are considered elsewhere on the agenda.
- 9.7. As part of the 2012/13 budget process a review of the EIA for the 2011/12 budget has also been undertaken to update the document following the implementation of the proposals.
- 9.8. Following the implementation of the budget it is recommended that a post implementation evaluation and review of the impacts be carried out to monitor the actual effect of the budget cuts.

## 10. RISKS

- 10.1. There are always risks associated with setting a budget as many budget assumptions can change if forecasts used in the process prove to be inaccurate. The Strategic Risk Register, which is monitored regularly by the Corporate Leadership Team and the Audit Committee, highlights the significant risk associated with the current budget proposals and in particular achievement of the savings necessary to achieve a sustainable financial position.
- 10.2. As regards 2012/13, there are some specific areas which provide a greater risk of change in the year than others;
- Service reviews – the proposals include significant savings from the service review process for 2012/13 budget. These reviews have not been completed yet (£330,000 assumed savings) and these will be monitored closely during the year to ensure that the necessary savings are delivered.
  - Further inflationary increases. RPI / CPI currently running at circa 5%.
  - The current budget is heavily dependent on income from recycling credits paid for by Cumbria County Council. Income for 2012/13 has been included in the budget at the same level as 2011/12 but a review is being undertaken by the County Council and this could result in changes, and put the Council's budget under further pressure (circa £340,000).
  - Fuel costs – the price of crude oil on the world-wide market continues to move markedly from month to month. This, coupled with the re-introduction of the fuel levy by the Government in 2011, means that movements in prices for petrol and diesel are still volatile.

- Utility costs – the prices for gas and electricity continue to increase although the Council is for the moment tied into fixed price contracts with its suppliers. To offset potential increases, the Council over the past 3 years implemented a series of energy efficiency works within its buildings.
  - Income from fees and charges – although the budget for 2012/13 assumes increased income of £95,000, this could be much less than forecast if the economic downturn continues. Additional competition for certain Council services, such as commercial waste collection has significantly affected income yields in some areas.
  - Investment returns – the Council has suffered significantly from the reduction in interest rates due to low bank base rates. The Bank of England base rate has remained at 0.5% throughout 2011 and although inflation is expected to remain above the 2% target until 2012, it is not expected that interest rates will rise until the middle of 2012 at the earliest, in an attempt to avoid a double dip recession.
  - The budget as prepared assumes that this position will not change in the foreseeable future. It is however possible, given current inflation rates, that the Bank of England will instigate a programme to slowly increase base rates. If this happens, then investment yields are likely to improve, which will provide some relief to the Council's budget position.
- 10.3. The Council holds a risk-based reserve of £1,866,321. Significant changes to the 2012/13 budget arising from the risks highlighted above could if necessary be supported from this reserve if other offsetting savings could not be found within the budget.

## **11. REPORT OF THE DIRECTOR OF RESOURCES AND TRANSFORMATION**

- 11.1. In setting the budget requirement the council is required under section 25 of the Local Government Act 2003 to consider the formal advice of the statutory s151 responsible officer, the corporate Director of Resources and Transformation, on the robustness of the estimates included in the budget and adequacy of reserves.
- 11.2. My consideration is that:
- a. The budget proposal of 2012/13 is robust and has been prepared by Service Managers, assisted by Accountancy, and has been reviewed and challenged by elected members and the Director of Resources and Transformation. It has been developed in tandem with the Council Plan and updated service plans.
  - b. The Council's budget monitoring and risk management framework continues to improve and this will enable early identification of issues which may impact on the integrity of the budget and the Medium Term Financial Strategy. Monthly reporting to the Corporate Leadership Team and portfolio holders and quarterly reporting to the Executive of budget performance will enable early action to be taken when required.
  - c. A comprehensive Reserve Strategy is included and provides information on projected balances for the period 2012/13-2015/16.
  - d. The revenue reserve strategy is robust and has been prepared with regard to information known at this time but will be subject to at least an annual review. The provision of a risk based reserve is good practice and provides a buffer against uncertainties that the council may face.
  - e. Budget planning involves making estimates at a particular point in time and therefore involves an element of risk. Monthly budget monitoring will assist in minimising those risks and enable the council to take effective and timely action where necessary.
  - f. The Council continues to use revenue reserves to support its budget. This is necessary, at least in the short term, whilst the council reviews its services to meet the challenges

ahead in years 2012/13 – 2014/15 and possibly beyond. The Council understand the need to deliver on its service review programme to reduce total spending within a managed framework of service delivery and has introduced robust mechanisms to challenge service review proposals at both members and officer level through regular reporting to Resource Planning Working Group, the Executive and the Corporate Leadership Team.

- g. The risks going forward from the continuing pressure on Government funding will be carefully monitored as part of the Strategic Risk Management process. In particular there is no certainty of Government funding after 2012/13 and assumptions have necessarily been made based on expectations at this point in time. However there is risk to the continuing recovery of the economy as a whole and this will need to be carefully monitored.

11.3. My conclusion therefore is that the estimates as presented are robust and the levels of reserves adequate, however this is dependent on the delivery of the robust savings programme over the next three year period.

**List of Appendices**

- Appendix A– Fees & Charges 2012/13
- Appendix B – Pressures 2012/13
- Appendix C – Saving Proposals 2012/13
- Appendix D - Net Budget Requirement 2012/13
- Appendix E - MTFS forecast 2012/13 – 2015/16
- Appendix F Council Tax Base 2012/13
- Appendix G Parish Precepts 2012/13



Full 230212  
Item 11  
Appendix A

# **PROPOSED INCREASES IN FEES AND CHARGES**

**2012/13**

November 2011

PROPOSED FEES AND CHARGES 2012/13

Page No.	Service	2011/12 Approved Current Base Budget (Income from Fees and Charges only) £	2012/13 Base Proposal (Income from Fees and Charges only) £	Price Change Increase / Decrease (-) £	Volume increases £
2	Beacon & TIC	74,484	75,000	516	0
3	Plan Printing	5,000	5,000	0	0
4	Building Control	217,150	227,150	10,000	0
5	Development Control	293,720	303,720	0	10,000
6	Homelessness	4,288	4,288	0	0
		<b>594,642</b>	<b>615,158</b>	<b>10,516</b>	<b>10,000</b>
7	Crematorium	631,776	676,818	45,042	0
8	Cemeteries	0	0	0	0
9	Markets	39,030	39,030	0	0
10	Outdoor Facilities	2,756	3,000	244	0
11 & 12	Car Parks	322,904	338,000	15,096	0
13	Food Safety and Private Water Sampling	7,449	8,000	551	0
14	Health and Safety	545	400	-145	0
15	Environmental Protection	17,565	18,000	435	0
16	Waste	350,000	270,000	0	-80,000
		<b>1,372,025</b>	<b>1,353,248</b>	<b>61,223</b>	<b>-80,000</b>
17	Land Charges	90,431	90,431	0	0
18	Licences	125,442	125,442	0	0
19	Licensing Gambling	215,873	215,873	0	0
20	Court Costs	163,226	163,226	0	0
	<b>Total Fees and Charges</b>	<b>2,345,766</b>	<b>2,347,505</b>	<b>71,739</b>	<b>-70,000</b>

**BEACON & TIC**

2011/12 BASE BUDGET INCOME

74,484

PROPOSED 2012/13 BASE BUDGET INCOME

75,000

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>TICKETS</b>		
Adult	5.00	5.50
Child	0.00	0.00
Student	4.00	4.00
Senior	4.00	4.00
Educational Group	0.00	0.00
Adult Group (10+)	3.60	3.70
Child Group (10+)	0.00	0.00
<b>PASSPORTS (Membership)</b>		
Adult	8.00	10.00
Senior	8.00	10.00
Child	0.00	0.00
<b>ROOM HIRE</b>		
Conference Centre (Free for Visiting Schools)	0.00	0.00
Per Hour	16.90	17.00
Per Half Day	55.00	60.00
Full Day	100.00	110.00
<b>LIBRARY (Free for Research)</b>		
Hourly	13.00	13.00
<b>DARKROOM</b>	13.00	13.00
<b>HARBOUR GALLERY (Per Hour - Subject to Availability)</b>	40.00	45.00

**PLAN PRINTING**

2011/12 BASE BUDGET INCOME

5,000

PROPOSED 2012/13 BASE BUDGET INCOME

5,000

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
Copy OS Sheet extracts (x8)	25.00	25.00
Detailed file histories, planning, blg regs., env. Health (domestic)	50.00	50.00
Detailed file histories, planning, blg regs., env. Health (business)	100.00	100.00
Copy approval notices, completion notices, and statutory notices	10.00	10.00
Copy planning applications - to interested parties not directly consulted	0.00	0.00

**BUILDING CONTROL**

2011/12 BASE BUDGET INCOME

217,150

PROPOSED 2012/13 BASE BUDGET INCOME

227,150

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
Proposed scheme for the recovery of Building Regulations Charges - January 2012	N/A	as attached schedule

**Schedule 1: Charges For New Dwellings**

Number of dwelling types	Plan Charge £	Plan Charge + VAT £	VAT £	Inspection Charge £	Inspection Charge + VAT £	VAT £	Building Notice Charge £	Building Notice Charge + VAT £	VAT £	Regularisation Charge £
1	£ 205.34	£ 246.41	£ 41.07	£ 435.25	£ 522.30	£ 87.05	£ 768.70	£ 922.44	£ 153.74	£ 960.88
2	£ 280.09	£ 336.11	£ 56.02	£ 554.53	£ 665.43	£ 110.91	£ 1,001.54	£ 1,201.84	£ 200.31	£ 1,251.92
3	£ 368.54	£ 442.25	£ 73.71	£ 775.09	£ 930.11	£ 155.02	£ 1,372.35	£ 1,646.83	£ 274.47	£ 1,715.44
4	£ 456.99	£ 548.39	£ 91.40	£ 897.33	£ 1,076.80	£ 179.47	£ 1,625.19	£ 1,950.22	£ 325.04	£ 2,031.48
5	£ 552.81	£ 663.38	£ 110.56	£ 1,102.80	£ 1,323.37	£ 220.56	£ 1,986.74	£ 2,384.09	£ 397.35	£ 2,483.43
6	£ 648.64	£ 778.37	£ 129.73	£ 1,239.36	£ 1,487.23	£ 247.87	£ 2,265.59	£ 2,718.71	£ 453.12	£ 2,831.99
7	£ 665.09	£ 798.11	£ 133.02	£ 1,323.88	£ 1,588.66	£ 264.78	£ 2,386.77	£ 2,864.12	£ 477.35	£ 2,983.46
8	£ 702.35	£ 842.81	£ 140.47	£ 1,543.66	£ 1,852.39	£ 308.73	£ 2,695.20	£ 3,234.24	£ 539.04	£ 3,369.00
9	£ 729.71	£ 875.65	£ 145.94	£ 1,763.45	£ 2,116.14	£ 352.69	£ 2,991.79	£ 3,590.15	£ 598.36	£ 3,739.74
10	£ 737.09	£ 884.51	£ 147.42	£ 2,004.03	£ 2,404.84	£ 400.81	£ 3,289.34	£ 3,947.21	£ 657.87	£ 4,111.68
11	£ 743.40	£ 892.08	£ 148.68	£ 2,195.20	£ 2,634.24	£ 439.04	£ 3,526.32	£ 4,231.59	£ 705.26	£ 4,407.91
12	£ 750.76	£ 900.91	£ 150.15	£ 2,385.08	£ 2,862.09	£ 477.01	£ 3,763.00	£ 4,515.60	£ 752.60	£ 4,703.75
13	£ 757.08	£ 908.50	£ 151.42	£ 2,577.55	£ 3,093.06	£ 515.51	£ 4,001.56	£ 4,801.87	£ 800.31	£ 5,001.95
14	£ 764.46	£ 917.36	£ 152.89	£ 2,734.89	£ 3,281.87	£ 546.98	£ 4,199.23	£ 5,039.07	£ 839.85	£ 5,249.03
15	£ 770.77	£ 924.93	£ 154.15	£ 2,924.76	£ 3,509.72	£ 584.95	£ 4,434.65	£ 5,321.57	£ 886.93	£ 5,543.31
16	£ 778.14	£ 933.77	£ 155.63	£ 3,114.64	£ 3,737.56	£ 622.93	£ 4,671.34	£ 5,605.60	£ 934.27	£ 5,839.17
17	£ 784.49	£ 941.38	£ 156.90	£ 3,304.50	£ 3,965.40	£ 660.90	£ 4,906.78	£ 5,888.14	£ 981.36	£ 6,133.48
18	£ 791.83	£ 950.19	£ 158.37	£ 3,494.37	£ 4,193.24	£ 698.87	£ 5,143.43	£ 6,172.12	£ 1,028.69	£ 6,429.29
19	£ 798.15	£ 957.78	£ 159.63	£ 3,641.33	£ 4,369.59	£ 728.27	£ 5,327.37	£ 6,392.84	£ 1,065.47	£ 6,659.21

## Schedule 2: Charges For Small Buildings & Extensions

Type of Work	Plan Charge	Plan Charge + VAT	VAT	Inspection Charge	Inspection Charge + VAT	VAT	Building Notice Charge	Building Notice Charge + VAT	VAT	Regularisation Charge
Erection or extension of a detached or attached garage or carport or both, having a floor area of up to 60m <sup>2</sup> in total and intended to be used in common with an existing building, and which is not an exempt building.	£ 143.90	£ 172.68	£ 28.78	£ 147.20	£ 176.64	£ 29.44	£ 349.32	£ 419.19	£ 69.86	£ 436.65
Any extension of a dwelling, the total floor area of which is up to 10m <sup>2</sup> .	143.90	172.68	28.78	147.20	176.64	29.44	349.32	419.19	69.86	436.65
Any extension of a dwelling, the total floor area of which exceeds 10m <sup>2</sup> but does not exceed 40m <sup>2</sup> .	143.90	172.68	28.78	282.23	338.68	56.45	511.36	613.63	102.27	639.20
Any extension of a dwelling, the total floor area of which exceeds 40m <sup>2</sup> but does not exceed 60m <sup>2</sup> .	143.90	172.68	28.78	426.13	511.36	85.23	684.04	820.85	136.81	855.05
A loft conversion - alteration of a dwelling to provide one or more habitable rooms in a loft space.	143.90	172.68	28.78	282.23	338.68	56.45	511.36	613.63	102.27	639.20

Schedule 3: Charges For All Other Work

Estimated cost of work	Plan Charge	Plan Charge + VAT	VAT	Inspection Charge	Inspection Charge + VAT	VAT	Building Notice Charge	Building Notice Charge + VAT	VAT	Regularisation Charge
	£	£	£	£	£	£	£	£	£	£
£0-£1000	75.60	90.72	15.12	0.00	0.00	0.00	75.60	90.72	15.12	113.40
£1,001 - £2,000	126.00	151.20	25.20	0.00	0.00	0.00	126.00	151.20	25.20	189.00
£2,001 - £5,000	201.60	241.92	40.32	0.00	0.00	0.00	201.60	241.92	40.32	302.40
£5,001 - £10,000	58.35	70.02	11.67	175.04	210.04	35.01	233.38	280.06	46.68	350.08
£10,001 - £20,000	77.49	92.99	15.50	232.47	278.96	46.49	309.96	371.95	61.99	464.94
£20,001 - £30,000	103.32	123.98	20.66	309.96	371.95	61.99	495.94	595.12	99.19	619.92
£30,001 - £40,000	127.63	153.15	25.53	382.88	459.46	76.58	612.61	735.13	122.52	765.77
£40,001 - £50,000	151.94	182.32	30.39	455.81	546.97	91.16	729.29	875.15	145.86	911.61
£50,001 - £60,000	176.24	211.49	35.25	528.73	634.47	105.75	845.96	1,015.16	169.19	1,057.46
£60,001 - £70,000	201.60	241.92	40.32	601.65	721.98	120.33	963.90	1,156.68	192.78	1,204.88
£70,001 - £80,000	224.86	269.83	44.97	674.57	809.49	134.91	1,079.32	1,295.18	215.86	1,349.15
£80,001 - £90,000	249.17	299.00	49.83	747.50	896.99	149.50	1,195.99	1,435.19	239.20	1,494.99
£90,001 - £100,000	273.47	328.17	54.69	820.42	984.50	164.08	1,312.67	1,575.20	262.53	1,640.84
£100,001 - £125,000	298.95	358.73	59.79	896.85	1,076.22	179.37	1,434.95	1,721.94	286.99	1,793.69
£125,001 - £150,000	325.59	390.71	65.12	976.77	1,172.13	195.35	1,562.84	1,875.41	312.57	1,953.55
£150,001 - £175,000	352.23	422.68	70.45	1,056.71	1,268.05	211.34	1,690.73	2,028.88	338.15	2,113.41
£17,5001 - £200,000	378.88	454.66	75.78	1,136.64	1,363.96	227.33	1,818.62	2,182.35	363.72	2,273.28
£200,001 - £225,000	405.52	486.62	81.10	1,216.57	1,459.89	243.31	1,946.51	2,335.81	389.30	2,433.14
£225,001 - £250,000	432.09	518.50	86.42	1,296.50	1,555.80	259.30	2,074.30	2,489.16	414.86	2,592.88



## Minimum Charges

Type of work	Standard Charge	Standard Charge + VAT	VAT	Regularisation Charge
Replacement windows (domestic)	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Replacement windows (non-domestic)	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Oil/non-mains gas fuel storage system	£ 126.00	£ 151.20	£ 25.20	£ 189.00
Chimney lining	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Rewiring	£ 201.60	£ 241.92	£ 40.32	£ 302.40
Addition of new circuits	£ 126.00	£ 151.20	£ 25.20	£ 189.00
Additional sockets/lights	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Unvented hot water system	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Replacement roof coverings (domestic)	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Replacement roof coverings (non-domestic)	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Renovation of a thermal element (domestic)	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Renovation of a thermal element (non-domestic)	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Installation of cavity wall insulation	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Wind turbines	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Solar panels	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Wood burning stoves	£ 75.60	£ 90.72	£ 15.12	£ 113.40
Boilers/heating installations	£ 201.60	£ 241.92	£ 40.32	£ 302.40
Replacement waste treatment plant	£ 201.60	£ 241.92	£ 40.32	£ 302.40

DEVELOPMENT CONTROL

2011/12 BASE BUDGET INCOME

293,720

PROPOSED 2012/13 BASE BUDGET INCOME

303,720

PROPOSED FEES & CHARGES 2012/13 (STATUTORY SET FEES)	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
Discharge of Planning Conditions: Residential domestic Properties	25.00	25.00
Discharge of Planning Conditions: All Other Properties	85.00	85.00
Schedule of Fees for Planning Applications (as amended 26 February 2010)	see attached	see attached
Application for non-material amendment following a grant of planning permission;		
a) if the application is a householder application	25.00	25.00
b) in any other case	170.00	170.00

# COPELAND BOROUGH COUNCIL



## SCHEDULE OF FEES FOR PLANNING APPLICATIONS

From: 6 April 2008

(As amended 26 February 2010)

### Note

1. Applications cannot be validated unless they are accompanied by the relevant fee (where applicable). If you need guidance in calculating the relevant fee please contact the development control staff by:-
  - Telephone : 01946 598421/18
  - E-mail : [devcontrol@copelandbc.gov.uk](mailto:devcontrol@copelandbc.gov.uk)
2. With few exceptions planning fees cannot be refunded once an application has been validated.
3. Fees should be made payable to Copeland Borough Council.
4. Please note that the Council can no longer accept cash payments. For guidance on alternative means of payment please contact the development control staff as directed above.

Category of Development – Operations	Fee Payable
1. The erection of dwelling houses (other than development within category 6 below)	a) where the application is for outline planning permission and - <ol style="list-style-type: none"> <li>i) the site does not exceed 2.5 ha, £335 for each 0.1 ha of the site area;</li> <li>ii) the site area exceeds 2.5 ha, £8,285 and an additional £100 for each 0.1 ha in excess of 2.5 ha, subject to a maximum in total of £125,000.</li> </ol> b) in other cases - <ol style="list-style-type: none"> <li>i) where the number of dwellinghouses to be created by the development is 50 or fewer, £335 for each dwellinghouse;</li> <li>ii) where the number of dwellinghouses to be created by the development exceeds 50, £16,565, and an additional £100 for each dwellinghouse in excess of 50 dwellinghouses subject to a maximum in total of £250,000</li> </ol>
2. The erection of buildings (other than buildings in categories 1,3,4,5 or 7)	a) Where the application is for outline planning permission and - <ol style="list-style-type: none"> <li>i) the site area does not exceed 2.5 ha, £335 for each 0.1 ha of the site area;</li> <li>ii) the site area exceeds 2.5 ha, £8,285, and an additional £100 for each 0.1 ha in excess of 2.5 ha, subject to a maximum in total of £125,000.</li> </ol> b) in other cases - <ol style="list-style-type: none"> <li>i) where no floor space is to be created by the development, £170;</li> <li>ii) where the area of gross floor space to be created by the development does not exceed 40 sq metres, £170;</li> <li>iii) where the area of the gross floor space to be created by the development exceeds 40 sq metres, but does not exceed 75 sq metres, £335;</li> <li>iv) where the area of the gross floor space to be created by the development exceeds 75 sq metres, but does not exceed 3750 sq metres, £335 for each 75 sq metres of that area;</li> <li>v) where the area of gross floor space to be created by the development exceeds 3750 sq metres, £16,565, and an additional £100 for each 75 sq metres in excess of 3750 sq metres, subject to a maximum in total of £250,000</li> </ol>

<p>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings coming in category 4)</p>	<p>a) Where the application is for outline planning permission and -</p> <ul style="list-style-type: none"> <li>i) the site area does not exceed 2.5 ha, £335 for each 0.1 ha of the site area;</li> <li>ii) the site area exceeds 2.5 ha, £8,285, and an additional £100 for each additional 0.1 ha in excess of 2.5 ha, subject to a maximum in total of £125,000.</li> </ul> <p>b) in other cases -</p> <ul style="list-style-type: none"> <li>i) where the area of gross floor space to be created by the development does not exceed 465 sq metres, £70;</li> <li>ii) where the area of gross floor space to be created by the development exceeds 465 sq metres but does not exceed 540 sq metres, £335;</li> <li>iii) where the area of gross floor space to be created by the development exceeds 540 sq metres but does not exceed 4215 sq metres, £335 for the first 540 sq metres, and an additional £335 for each 75 sq metres in excess of 540 sq metres; and</li> <li>iv) where the area of gross floor space to be created by the development exceeds 4215 sq metres, £16,565, and an additional £100 for each 75 sq metres in excess of 4215 sq metres, subject to a maximum in total of £250,000.</li> </ul>
<p>4. The erection of glasshouses on land used for the purposes of agriculture</p>	<p>a) Where the gross floor space to be created by the development does not exceed 465 sq metres, £70;</p> <p>b) Where the gross floor space to be created by the development exceeds 465 sq metres, £1,870.</p>
<p>5. The erection, alteration or replacement of plant or machinery.</p>	<p>a) Where the site area does not exceed 5ha, £335 for each 0.1 ha of the site area;</p> <p>b) Where the site area exceeds 5 ha, £16,565, and an additional £100 for each 0.1 ha in excess of 5 ha, subject to a maximum in total of £250,000.</p>
<p>6. The enlargement, improvement or other alteration of existing dwellinghouses.</p>	<p>a) Where the application relates to one dwelling house, £150;</p> <p>b) Where the application relates to two or more dwelling houses, £295.</p>
<p>7a. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse</p> <p>7b. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</p>	<p>£150</p> <p>£170</p>
<p>8. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</p>	<p>a) Where the site area does not exceed 7.5ha, £335 for each 0.1ha of the site area.;</p> <p>b) Where the site area exceeds 7.5ha, £25,000, and an additional £100 for each 0.1ha in excess of 7.5ha, subject to a maximum in total of £250,000.</p>
<p>9. The carrying out of any operations not coming within any of the above categories.</p>	<p>a) in the case of operations for the winning and working of minerals -</p> <ul style="list-style-type: none"> <li>i) where the site area does not exceed 15ha, £170 for each 0.1ha of the site area;</li> <li>ii) where the site area exceeds 15ha, £25,315, and an additional £100 for each 0.1ha in excess of 15ha, subject to a maximum in total of £65,000;</li> </ul> <p>b) in any other case, £170 for each 0.1ha of the site area, subject to a maximum of £1,690.</p>

Category of Development – Uses of Land	Fee Payable
10. The change of use of a building to use as one or more separate dwelling houses	a) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses <ol style="list-style-type: none"> <li>i) where the change of use is to use as 50 or fewer dwellinghouses, £335 for each additional dwellinghouse;</li> <li>ii) where the change of use is to use as more than 50 dwellinghouses £16,565, and an additional £100 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000;</li> </ol> b) in all other cases <ol style="list-style-type: none"> <li>i) where the change of use is to use as 50 or fewer dwellinghouses, £335 for each dwellinghouse;</li> <li>ii) where the change of use is to use as more than 50 dwellinghouses £16,565, and an additional £100 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.</li> </ol>
11a. The use of land for the disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from land; or 11b. The use of land for the storage of minerals in the open.	a) Where the site area does not exceed 15 ha, £170 for each 0.1 ha of the site area; b) Where the site area exceeds 15 ha £25,315, and an additional £100 for each 0.1 ha in excess of 15 ha, subject to a maximum in total of £65,000
12. The making of a material change in the use of a building or land (other than a material change of use coming within any of the above categories).	£335
Category of Advertisement	Fee Payable
1. Advertisements displayed externally on business premises, on the forecourt of business premises or on other land within the curtilage of business premises, wholly with reference to all or any part of the following matters – <ol style="list-style-type: none"> <li>a) the nature of the business or other activity carried out on the premises;</li> <li>b) the goods sold or the services provided on the premises; or</li> <li>c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.</li> </ol>	£95
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£95
3. All other advertisements.	£335.
Other Applications	Fee Payable
Request for written confirmation that a condition or conditions attached to a grant of planning permission has been complied with <ol style="list-style-type: none"> <li>a) where the request relates to a permission for development which falls within category 6 or 7a above</li> <li>b) where the request relates to a permission for development which falls within any other category</li> </ol>	£25 for each request £85 for each request Note: the above fees are refundable if the Local Planning Authority fails to give the written confirmation requested within a period of 12 weeks from the date on which the Authority received the request
For non-compliance with conditions, including retention of temporary buildings, etc	£170 (if not exempt as a revision)

Notice of Intention (for agricultural and forestry development & demolition of buildings)	£70 (flat rate)
Development by Telecommunications Code System Operators (Part 24 GPDO)	£335 (flat rate)
Works to improve a disabled person's access to a public building, or to improve his/her access, safety, health or comfort at his/her dwelling house.	No fee
Applications by Parish, etc Councils (Advertisement applications also)	Half the normal fee
Applications required because of the removal of permitted development rights by a condition or by an Article 4 direction.	No fee
Playing fields (for sports clubs etc)	£335
Duplicate applications made by the same applicant within 28 days.	Normal fee for both applications.
Revised or fresh application for development of the same character or description within 12 months of refusal, or, if withdrawn, date of making application.	No fee
Alternative applications for one site	Highest of the fees applicable for each alternative and a sum equal to half the rest.
Development crossing planning authority boundaries requiring several applications.	Only one fee, paid to the authority having the larger site but calculated for a whole scheme, and subject to special ceiling.
Reserved matters where applicant's earlier reserved matters applications have incurred total fees equalling that of a full application for the entire scheme	£335
Application for Listed Building Consent or Conservation Area Consent.	No fee
Application for a new planning permission to replace an extant planning permission (subject to a new time limit):	
a) if the application is a householder application	£50
b) if the application is an application for major development	£500
c) in any other case	£170
Application for a non-material amendment following a grant of planning permission:	
a) if the application is a householder application	£25
b) in any other case	£170

**HOMELESSNESS**

2011/12 BASE BUDGET INCOME

4,288

PROPOSED 2012/13 BASE BUDGET INCOME

4,288

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>Homelessness</b>		
Emergency accommodation - All Room Sizes (per night)	At cost	At cost
Temporary Accommodation - Rent per week	At cost	At cost
Temporary Accommodation - Management Fee per week	35.00	35.00

2010/11 REVENUE BUDGETCREMATORIUM PROPOSED 2011/12 FEES AND CHARGES

2011/12 BASE BUDGET INCOME

631,776

PROPOSED 2012/13 BASE BUDGET INCOME

676,818

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
Still born or Child up to 1 month *	0.00	0.00
Amendment (Regulation) 2000	99.00	106.00
Child 1 month to 16 years	165.00	177.00
Person over 16 years (resident)	580.00	624.00
Person over 16 years (non resident)	690.00	742.00
Medical Referee**	25.00	25.00
Cameo Tax ***	45.00	45.00
<b>OPTIONAL FEES</b>		
Certificate of cremation	28.00	30.00
Postage of remains UK only	44.00	47.00
Strewing of remains (from other crematoria & by appointment)	44.00	47.00
Strewing of remains (those returned)	22.00	24.00
Use of Chapel of Rest (24 hour or part)	46.00	49.00
<b>URNS AND CASKETS (all including VAT)</b>		
Metal Urn	26.00	34.00
Wooden Casket	39.00	51.00
Plastic Urn	10.00	14.00
Biodegradable Urn	10.00	14.00
<b>BOOK OF REMEMBRANCE - INSCRIPTION CHARGES (all including VAT)</b>		
BOR 2 line entry	60.00	65.00
BOR 5 line entry	87.00	94.00
BOR 8 line entry	124.00	134.00
Min Books 2 line entry	64.00	69.00
Min Books 5 line entry	73.00	78.00
Min Books 8 line entry	87.00	94.00
Cards - Coloured - 2 line entry	31.00	34.00
Cards - Coloured - 5 line entry	40.00	44.00
Cards - Coloured - 8 line entry	53.00	57.00
Cards - White - 2 line entry	28.00	30.00
Cards - White - 5 line entry	33.00	36.00
Cards - White - 8 line entry	46.00	50.00
<b>Additional Charges</b>		
Floral emblem	62.00	68.00
Badges etc	96.00	104.00



**2010/11 REVENUE BUDGET****CEMETERIES PROPOSED 2011/12 FEES AND CHARGES**

2011/12 BASE BUDGET INCOME

94,363

PROPOSED 2012/13 BASE BUDGET INCOME

101,500

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>INTERMENT FEES</b>		
Still born Child up to 1 month *	0.00	0.00
Child 1 month to 16 years	187.00	201.00
Person 17 years and over	552.00	593.00
Internment in a vault	605.00	650.00
Cremated Remains	148.50	160.00
Strewing of cremated remains	44.00	47.00
Additional Charge Non-Resident of Copeland	292.00	314.00
<b>EXCLUSIVE RIGHT OF BURIAL</b>		
In a grave adjoining main paths	480.00	516.00
Other graves	400.00	430.00
Cremated remains	150.00	161.00
<b>MEMORIAL &amp; INSCRIPTIONS (all including VAT)</b>		
Flat stone not exceeding 600mm x 600 mm	45.00	58.00
Flat stone between 600 mm x 600 mm and 1m x 1m	55.00	71.00
Flat stone exceeding 1m x 1 m	87.00	113.00
Headstone not exceeding 1.5m in height	100.00	130.00
Vase not exceeding 600mm in height	26.00	34.00
Additional inscription	33.00	42.00
<b>MISCELLANEOUS FEES</b>		
Exhumation (not including labour)	1,045.00	1,123.00
Transfer of Exclusive Rights	50.00	54.00
Certified copy of register entry	49.50	53.00
Family tree search fee	93.50	101.00
<b>TRINITY GARDENS</b>		
Strewing of cremated remains	44.00	47.00
Charge per plaque	44.00	47.00
Inscription - charge per letter of number	6.05	7.00

**MARKETS**

2011/12 BASE BUDGET INCOME

39,030

PROPOSED 2012/13 BASE BUDGET INCOME

39,030

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>WHITEHAVEN</b>		
<i>Summer:</i>		
Regular	15.00	15.00
Casual	22.50	22.50
<i>Winter:</i>		
Regular	15.00	15.00
Casual	22.50	22.50
<b>EGREMONT</b>		
<i>Summer:</i>		
Regular	15.00	15.00
Casual	22.50	22.50
<i>Winter:</i>		
Regular	15.00	15.00
Casual	22.50	22.50
<b>CLEATOR MOOR (Subject to ongoing review)</b>		
<i>Summer:</i>		
Regular	9.00	9.00
Casual	10.00	10.00
<i>Winter:</i>		
Regular	9.00	9.00
Casual	10.00	10.00

**OUTDOOR FACILITIES**

2011/12 BASE BUDGET INCOME

2,756

PROPOSED 2012/13 BASE BUDGET INCOME

3,000

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
PLAYING PITCHES		
Per Season	415.00	425.00
Per Match	53.00	54.00

**CAR PARKS**

2011/12 BASE BUDGET INCOME

322,904

PROPOSED 2012/13 BASE BUDGET INCOME

338,000

PROPOSED FEES & CHARGES 2012/13 [ALL INCLUDING VAT]	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>CHAPEL STREET EGREMONT</b>		
Up to 1 hr	0.60	0.70
Up to 2 hrs	0.80	0.90
Up to 3 hrs	1.00	1.10
Up to 4 hrs	1.30	1.40
Over 4 hrs	2.20	2.30
Monthly Car Passes (25 bays only)	32.00	33.00
<b>SCHOOLHOUSE LANE WHITEHAVEN</b>		
Up to 1 hr	1.10	1.20
Up to 2 hrs	1.50	1.60
Up to 3 hrs	2.10	2.20
Up to 4 hrs		
Over 4 hrs		
Overnight parking	3.60	3.70
<b>SENHOUSE STREET WHITEHAVEN</b>		
Up to 1 hr	1.10	1.20
Up to 2 hrs	1.50	1.60
Up to 3 hrs	2.20	2.20
Up to 4 hrs	2.90	3.00
Overnight parking	3.60	3.70
<b>ST BEES FORESHORE</b>		
Up to 1 hr	1.00	1.10
Up to 2 hrs	1.40	1.50
Up to 3 hrs	2.00	2.10
Up to 4 hrs	2.60	2.70
Up to 5 hrs	3.30	3.40
Over 5 hrs	3.70	3.80
7 Day Permit	8.30	8.50
<b>THE COPELAND CENTRE WHITEHAVEN</b>		
Up to 1 hr	1.10	1.20
Up to 2 hrs	1.50	1.60
Up to 3 hrs	2.20	2.30
Up to 4 hrs	2.80	2.90
Over 4 hours	3.60	3.70
<b>SPORTS CENTRE WHITEHAVEN</b>		
Up to 1 hr	1.10	1.20
Up to 2 hrs	1.50	1.60
Up to 3 hrs	2.10	2.20
Up to 4 hrs	2.80	2.90
Over 4 hrs	3.70	3.80
Overnight parking	3.60	3.70
Season Tickets per month (59bays only)	55.00	56.50
<b>BECK GREEN EGREMONT</b>		
Up to 1 hr	0.60	0.70
Up to 2 hrs	0.80	0.90
Up to 3 hrs	1.00	1.10
Up to 4 hrs	1.30	1.40
Over 4 hours	2.20	2.30
<b>BEACON WHITEHAVEN</b>		
Up to 1 hour	1.10	1.20
Up to 2 hrs	1.40	1.50
Up to 3 hrs	2.10	2.20
Up to 4 hrs	2.80	2.90
Over 4 hrs	3.60	3.70
Overnight parking	3.60	3.70
<b>NORTH SHORE, WHITEHAVEN</b>		
Up to 1 hour	1.10	1.20
Up to 2 hrs	1.40	1.50
Up to 3 hrs	2.10	2.20
Up to 4 hrs	2.80	2.90
Over 4 hrs	3.60	3.70
Overnight parking	3.60	3.70
Monthly car park pass (10 bays only)	55.00	56.50

PROPOSED FEES & CHARGES 2012/13 [ALL INCLUDING VAT]	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>SOUTH SHORE, WHITEHAVEN (CAR PARK)</b>		
Up to 1 hour	1.10	1.20
Up to 2 hrs	1.50	1.60
Up to 3 hrs	2.10	2.20
Up to 4 hrs	2.80	2.90
Over 4 hours	3.60	3.70
Overnight parking	3.50	3.60
Monthly car park pass(5 bays only)	55.00	56.50
<b>SOUTH SHORE, WHITEHAVEN (BUS BAYS)</b>		
Up to 4 hrs	5.10	5.30
Over 4 hrs	12.10	12.40
Overnight parking	3.50	3.70

**FOOD SAFETY AND PRIVATE WATER SAMPLING**

2011/12 BASE BUDGET INCOME

7,449

PROPOSED 2012/13 BASE BUDGET INCOME

8,000

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>FOOD EXPORT CERTIFICATES</b>	35.00	45.00
<b>OTHER FOOD CERTIFICATES</b>		
Condemned Food Certificates	N/A	35.00
Surrender of unsound food - at premise	N/A	45.00
<b>FOOD SAFETY TRAINING (CIEH accredited)</b>		
Foundation	37.00	40.00
<b>Private Water Sampling Costs (Administration &amp; Travelling) (Per Supply) (STATUTORY)</b>		
Maximum fee set in Private Supplies Regulations 2009		
<b>Sample Collection</b>	55.00	57.00
Analysis Charge for Audit Monitoring (large & commercial premises) - rate depends on parameters analysed	180 - 440	180 - 550
<b>Analysis Charge for CHECK MONITORING</b>	48.00	48.00
<b>Analysis Charge for other private water supplies (single supply domestic premises)</b>	25.00	25.00
<b>Investigation</b>		
Domestic	No charge for up to 1 hour investigation (travel time excluded). Over 1 hour £30 per hour up to a max of £100.	No charge for up to 1 hour investigation (travel time excluded). Over 1 hour £30 per hour up to a max of £100.
Commercial	No charge for up to 1 hour investigation (travel time excluded). Over 1 hour £30 per hour up to a max of £100.	£30 per hour up to a max of £100.
<b>Water supply risk assessment</b>		
Domestic	120.00	120.00
Commercial	£120 for first 4 hours then £30 per hour up to a max of £500.	£130 for first 4 hours then £30 per hour up to a max of £500.

**HEALTH & SAFETY**

**2011/12 BASE BUDGET INCOME**

**545**

**PROPOSED 2012/13 BASE BUDGET INCOME**

**400**

<b>PROPOSED FEES &amp; CHARGES 2012/13</b>	<b>CURRENT FEES</b>	<b>PROPOSED FEES</b>
	<b>2011/12</b>	<b>2012/13</b>
	<b>£</b>	<b>£</b>
<b>Training Course (Basic H&amp;S)</b>	37.00	40.00
<b>Skin Piercing Registration</b>	88.00	96.00
<b>Transfer of Registration (For Premises or Individual)</b>	88.00	90.00

**ENVIRONMENTAL PROTECTION**

2011/12 BASE BUDGET INCOME

17,565

PROPOSED 2012/13 BASE BUDGET INCOME

18,000

PROPOSED FEES & CHARGES 2012/13 (STATUTORY SET FEES - Announced by DEFRA)	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
Application for authorisation in accordance with the Environmental Protection Act 1990, Part I, Part B processes	Statutory	Statutory
Except for small waste oil burners <0.4 MWTh	Statutory	Statutory
Unloading of petrol into storage tanks at a service station	Statutory	Statutory
Substantial changes to an Authorisation	Statutory	Statutory
Except for small waste oil burners <0.4MWTh	Statutory	Statutory
Unloading of Petrol into storage tanks at a service station	Statutory	Statutory
Change to implement an upgrading plan	Statutory	Statutory
Annual subsistence Charge	Statutory	Statutory
Standard Charge where paid quarterly	Statutory	Statutory
Except for Small Waste oil burners <0.4MWTh	Statutory	Statutory
Unloading of Petrol into storage tanks at a service station	Statutory	Statutory
Odorising of Natural Gas	Statutory	Statutory
Pet Shops	66.00	70.00
Dangerous Wild Animals	153.00	160.00
Riding Establishments	168.00	168.00
Animal Boarding Establishments	122.00	122.00
Dog Breeding	58.00	64.00
Zoo Licence (plus independent veterinary fees)	153.00	160.00
Notice - Works in Default arrangement fee	N/A	25% of the works cost



**WASTE MANAGEMENT**

2011/12 BASE BUDGET INCOME

350,000

PROPOSED 2012/13 BASE BUDGET INCOME

270,000

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
<b>Commercial Collections</b>		
240 Litre Container	5.30	5.30
360 Litre Container	7.25	7.25
660 Litre Container	13.40	13.40
1100 Litre Container	20.50	20.50
<b>Trade Sacks (Per 50)</b>	135.00	135.00
<b>Annual Waste Transfer Note</b>	20.00	25.00
<b>Bulky Collections</b>	20.00	21.00
<b>OTHER CHARGEABLE COLLECTIONS</b>		
<b>Household waste for which a charge for collection can be made</b>		
240 Litre Container	3.25	3.25
360 Litre Container	4.15	4.15
660 Litre Container	7.70	7.70
1100 Litre Container	11.00	11.00
<b>Orange sacks</b>	83.50	83.50
<b>Domestic Wheeled Bins (240L)</b>	30.00	31.50
<b>Collection Rate per hour for larger jobs to be based on time taken to collect (minimum charge)</b>		
First Hour Rate	70.00	70.00
Second & Subsequent Hours	60.00	60.00
Half Hour Rate	35.00	35.00
<b>Building Cleaning Hourly Rate (Std Mon-Fri)</b>	12.50	13.00

**LAND CHARGES**

2011/12 BASE BUDGET INCOME

90,431

PROPOSED 2012/13 BASE BUDGET INCOME

90,431

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
	£	£
Property Search Fees		
LLC1 only (compiled information)	30.00	30.00
LLC1 additional parcel of land (compiled information)	5.00	5.00
LLC1 only (personal search) (statutory fee)	0.00	0.00
LLC1 additional parcel of land (personal search) (statutory fee)	0.00	0.00
Standard search fee (LLC1 and CON29R enquiries including highway authority questions) (statutory fee)	105.00	105.00
CON29R search fee (CON29R enquiries including highway authority questions but not LLC1)	85.00	85.00
CON29R additional parcel of land	10.00	10.00
CON29R and LLC1 additional parcel of land	15.00	15.00
CON29O	10.00 (Question 5)	10.00 (Question 5)
CON29O	10.00 each	10.00 each
CON29O	(Questions 4 and 6 to 21)	(Questions 4 and 6 to 21)
CON29O	17.00 (Question 22)	17.00 (Question 22)
Extra written enquiries (not including highways questions-refer to Cumbria County Council)	20.00 each	20.00 each
Retrieval and photocopy of previous search	10.00 each	10.00 each
Copies of other documents referred to in any reply	10.00 each	10.00 each
Registration of a light obstruction notice	30.00	30.00
Filing a Lands Tribunal light obstruction certificate	15.00	15.00
Variation or cancellation of a light obstruction notice	15.00	15.00
Inspection of documents relating to a light obstruction notice	10.00	10.00

**LICENSING**

2011/12 BASE BUDGET INCOME

125,442

PROPOSED 2012/13 BASE BUDGET INCOME

125,442

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES	PROPOSED FEES
	2011/12	2012/13
Hackney Carriage Vehicle Licence: issue fee	101.00	101.00
Hackney Carriage Vehicle Licence: plate fee	8.00	8.00
Hackney Carriage Vehicle Licence: stripes	11.00 for full set or £2.75 for one	11.00 for full set or £2.75 for one
Private Hire Licence Fee: issue fee	95.00	95.00
Private Hire Licence Fee: plate fee	8.00	8.00
Vehicle Test Fee (per test)	30.00	30.00
Trailer Test Fee	23.00	23.00
Trailer Re-test Fee	11.50	11.50
Trailer Plate Fee	8.00	8.00
Administrative Fee for processing refund or transfer	15.00	15.00
Hackney Carriage Driver Licenc: issue fee	62.00	62.00
Private Hire Carriage Driver Licenc: issue fee	62.00	62.00
Criminal Records Bureau check fee	36.00	36.00
Driver Licence: replacement badge	3.00	3.00
Private hire Operator: issue fee	120.00	120.00
Licensing Act 2003 fees	Statutory	Statutory
Gambling Act 2005 fees	As attached	As attached

COPELAND BOROUGH COUNCIL FEES UNDER THE GAMBLING ACT 2005

Type of Premises	Conversion Fast-Track	Conversion Non Fast-Track	Non-Conversion Provisional Statement Premises	Non-Conversion Application All other premises	First Annual	Seasonal First Annual	Variation Application	Provisional Statement Application	Transfer	Re-instatement
Regional Casino			£8,000	£15,000	£15,000	£15,000	£7,500	£15,000	£6,500	£6,500
Large Casino			£5,000	£10,000	£10,000	£10,000	£5,000	£10,000	£2,150	£2,150
Small Casino			£3,000	£8,000	£5,000	£5,000	£4,000	£8,000	£1,800	£1,800
Converted Casino	£300	£2,000		£3,000	£3,000	£3,000	£2,000		£1,350	£1,350
Bingo	£300	£1,000	£500	£1,000	£700	£700 pro-rata min £300	£500	£1,000	£500	£500
Adult Gaming Centre	£300	£800	£500	£1,000	£700	£700 pro-rata min £300	£500	£1,000	£300	£300
Betting (Track)	£300	£1,250	£950	£2,500	£1,000	£1,000 pro-rata min £300	£1,250	£2,500	£950	£950
Family Entertainment Centre	£300	£500	£300	£500	£400	£400 pro-rata min £200	£300	£500	£300	£300
Betting (Other)	£300	£900	£500	£1,000	£500	£500 pro-rata min £200	£500	£1,000	£300	£300
All Premises:		Fee for copy of Licence - £15								
		Fee to accompany notification of change of circumstances - £30								
Small Society Lotteries:		Grant - £40								
		Annual Fee - £20								

**BENEFITS**

2011/12 BASE BUDGET INCOME

163,226

PROPOSED 2012/13 BASE BUDGET INCOME

163,226

PROPOSED FEES & CHARGES 2012/13	CURRENT FEES 2011/12	PROPOSED FEES 2012/13
COUNCIL TAX AND NNDR COURT COSTS Summons costs	£ 60.00	£ 60.00

<u>Budget Pressures</u>	Appendix B			Comments
	2012/13 £	2013/14 £	2014/15 £	
<b>Resources and Transformation</b>				
<b>Democratic Services</b>				
Increase the budget for central printing costs which is insufficient to cover current costs	52,000	52,000	52,000	
Electoral Registration - Increase postages to meet current needs	10,000	10,000	10,000	
	<u>62,000</u>	<u>62,000</u>	<u>62,000</u>	
<b>Legal Services</b>				
Enhancement of LALPAC software to enable users to access data	5,000	5,000	5,000	
To reduce the budgets for taxi and liquor licences to to reduced demand 2 X £5,000	10,000	10,000	10,000	
	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	
<b>Finance</b>				
Treasury Management - Reduced Interest returns due to continuing low interest rates	25,000	25,000	25,000	
Reduced grant from the Dept. for Work & Pensions in respect of housing benefit administration.	48,000	48,000	48,000	
Finance - fee to provide support to the Council's financial systems not in previous years budget	12,000	12,000	12,000	
	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	
Contribution from revenue to part-fund repairs and maintenance backlog in respect of buildings.	20,000	20,000	20,000	
Increase to the repairs & maintenance budget in respect of the leisure contract operated by NCL.	68,000	68,000	68,000	
Increase to the budget for facilities management under the PFI contract	40,000	40,000	40,000	
Reduce rent income - Moresby depot following termination of the lease by the occupier	95,000	95,000	95,000	Pressure will be reduced/eliminated if a new tenant can be found
Moresby Depot - empty property business rates arising from lease termination above.	11,500	23,000	23,000	Pressure will be reduced/eliminated if a new tenant can be found
Empty property business rates at Cleator Moor Business Centre	10,000	10,000	10,000	Pressure will be reduced/eliminated if new tenants can be found
	<u>244,500</u>	<u>256,000</u>	<u>256,000</u>	
<b>Total Corporate Resources</b>	<b>406,500</b>	<b>418,000</b>	<b>418,000</b>	
Additional funding for the Locality Team for one year pending the approval of other external funding bids	65,000	65,000	65,000	Funding will be provided for one year pending decisions on the approval of other external funding bids
<b>Total Policy and Transformation</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	
<b>Total Resources and Transformation</b>	<b>471,500</b>	<b>483,000</b>	<b>483,000</b>	
<b>People and Places</b>				
Beacon - Increase budget to meet the current cost of business rates	23,852	23,852	23,852	
To utilise the new homes bonus to facilitate new housing development and bring empty properties back into use.	15,000	15,000	15,000	Will increase the potential for additional funds through the New Homes Bonus
<b>Total Regeneration and Communities</b>	<b>38,852</b>	<b>38,852</b>	<b>38,852</b>	
Planning - Conservation officer to support THI bid.	20,000	20,000	20,000	
	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	
<b>Enforcement</b>				
Net increase in the cost of running markets	4,000	4,000	4,000	
	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	
Commercial Waste Collection - a net increase in cost due to a reduced number of contracts giving an income shortfall of £80,000 offset by a reduction in collection costs of £53,000	27,000	27,000	27,000	
Environmental Health- provide a budget for pest control to deal with statutory nuisances	10,000	10,000	10,000	
Crematorium - provide an annual budget for a maintenance contract to deal with repairs to the cremator.	17,000	17,000	17,000	
	<u>54,000</u>	<u>54,000</u>	<u>54,000</u>	
<b>Total Neighbourhoods</b>	<b>78,000</b>	<b>78,000</b>	<b>78,000</b>	
<b>Total People and Places</b>	<b>116,852</b>	<b>116,852</b>	<b>116,852</b>	
<b>TOTAL</b>	<b>588,352</b>	<b>599,852</b>	<b>599,852</b>	

**Budget Savings****Appendix C**

	2012/13	2013/14	2014/15
	£	£	£
<b><u>Corporate Resource Savings</u></b>			
Review staff terms & conditions	23,000	23,000	23,000
Reduce the value of the staff training budget	20,000	20,000	20,000
<b>Human Resources</b>	<b>43,000</b>	<b>43,000</b>	<b>43,000</b>
Review staffing within Finance	10,000	10,000	10,000
Reduce the budget for fees paid to the Audit Commission	15,000	15,000	15,000
Reduce the cost of Discretionary Concessionary Travel	30,000	30,000	30,000
<b>Finance</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>
Reduce Mayoralty costs	3,000	3,000	3,000
<b>Democratic Services</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
Reduce contractual payments under the current PFI contract for the Copeland Centre	40,000	75,000	75,000
Reduce the cost of repairs and maintenance following a reduction in rates for work carried out by contractors	25,000	25,000	25,000
<b>Property</b>	<b>65,000</b>	<b>100,000</b>	<b>100,000</b>
<b><u>Total Corporate Resources</u></b>	<b>166,000</b>	<b>201,000</b>	<b>201,000</b>
<b><u>Policy and Transformation Savings</u></b>			
Reduce costs through a review of rostering within Customer Services	5,000	5,000	5,000
<b>Copeland Direct</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
Redefine the core work of the Policy and Transformation Unit	20,000	20,000	20,000
<b>Policy and Transformation</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
Surrender lease car and car parking space	1,960	3,360	3,360
Timico internet link	6,000	6,000	6,000
Safend replacement	5,000	0	0
Immediacy Web Content Management - replace SQL/Server	5,200	0	0
Reduce costs of telephones by reviewing call costs and line rentals in conjunction with users	10,000	5,000	5,000
MPLS Circuit replacement	9,000	9,000	9,000
Network switch replacement	10,000	0	0
<b>ICT</b>	<b>47,160</b>	<b>23,360</b>	<b>23,360</b>
Reduce GIS licence costs	9,500	9,500	9,500
<b>GIS</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>
<b><u>Total Policy and Transformation</u></b>	<b>81,660</b>	<b>57,860</b>	<b>57,860</b>
<b><u>Neighbourhoods Savings</u></b>			
Reduce running costs for Building Control	1,500	1,500	1,500
Salary saving target	3,000	2,500	0
<b>Building Control Non-fee based</b>	<b>4,500</b>	<b>4,000</b>	<b>1,500</b>

	2012/13 £	2013/14 £	2014/15 £
Review staffing	28,000	28,000	28,000
<b>Development Control</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
Dogs - reduced costs of private contractors	4,000	4,000	4,000
<b>Enforcement</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
Net reduction in recycling costs following a review of income levels and operating costs	91,100	91,100	91,100
Increased contractor costs for green waste	-20,000	-20,000	-20,000
Plastics & Card Recycling - Increased transport costs	-6,500	-6,500	-6,500
Bulk collection - further reduction in transport costs	7,977	7,977	7,977
Waste services - reduction in direct materials and operational equipment	8,400	8,400	8,400
<b>Waste</b>	<b>80,977</b>	<b>80,977</b>	<b>80,977</b>
Review staffing working hours	7,000	7,000	7,000
Reduction in operational costs to respond to blocked, overflowing and other private sewer complaints resulting from the transfer of private sewers from individual property owners to the Statutory Water Undertaker (United Utilities) on 1st October 2011.	6,000	8,000	8,000
General reduction in running costs across environmental health budgets focussing on equipment, books and promotion costs	5,300	5,800	6,300
Air quality result monitoring and annual air quality strategy using in house expertise rather than external contractor.	9,000	9,000	9,000
<b>Environmental Health</b>	<b>27,300</b>	<b>29,800</b>	<b>30,300</b>
Reduced running costs following closure of Beck Green Nursery	13,000	13,000	13,000
Empty property business rates and security costs at Beck Green Nursery	-23,200	-3,200	-3,200
Reduce the cost of gas for the cremator	2,000	2,000	2,000
Reduce the cost of supplies and services at the Crematorium	5,000	5,000	5,000
Reduce staffing costs for waste supervision	24,000	24,000	24,000
Additional Income from contracts	55,000	55,000	55,000
<b>Parks and Open Spaces</b>	<b>75,800</b>	<b>95,800</b>	<b>95,800</b>
Reduce contract costs for leased vehicles	25,000	25,000	25,000
<b>Contractors Review</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
Reduction Neighbourhood contract costs	5,000	5,000	5,000
Trees - reduced usage of private contractors	5,000	5,000	5,000
Reduced waste disposal contract costs (not recycling)	12,000	12,000	12,000
<b>Underspend 2010/11</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>
<b>Total Neighbourhoods</b>	<b>267,577</b>	<b>289,577</b>	<b>287,577</b>
<b>Regeneration and Communities Savings</b>			
Reduce budgets for Housing survey work	39,000	39,000	39,000
Reduction in Care & Repair contract	26,660	26,660	26,660
<b>Housing</b>	<b>65,660</b>	<b>65,660</b>	<b>65,660</b>
Review of staffing	36,803	36,803	36,803



	2012/13 £	2013/14 £	2014/15 £
<b>Economic Development</b>	<b>36,803</b>	<b>36,803</b>	<b>36,803</b>
Review of staffing	15,000	15,000	15,000
<b>Arts Development</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
Reduce climate change budget by curtailing activities	8,000	8,000	8,000
<b>Sustainability</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
Income from the New Homes Bonus	15,000	15,000	15,000
Inclusion within the budget of an agreed 10% management fee on staff costs incurred on work undertaken for Copeland Community Fund	13,000	13,000	13,000
<b>Income from third parties</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
Reduction in the management fee for the Leisure contract operated by NCL	75,000	100,000	100,000
<b>NCL</b>	<b>75,000</b>	<b>100,000</b>	<b>100,000</b>
Review staffing - West Cumbria Community Safety Partnership	5,000	5,000	5,000
<b>Community Safety</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b><u>Total Regeneration and Communities</u></b>	<b><u>233,463</u></b>	<b><u>258,463</u></b>	<b><u>258,463</u></b>
<b><u>Chief Executive Budget Savings</u></b>			
Reduce website maintenance costs within Communications	5,700	5,700	5,700
Reduction in supplies and services	10,850	7,500	7,500
<b>Total Chief Executive</b>	<b>16,550</b>	<b>13,200</b>	<b>13,200</b>
<b><u>Other Savings</u></b>			
Service Reviews	330,000	330,000	330,000
Vacancy Management	100,000	0	0
Service Management	250,000	250,000	250,000
Reduce Base Salaries	171,921	171,921	171,921
Increased Pay Award	-25,000	-25,000	-25,000
Reduced Inflation provision	130,000	130,000	130,000
	<b>956,921</b>	<b>856,921</b>	<b>856,921</b>
Cemetery & Crematorium Fees & Charges	52,000	52,000	52,000
Building Control Fees & Charges	10,000	10,000	10,000
Development Control Fees & Charges	10,000	10,000	10,000
Car Parking Fees & Charges	15,000	15,000	15,000
Increases in Other Fees & Charges	1,000	1,000	1,000
Rent Reviews in Land & Property	7,000	7,000	7,000
<b>Fees and Charges</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>
<b>Total Other Savings</b>	<b>1,051,921</b>	<b>951,921</b>	<b>951,921</b>
<b>TOTAL</b>	<b>1,817,171</b>	<b>1,772,021</b>	<b>1,770,021</b>

<u>Budget Savings</u>	2012/13 £	<u>Impact</u>	<u>Mitigation</u>
<b><u>Corporate Resource Savings</u></b>			
Review staff terms & conditions	6,000	Not fully known at this stage	Will be considered as part of review
Review staff terms & conditions - Mileage	17,000	There will be changes to the way in which staff are compensated for business mileage undertaken using their own car. This may result in a loss of essential car user allowances for some staff. Reduced availability of staff transport	The work on the removal of ECUs was designed to ensure that those who have significant mileage essential for work remain in the scheme those losing the allowance can access public transport and hire cars if required
Reduction in training budget	20,000	reduced availability of funds to support the new core curriculum and corporate training programme which will underpin the new competency framework.	A core curriculum is being proposed to focus the remaining training resources on business need, and procure packages of training for groups of staff reducing unit costs. A new process for agreeing training will be operated.
<b>Human Resources</b>	<b>43,000</b>		
Review staffing within Finance	10,000	There will be no impact on the service delivery.	N/A
Reduce Audit Commission fees	15,000	Improved working practices has led to a reduction in the the cost of the fees to be paid to the Audit Commission for closure of accounts and other work. There will be no impact on service delivery resulting from this proposal.	N/A
Review of the Discretionary Concessionary Travel Scheme	30,000	The proposed withdrawal of the Senior Railcard provision and proposals to review eligibilty criteria would mean that a number of current claimants will no longer be eligible. This could result in adverse publicity/complaints to the Council. If proposals were agreed, there will also be a need to communicate changes internally and to residents.	The Council has sought public consultaion . A review will consider mitigation of any impacts once any proposals have been confirmed.
<b>Finance</b>	<b>55,000</b>		
Reduce Mayorality costs	3,000	No likely impact	N/A
<b>Democratic Services</b>	<b>3,000</b>		
Review the PFI Contract for the Copeland Centre	40,000	There will be no impact from the proposals on the service provision for the Council.	N/A
Review of contractors costs	25,000	Not fully known at this stage	Will be considered when outcome known
<b>Property</b>	<b>65,000</b>		
<b><u>Total Corporate Resources</u></b>	<b><u>166,000</u></b>		
<b><u>Policy and Transformation Savings</u></b>			
Review of staffing in Copeland Direct	5,000	It is possible that there may be a small impact on the quality of the delivery of customer services. The project underway is designed to look at resources in relation to demand and desired service quality levels. The intention is to ensure that resources are targeted more effectively to meet customer demand. Any impacts will be proactively monitored.	The project underway is designed to look at resources in relation to demand and desired service quality levels.
<b>Copeland Direct</b>	<b>5,000</b>		
Review of staffing in Policy and Transformation	20,000	There will be a reduction in capacity of this team and therefore they will have less capacity. By focussing on the key corporate functions of the team and by smarter working it is hoped that reduction in capacity can be minimised. However, there is a risk that the teams customers will continue to expect the same level of service as that currently provided.	By focussing on the key corporate functions of the team and by smarter working it is hoped that reduction in capacity can be minimised.
<b>Policy and Transformation</b>	<b>20,000</b>		
Terminate lease for ICT van	1,960	There will be no adverse impacts as a result of implementing this proposal.	N/A
Timico internet link	6,000	None	N/A
Replace SQL/Server	5,200	A replacement will offer Copeland a customer focussed, easy to use website.	N/A
Safend replacement	5,000	Copeland can be seen to apply a duty of care for customer information	N/A
Call out & Management target	10,000	None	N/A
MPLS circuit replacement	9,000	None	N/A
Network switch replacement	10,000	Upgrade and new data links funded from 2011 Network budget no additional costs from 12/13	N/A
<b>ICT</b>	<b>47,160</b>		
GIS licence costs savings	9,500	There will be no change to service delivery.	N/A
<b>GIS</b>	<b>9,500</b>		
<b><u>Total Policy and Transformation</u></b>	<b><u>81,660</u></b>		
<b><u>Neighbourhoods Savings</u></b>			
Reduce supplies and services costs in Building Control	1,500	None.	N/A
Review of staffing in Building Control	3,000	Reduction in costs for the Council as a whole.	N/A
<b>Building Control Non-fee based</b>	<b>4,500</b>		

Review of staffing in Development Control	28,000	None likely	N/A
<b>Development Control</b>	<b>28,000</b>		
Reduced costs of contractors	4,000	Reduced budget with no impact to performance	N/A
<b>Enforcement</b>	<b>4,000</b>		
Refuse recycling	44,500	None	N/A
Increased contractor costs	-20,000	None	N/A
Increase in income from recycling textiles	1,600	None	N/A
Kerbside recycling - income from material sales increased due to improved prices	30,000	Increase in income	N/A
Plastic & card recycling - income from material sales due to improved prices	15,000	Increased revenue income	N/A
Increase vehicle costs	-6,500	The impact of not funding this pressure would be the loss of a well used recycling service.	Funding the pressure
Reducing bulky waste collection transport costs	7,977	Same service will be provided at a reduced cost.	N/A
Reduction of waste equipment costs	8,400	Budget saving with no anticipated impact to performance	N/A
Review of contractors	25,000	None	N/A
<b>Waste</b>	<b>105,977</b>		
Review of staffing in Environmental Health	7,000	None - duties of post will continue and will be delivered by reallocation of duties (supported by training and development) across the team. There are no partnerships that this proposal will impact on.	N/A
Savings due to the transfer of responsibility of sewers to United Utilities.	6,000	Community impact if blocked and overflowing sewers are not cleared by United Utilities with the adverse publicity if Copeland do not ensure the problem is resolved.	UU's performance will be monitored to ensure they are meeting their new obligations and address any priority sites as such arise.
Reduction in supplies and services spend in Environmental Health	5,300	No adverse impacts and no partnerships the proposal will impact on.	N/A
Production of Air Quality Strategy	9,000	No adverse impacts and no partnerships that this proposal will impact on. The proposal makes best use of internal resources	N/A
<b>Environmental Health</b>	<b>27,300</b>		
Closure of Beck Green Nursery	13,000	Some impact on the In-Bloom scores gained for the former operation, but no other significant impacts.	
Empty property business rates and security costs at Beck Green Nursery	-23,200	Costs fall to Council	The Council is seeking alternatives options for the site.
Reduced crematorium energy and supplies costs	7,000	n/a	N/A
Review of staffing in waste management	24,000	None expected.	N/A
Additional Income from contracts - Parishes small works	15,000	None directly but there is a risk that the contract work required to deliver this saving will not be forthcoming.	N/A
Parks & Open Spaces - County Council Grounds Staff Management	40,000	The Council's reputation has been enhanced as a result of delivering the ccc grounds works in 2011.	N/A
Review of contractors	5,000	Reputation damage	Monitoring of services
Reduction in arboriculture costs	5,000	Reputation damage	Monitoring of services
Reduced waste disposal costs	12,000	No major impacts anticipated	N/A
<b>Parks and Open Spaces</b>	<b>97,800</b>		
<b>Total Neighbourhoods</b>	<b>267,577</b>		
<b>Regeneration and Communities Savings</b>			
Reduce the cost of producing the Housing Strategy and survey work	39,000	There will be no change to the service delivery, just a change in the way it is funded. The saving will benefit the Council as a whole	N/A
Reduction in Care & Repair contract	26,660	No further impact on service delivery as the service has already ceased.	The housing service review will identify any related tasks now being included in staff work programmes
<b>Housing</b>	<b>65,660</b>		
Review of staffing in Economic Development	36,803	Reduced support to projects through the loss of the proposed post. Reduction in staffing costs for the Council as a whole.	Service will be monitored and full project management costs to be included within project funding packages.
<b>Economic Development</b>	<b>36,803</b>		
Review of staffing in Arts Development	15,000	Arts delivery will be focused through the service level agreements with grant recipients, who undertake direct delivery of arts engagement and projects to deliver outputs on behalf of the council. The arts development activity will be reduced and will rely on local partners activity and engagement in cultural development initiatives.	Working with local partners and engaging in cultural initiatives to identify additional capacity from other partners to assist arts development in the community.
<b>Arts Development</b>	<b>15,000</b>		
Reduce sustainability activity costs	8,000	There will be no impact on service provision. Actions requiring external funding to enable delivery may delay some project delivery.	Work with external funders to minimise delays
<b>Sustainability</b>	<b>8,000</b>		

Increased income from third parties	13,000	There is no alternative. The Council are providing services in support of the CCF team which are being recovered through this 10% management fee arrangement.	N/A
New homes bonus	15,000	The Council is developing its policy position on New Homes Bonus to be agreed by the end of march 2012	Dependant upon policy
<b>Income from third parties</b>	<b>28,000</b>		
Reduced NCL management fee	75,000	Subject to contract negotiations with the company. There will currently be a continuation of the service with planned improvements over the next two years from investment plans by NCL against a revised and extended contract offer. The Council will not be making any capital development investments into any of the four facilities over the next 3 years in line with the proposed MTFS.	Contract negotiations will seek to limit service delivery impact. The EIA identifies impact and mitigation measures.
<b>NCL</b>	<b>75,000</b>		
Reduced contribution to community safety partnership costs	5,000	The Council continues to deliver community safety assessment and awareness as part of our service planning and delivery approaches. The partnership officer will co-ordinate the partnership's plan and delivery.	Our core contribution to the partnership will enable match project funding to deliver activities in Copeland.
<b>Community Safety</b>	<b>5,000</b>		
<b>Total Regeneration and Communities</b>	<b>233,463</b>		
<b>Chief Executive Budget Savings</b>			
Reduce website maintenance costs	5,700	There will not be any impact on service delivery.	N/A
Reduction in supplies and services	3,350	There will not be any impact on service delivery.	N/A
Reduction in supplies and services	7,500	None	N/A
<b>Total Chief Executive</b>	<b>16,550</b>		
<b>Other Savings</b>			
Service Reviews	330,000	Full details not yet known	When details of impact known consideration to mitigation will be given
Vacancy Management	100,000	Full details not yet known	When details of impact known consideration to mitigation will be given
Review of Service Management	250,000	Full details not yet known	When details of impact known consideration to mitigation will be given
Reduced base salaries	171,921	Full details not yet known	When details of impact known consideration to mitigation will be given
Increased pay award	-25,000	Full details not yet known	When details of impact known consideration to mitigation will be given
Reduced inflation	130,000		N/A
<b>Total Other Savings</b>	<b>956,921</b>		
<b>Fees and Charges</b>			
Crematorium	52,000		N/A
Building Control	10,000		N/A
Development Control	10,000		N/A
Car Parking	15,000		N/A
Increase in Other Fees and Charges	1,000		N/A
Rent Reviews	7,000		N/A
<b>Fees and Charges</b>	<b>95,000</b>		N/A
<b>TOTAL</b>	<b>1,817,171</b>		

**NET BUDGET REQUIREMENT 2012/13****Appendix D**

	£	£
Initial Base Budget Requirement		11,487,508
<b><u>Add</u></b>		
Budget Pressures [Appendix B]	588,352	
Salary additions	152,000	
Inflation on contracts	74,172	814,524
<b><u>Deduct</u></b>		
Budget Savings [Appendix C]	(1,817,171)	
add back inflation adjustment	<u>130,000</u>	(1,687,171)
Budget Requirement funded from grants, council tax & general reserves		<u>10,614,861</u>
Funding from earmarked reserves [Appendix G]		435,564
<b>NET BUDGET REQUIREMENT 2011/12</b>		<b><u><u>11,050,425</u></u></b>
<b><u>FUNDING</u></b>		
<b><u>General Government Grants</u></b>		
Revenue Support Grant	5,000,000	
Transitional Grant	327,000	
PFI Grant	836,678	
Council Tax Freeze Grant	<u>200,000</u>	6,363,678
<b><u>Council Tax</u></b>		4,013,867
<b><u>Collection Fund surplus</u></b>		15,761
<b><u>General Reserves</u></b>		221,555
		<u>10,614,861</u>
<b><u>Earmarked Reserves</u></b>		435,564
<b>TOTAL FUNDING</b>		<b><u><u>11,050,425</u></u></b>

	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£
<b>Funding from Grants &amp; Council Tax</b>					
Base budget	13,104,230	11,487,508	10,614,861	11,051,733	11,484,733
<b>Budget Reductions</b>					
Budget savings outside the service review process	-986,415				
Savings achieved through the service review process	-1,771,207	-1,540,250			
Savings not ongoing into later years			42,000	1,000	
<b>Budget Increases</b>					
Salary Movements - Original	286,000	152,000	177,000	222,000	200,000
Salary Movements - Revised		-171,921			
Salary Movements - increased pay award		25,000			
Pensions Increases Costs	130,000				
Identified Spending Pressures	346,000	588,352	11,500	0	0
Contractual increases for inflation (2% applied to all non salary costs 2013/14 onwards)	61,900	74,172	206,372	210,000	216,000
Treasury management	317,000				
	11,487,508	10,614,861	11,051,733	11,484,733	11,900,733
<b>Funding from Reserves</b>					
Earmarked Reserves	2,619,000	435,564	84,000	84,000	34,000
<b>Total Spending</b>	<b>14,106,508</b>	<b>11,050,425</b>	<b>11,135,733</b>	<b>11,568,733</b>	<b>11,934,733</b>
<b>Rounded Total Spending (£'000)</b>	<b>14,106</b>	<b>11,050</b>	<b>11,135</b>	<b>11,569</b>	<b>11,935</b>
<b>FUNDING</b>					
RSG/NNDR	5,660	5,000	4,955	4,678	4,678
Transitional Grant	611	327	0	0	0
PFI Grant	837	837	837	837	837
Council Tax - freeze 2011/12, 2.5% increase thereafter	4,011	4,014	4,114	4,217	4,323
Council Tax Surplus	32	15	0	0	0
Council Tax "Freeze" Grant	100	200	100	100	0
New C Tax Freeze Grant					
Earmarked Reserves	2,619	436	84	84	34
General Reserves	236	221	0	0	0
	14,106	11,050	10,090	9,915	9,872
<b>Shortfall</b>	<b>0</b>	<b>0</b>	<b>1,045</b>	<b>1,653</b>	<b>2,063</b>
<b>Memo - General Reserves:</b>					
Moresby Rent		-95			
Moresby Rates		-11			
Localities		-65			
General		-50			
<b>Total</b>		<b>-221</b>			

**COPELAND BOROUGH COUNCIL**

Appendix F

**COUNCIL TAX BASE CALCULATION 2012-13**

	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H
NO OF DWELLINGS IN VALUATION LIST								
12TH DEC 2011	19,080	4,413	4,015	2,995	1,753	435	86	18
ADD ESTIMATED NO. OF ADDITIONAL PROPERTIES (Apportioned)								
1ST DEC 2011 - 31ST MAR 2012	102	24	18	14	3	0	0	0
DEDUCT ESTIMATED NO. OF PROPERTIES TO BE DELETED. COMMERCIAL, EXEMPTIONS & DEMOLISHED								
1ST DEC 2011 - 31ST MAR 2012	0	0	0	0	1	0	0	0
DEDUCT NO. OF PROPERTIES WHICH WILL BE EXEMPT								
	545	103	83	42	22	5	2	1
ADJUSTMENT FOR NO. OF PROPERTIES WHICH WILL FALL INTO LOWER BAND DUE TO DISABLED PERSONS	86	18	-25	3	-17	-4	7	-12
DEDUCT SINGLE PERSON DISCOUNTS AT 25%	22	1,338	989	557	247	55	11	1
DEDUCT DISCOUNTS AT 50% ON EMPTY & DISREGARDED PROPERTIES & 50% ON SECOND HOMES	0	239	191	129	70	24	21	2
MOD PROPERTIES IN LIEU	0	0	0	0	0	0	0	0
TOTAL NET OF DISCOUNTS EXEMPTIONS ETC.	80.50	3,898	3,582.25	2,766.25	1,619.25	400.25	77.75	3.75
BAND D EQUIVALENT	44.72222	3031.778	3184.222	2766.25	1979.083	578.1389	129.5833	7.5

TOTAL RELEVANT AMOUNT (A) 22,451.28

ESTIMATED COUNCIL TAX BASE 22,002.25

2ND HOMES 267.91

2ND HOMES @ 98% 262.55

TOTAL ESTIMATED COUNCIL TAX BASE 22,264.80

A x Collection Rate @ 98%

## PARISH COUNCIL PRECEPTS

Parish Council	2011/12			2012/13			Council Tax Increase/ (Decrease)	Council Tax Increase/ (Decrease)
	Tax Base	Precepts	Council Tax Band D	Tax Base	Precepts	Council Tax Band D		
	£	£	£	£	£	£	£	%
Arlecdon & Frizington	1,159.86	34,000	29.31	1,187.68	33,000	27.79	(1.52)	(5.18)
Bootle	268.99	7,250	26.95	269.49	7,250	26.90	(0.05)	(0.18)
Cleator Moor	2,059.37	60,000	29.14	2,036.30	70,000	34.38	5.24	17.99
Distington	674.63	12,000	17.79	678.22	12,000	17.69	(0.10)	(0.56)
Drigg & Carleton	207.24	3,250	15.68	202.80	3,250	16.03	0.35	2.23
Egremont	2,512.17	98,500	39.21	2,526.79	103,500	40.96	1.75	4.46
Ennerdale & Kinniside	162.56	3,390	20.85	160.11	3,390	21.17	0.32	1.53
Eskdale	149.87	3,000	20.02	146.73	3,500	23.85	3.83	19.13
Gosforth	522.61	19,310	36.95	519.17	19,310	37.19	0.24	0.65
Haile & Wilton	170.97	3,500	20.47	171.61	4,500	26.22	5.75	28.09
Irton with Santon	125.54	0	0	129.13	1,000	7.74	7.74	N/A
Lamplugh	292.65	10,625	36.31	291.77	10,625	36.42	0.11	0.30
Lowca	235.48	4,000	16.99	231.37	4,000	17.29	0.30	1.77
Lowside Quarter	236.05	3,500	14.83	240.19	3,500	14.57	(0.26)	(1.75)
Millom	2,187.63	72,000	32.91	2,203.24	77,000	34.95	2.04	6.19
Millom Without	338.72	5,500	16.24	336.69	5,500	16.34	0.10	0.62
Moresby	621.93	13,500	21.71	608.57	13,500	22.18	0.47	2.16
Muncaster	138.92	3,787	27.26	137.95	3,976	28.82	1.56	5.72
Parton	254.31	10,000	39.32	256.90	10,000	39.93	0.61	1.55
Ponsonby	113.08	4,700	41.56	112.81	4,700	41.66	0.10	0.24
St.Bees	698.56	18,700	26.77	700.39	26,160	37.35	10.58	39.52
St.Bridgets	565.72	13,689	24.20	561.63	14,000	24.93	0.73	3.01
Seascale	612.05	17,100	27.94	614.21	17,100	27.84	(0.10)	(0.36)
Ulpha	76.01	50	0.66	74.66	50	0.67	0.01	1.51
Waberthwaite	100.57	1,100	10.94	100.70	1,100	10.92	(0.02)	(0.18)
Wasdale	74.38	1,224	16.46	75.93	1,200	15.80	(0.66)	(4.01)
Weddicar	162.89	3,750	23.02	161.63	3,750	23.20	0.18	0.78
Whicham	184.16	6,250	33.94	185.34	6,550	35.34	1.40	4.12
Sub-Total	14,906.93	433,675	29.09	14,922.01	463,411	31.05	1.96	6.74
Whitehaven (unparished)	7,347.90	0	0	7,342.79	0	0	0	
<b>Total/Average</b>	<b>22,254.83</b>	<b>433,675</b>	<b>19.48</b>	<b>22,264.80</b>	<b>463,411</b>	<b>20.81</b>	<b>1.33</b>	<b>6.83</b>