

## **CLEATOR MOOR SQUARE – APPOINTMENT OF CONSULTANTS**

**EXECUTIVE MEMBER:** Cllr C Giel  
**LEAD OFFICER:** Julie Betteridge – Head of Development Strategy  
**REPORT AUTHOR:** Chris Lloyd Contracts and Property Manager

### **WHAT BENEFITS WILL THESE PROPOSALS BRING TO COPELAND RESIDENTS**

Comprehensive public realm services to the through shared and Joined up local government and public body services in Cleator Moor, regeneration of the town centre, square, in terms of improvements to buildings and more flexible accommodation , improvements to traffic flow, parking ,public areas, external art features.

### **WHY HAS THIS REPORT COME TO THE EXECUTIVE? (eg Key Decision, Policy recommendation for Full Council, at request of Council,etc.)**

#### **Key Decision**

#### **RECOMMENDATION:**

- a) agree to a specific list of tenderers with delegated authority to accept a tender to the Head of Development Strategy in consultation with the portfolio holder, Cllr Cath Giel
- b) To approve the delivery of stage 1 of the project and commissioning in line with the identified and obtained funding of £40,000 detailed in section 5.1; and
- c) Note that approval for further stages will be the subject of future reports to the Executive .

## **1. INTRODUCTION**

- 1.1 Cleator Moor Task Group was set up by Corporate Team to provide recommendations for the future of the Council Centre on Cleator Moor Square, following difficulties in maintaining the opening hours at the Centre as a result of the closure of the cash office in 2008. An integrated regeneration approach including wider issues have now been considered to achieve a corporate solution

1.2 In November 2008 the Executive approved in principle:

- a new approach to offering services from the Cleator Moor Council Centre through partnership working with the County Council and Cleator Moor Town Council and other public service organisations.
- the possibility of a joint ownership arrangement being put in place to manage the three publicly owned listed buildings on the square.
- further development of a scheme to deliver a key regeneration project within Cleator Moor

## **2. ARGUMENT**

2.1 Executive, at its meeting on 25 08 2009 considered an Implementation Strategy based on this earlier report, and agreed to progress to the first stage which is to undertake a feasibility study to inform, and establish a case for phased development of the square.

## **3. OPTIONS TO BE CONSIDERED**

3.1 In order to move forward it is now necessary to appoint consultant design team to take the project forward and ultimately deliver the project aspirations.

3.2 As the estimated value of the services is above the minimum threshold for European Competition regulations £156,442 the project has been advertised in the European Journal asking interested parties to apply for and return a prequalification Questionnaire

3.3 These questionnaires have been financially and technically evaluated to determine an Ad Hoc list of tenderers.

3.4 The consultants that applied are provided on a schedule in part 2:

3.5 Through a technical and financial evaluation of the applicants an ad hoc list of six consultants was made see also Part 2.

3.7 The appointment will be structured into three stages:

- Feasibility and concept
- Precontract stage
- Post contract stage

3.8 The appointment will be for the initial stage of feasibility and concept and this is not expected to exceed a limit of £30,000, other later stages will only continue should further funding be made available, and reports will be provided to executive prior to any further progress at conclusion of the first stage.

3.9 Although the first stage is within the Contract Standing Order range of £10,000 to £50,000 requiring three quotations, because the full service is estimated to be above the OJEU threshold Executive approval is required for the Ad Hoc list. Unfortunately due to a procedural error prior Executive approval is required to the Ad Hoc list, this is sought retrospectively as the tenders from this list have been invited.

#### **4. CONCLUSIONS**

4.1 Executive is asked to agree to the Ad Hoc list of 6 consultants, for invitation of tenders, retrospectively.

#### **5. WHAT ARE THE LEGAL, FINANCIAL AND HUMAN RESOURCES IMPLICATIONS?**

5.1 Funding has been provided through the Working Neighbourhood Fund - £10,000, and Westlakes Renaissance - Energy Coast West Cumbria - £30,000

#### **6. HOW WILL THE PROPOSALS BE PROJECT MANAGED AND HOW ARE THE RISKS GOING TO BE MANAGED?**

6.1 Project management techniques will be used. The consultants will conform to the Royal Institute of Architects standard work plan. A high level of consultation will be required with all stakeholders

#### **7. WHAT MEASURABLE OUTCOMES OR OUTPUTS WILL ARISE FROM THIS REPORT?**

7.1 The project objective is to realise the benefits outlined at the beginning of this report. It is expected that should the project proceed beyond feasibility and funding agencies become involved that measurable outputs will be defined and agreed at that stage.

**List of Appendices:** none

**List of Background Documents:** Project files, executive reports, minutes of meetings, consultant's applications, evaluations, tenders, etc. Final evaluation matrix, Tender evaluation