

COPELAND BOROUGH COUNCIL

STATEMENTS OF EXECUTIVE DECISIONS

HELD ON 25 NOVEMBER 2014

MEMBERS PRESENT: Councillors Elaine Woodburn; Hugh Branney; Geoff Garrity; Allan Holliday; Peter Kane and Gillian Troughton.

OFFICERS IN ATTENDANCE: Paul Walker, Chief Executive; Pat Graham, Director of; Julie Betteridge, Head of Customer and Community Services; Fiona Rooney, Interim Director of Resources and Strategic Commissioning; Lindsay Tomlinson, Democratic Services Manager & Monitoring Officer; Janice Carrol, Interim Head of Copeland Services; Ann Treble, Financial Management and Treasury Accountant; Denise James, Member Services Officer

Leila Cox, Communications Officer

John Groves, Strategic Nuclear and Planning Manager (item 8 only).

START TIME: 10.00 AM

CLOSE TIME: 11.20 AM

CERTIFICATION: _____

Certified a true record of decisions taken at the meeting of the 25 November 2014

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 3	
Subject: Statements Of Executive Decisions	
Date of Decision: 25 November 2014	Decision made by: Full Executive
Decision Reference: EXE/14/0052	

Portfolio Holder: N/A

Context: To consider the Statements of Executive Decisions 21 October 2014

Key Decision Status: No

Decision – That the Statements of Executive decisions made on 21 October 2014 be signed by the Leader as a correct record.

Explanation: N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 25 November 2014	Publication Date: 28 November 2014	Recorded by: Denise James
--	---------------------------------------	------------------------------

Call-in Period Expires on: N/A	Contact Officers: Lindsay Tomlinson
-----------------------------------	--

Copeland Borough Council

Statement of Executive Decision

Agenda Item:	
Subject: Arrangement of the Agenda	
Date of Decision: 25 November 2015	Decision made by: Full Executive
Decision Reference: EXE/14/0053	

Portfolio Holder: N/A

Context: To consider any amendments to the Agenda

Key Decision Status: No

Decision – That a question from a Member of the Public be considered at items 6A to the Agenda

Explanation: N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: N/A	Publication Date: 5 December 2014	Recorded by: Denise James
-----------------------------	--------------------------------------	------------------------------

Call-in Period Expires on: N/A	Contact Officers: Lindsay Tomlinson
-----------------------------------	--

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 6	
Subject: Forward Plan	
Date of Decision: 25 November 2014	Decision made by: Full Executive
Decision Reference: EXE/14/0054	

Portfolio Holder: N/A

Context: To consider the Forward Plan

Key Decision Status: No

Decision – That the forward plan be noted.

Explanation: N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Lindsay Tomlinson
---	--

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 6A	
Subject: Question from a member of the Public - Ms C Arrighi	
Date of Decision: 25 November 2014	Decision made by:
Decision Reference: EXE/14/0055	Full Executive

Portfolio Holder: N/A

Context: To consider taking the following question from a Member of the Public, Ms C Arrighi to the Leader of the Council

“When are you hoping that the Whitehaven market hall will be re-opened, and will it incorporate a Tourist Information Centre”

Key Decision Status: No

The Leader of the Council replied that the Whitehaven Market Hall will be reopened between January and May 2015 and will be a source of local information, as is the Copeland Centre but will not be an official Tourist Information Centre.”

Explanation: N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: N/A	Publication Date: 28 November 2014	Recorded by: Denise James
-----------------------------	---------------------------------------	------------------------------

Call-in Period Expires on: N/A	Contact Officers: Lindsay Tomlinson
-----------------------------------	--

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 7	
Subject: Welfare Reform Update	
Date of Decision: 25 November 2015	Decision made by:
Decision Reference: EXE/14/0056	Full Executive

Portfolio Holder: Councillor Gillian Troughton

Context: To receive a report setting out a proposed framework for joint working in the Borough in readiness for Universal Credits roll out and ask the Executive to endorse the approach and detail.

Key Decision Status:

DECISION: That a) in consultation with the Portfolio Holder the continuous partnership approach on social inclusion which will assist vulnerable residents impacted by Welfare Reform and the planned roll out of Universal Credit and endorse the Council taking a lead role to develop a consortium approach to a programme of activities and funding, including acting as accountable body where accountable body costs are included within the funding package, be noted;

b) the entering into of a Delivery Partnership Agreement (DPA) with the Department of Work and Pensions on the basis set out in section 2 of the report, with final detail to be delegated to the Head of Customer and Community Services in liaison with the Portfolio Holder, be agreed; and

c) the receipt and use of the DPA for 2014/15 through both internal and external commissioned resources. (The final contract sum will be confirmed through the delegated process of (b).) be agreed; and

d) an update report be submitted to the Executive in early 2015.

Explanation: The Council provides a range of services and partnership arrangements to assist residents impacted on by Welfare Reform. The Council through a co-ordination and commissioning role is partnering with DWP to assist vulnerable residents with complex applications to Universal Credit as it begins its roll out within the Borough.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Julie Betteridge
---	---------------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 8	
Subject: North West Coastal Connections	
Date of Decision: 25 November 2014	Decision made by:
Decision Reference: EXE/14/0057	Full Executive

Portfolio Holder: Councillor Elaine Woodburn

Context: The Executive was asked to consider the report, highlighting any additional factors that need to be taken into consideration and to approve the proposed consultation response.

Key Decision Status: Yes

DECISION: That the content of the draft consultation response which can be submitted as the Council's formal position at this stage of the consultation process be accepted.

Explanation: The proposed National Grid development will provide a connection for the new nuclear power station at Moorside. The existing Electricity North West system serving west Cumbria has insufficient capacity therefore National Grid proposes to reinforce the network to provide the necessary connections. The introduction of new 400kV overhead lines could provide potential opportunities for inward investment which could have positive local economic effects in the long term.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: John Groves
---	----------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 9	
Subject: Quarterly Health and Safety Performance Report	
Date of Decision: 25 November 2014	Decision made by:
Decision Reference: EXE/14/0058	Full Executive

Portfolio Holder: Councillor Peter Kane

Context: To update Members on the management of health and safety for all Copeland Borough Council employees and the impact the activities of the council have on residents and visitors to the Borough.

Key Decision Status: No

DECISION: That the actions of the health and safety advisor post, as an essential part of ensuring that Copeland as an employer complies with all relevant health and safety legislation and manages health and safety, be noted.

Explanation: In accordance with Councils performance monitoring procedures.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Janice Carrol
---	------------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 10	
Subject: Corporate Plan Performance Report Quarter 2	
Date of Decision: 25 November 2014	Decision made by:
Decision Reference: EXE/14/0059	Full Executive

Portfolio Holder: Councillor Allan Holliday

Context: To consider the second quarter performance against the Corporate Plan 2013/15

Key Decision Status: No

DECISION: That the second quarter performance against the Corporate Plan 2013/15 be noted.

Explanation: In accordance with Council performance monitoring procedures.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Paul Walker
---	----------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 11	
Subject: Directly Elected Mayor Process	
Date of Decision: 25 November 2014	Decision made by:
Decision Reference: EXE/14/0060	Full Executive

Portfolio Holder: Councillor Elaine Woodburn

Context: To update the Executive on progress made on the transition to the elected mayor model and to seek authority for the Leader to set up a Constitution Working Group.

Key Decision Status: Yes

DECISION: That a) progress made on the transition to the elected mayor model be noted;
2. the Leader, in consultation with the Leader of the main political opposition group, be authorised to set up a Constitution Working Group; 3. the appointments to the Independent Remuneration Panel be noted and a fee of £300 per annum, plus travel allowances, be paid to the Independent Remuneration Panel members.

Explanation: On 22 May the electorate of Copeland voted for a shift to the elected mayoral of governance for the Borough. Legislative amendments have allowed for the deferral of the election of the first elected mayor of Copeland to 7th May 2015, to coincide with the Parliamentary, Borough and Parish elections taking place on that date.

An officer group comprising members of the Corporate Leadership Team has been set up to oversee the work that needs to be undertaken in the lead up to the introduction of the elected mayor.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Paul Walker
---	----------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 12	
Subject: Copeland Borough Council Delivering Differently Programme – Progress Update.	
Date of Decision: 25 November 2014	Decision made by: Full Executive
Decision Reference: EXE/14/0061	

Portfolio Holder: Councillor Allan Holliday

Context: To consider a report updating Member on progress made against the Delivering Differently Programme.

Key Decision Status: Yes

DECISION: That the Executive note the progress made against the Delivering Differently Programme and the release monies from the Transformation fund of £50,000 be agreed.

Explanation: Delivering Differently is the major change programme which underpins the rationale for change in Copeland Borough Council. It is designed to bring together and co-ordinate the complex portfolio of projects and other work, which will deliver the strategic priorities of the Council.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Paul Walker
---	----------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 13	
Subject: Treasury Management Strategy Statement and Annual Investment Strategy Mid-Year Review Report 2014/15	
Date of Decision: 25 November 2015	Decision made by:
Decision Reference: EXE/14/0062	Full Executive

Portfolio Holder: Councillor Gillian Troughton

Context: To consider the mid-year report prepared and reported in compliance with the Chartered Institute of Public finance Accountancy's (CIPFA) Code of Practice on Treasury Management which was adopted by this Authority on 14 December 2009.

Key Decision Status: Yes

DECISION: That 1. the Mid-Year Review and treasury activity detailed in the report be noted;

2. it be noted that the forecast investment income is expected to exceed the revised budget by £13k subject to current economic conditions prevailing to year end; and

3. Council be Recommended to approve the changes to the credit methodology whereby viability, financial strength and support ratings will not be considered as key criteria in the choice of creditworthy investment counterparties.

Explanation: In compliance with the Chartered Institute of Public finance Accountancy's (CIPFA) Code of Practice on Treasury Management which was adopted by this Authority on 14 December 2009

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Angela George
---	------------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 14	
Subject: Capital Budget – Quarter 2 Summary Financial Report 2014/15	
Date of Decision: 25 November 2015	Decision made by:
Decision Reference: EXE/14/0063	Full Executive

Portfolio Holder: Councillor Gillian Troughton

Context: To consider a report detailing the progress on delivering the projects in the agreed 2014/15 capital programme and the capital spend and estimated outturn forecast based on the financial position for the 6 month period to 30 September 2014.

Key Decision Status: Yes

DECISION: That the following be noted:

- I. the approved gross capital budget is £3,596,269; £1,162,649 of which is funded by external income to give a net current capital budget of £2,433,620;
- II. the total anticipated capital spend in the year to 31 March 2015 is £2,864,001 (compared to £2.87m at Q1) with forecast external income of £1,176,809 to give a net forecast of £1,687,192;
- III. the forecast year-end variance on the overall Capital Programme 2014/15 is a gross under spend of £746k at 30 September 2014. It is expected that the majority of this underspend will need to be carried forward to complete projects in 2015/16; and
- IV. the position as at 30 September 2014 (Quarter 2) of capital receipts for 2014/15 as set out in paragraph 6 of the report.

Explanation: In accordance with the Council reporting procedures.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Angela George
---	------------------------------------

Statement of Executive Decision

Agenda Item: 15	
Subject: Revenue Budget – Period 6 Summary Financial report 2014/15	
Date of Decision: 25 November 2015	Decision made by:
Decision Reference: EXE/14/0064	Full Executive

Portfolio Holder: Councillor Gillian Troughton

Context: To consider the quarter 2 report for the Revenue Budget 2014/15

Key Decision Status: Yes

DECISION: That the following be noted:

- (i) the approved net current revenue budget of £11.249m as set out in paragraph 1.4 of the report;
- (ii) at Quarter 2 the projected in- year savings against budget are forecast for year-end as verified by the Corporate Leadership Team, to be:-
 - £10k against one off earmarked reserves for project work and initiatives
 - £372k against general fundthis totals £382k in year savings forecast against the current approved revenue budget of £11.249m.
- (iii) the risks to the budget as detailed in section 4 of the report; and
- (iv) the decision taken by the Chief Financial Officer (s151), on outstanding debts totaling £55.5k as set out in paragraphs 2.2 and 2.3 of Appendix E of the report

Explanation: In accordance with Councils report monitoring and reporting procedures.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Angela George
---	------------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item: 16	
Subject: Working Differently Programme – Accommodation Strategy	
Date of Decision: 25 November 2015	Decision made by: Full Executive
Decision Reference: EXE/14/0065	

Portfolio Holder: Councillor Elaine Woodburn

Context: To consider a report seeking approval to a number of authorisations and decision to progress the Working Differently Programme – Accommodation Strategy.

During consideration of this item Members and Officers thanked staff for their input and support during this process.

Members were asked to endorse the principle of moving some front line services to the Market Hall and were advised that other possible options were still being considered.

Key Decision Status: Yes

DECISION: That the principle of moving some front line services to the Market Hall be endorsed and approval be given for exploration of some of the options in more detail.

Explanation: The budget setting process 2014/15 and the Corporate Plan 2013 – 2015 sets down three priorities:

- Deliver efficient and effective statutory services;
- Be an effective public service partner so that we can get the best deal for Copeland Borough Council; and
- Working in partnership with communities.

The Working Differently Programme (Accommodation Strategy) aims to contribute to each of these priorities, the details of which are explained in the report.

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 5 December 2014	Publication Date: 28 November 2014	Recorded by: Denise James
---	---------------------------------------	------------------------------

Call-in Period Expires on: 5 December 2014	Contact Officers: Paul Walker
---	----------------------------------

Copeland Borough Council

Statement of Executive Decision

Agenda Item:	
Subject: Exclusion of Press and Public	
Date of Decision: 25 November 2014	Decision made by: Full Executive
Decision Reference: EXE/14/0066	

Portfolio Holder: N/A

Context: Excludes Press and Public from the meeting for Annex A of Agenda Item 16

Key Decision Status: No

Decision: That the Press and Public be excluded from the meeting for Agenda Items 8 & 9 on the grounds of exempt information as identified in paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended.

Explanation: N/A

Alternative Options Considered: None

Interests Declared: None

Implementation Date: 28 November 2014	Publication Date: 28 November 2014	Recorded by: Denise James
--	---------------------------------------	------------------------------

Call-in Period Expires on: N/A	Contact Officer: Lindsay Tomlinson
-----------------------------------	---------------------------------------