

AUDIT AND GOVERNANCE COMMITTEE

MINUTES OF MEETING HELD ON 7 NOVEMBER 2013

Present: Mr Michael Bonner (Independent Chair)

Councillors John Bowman; Joan Hully; Alistair Norwood David Riley; Graham Sunderland;

Apologies for Absence were received from Councillors Peter Connolly and Douglas Wilson

Officers: Darienne Law Head of Corporate Resources; Tim Capper, Democratic Services Manager; Ann Treble, Financial Management and Treasury Accountant; Penny Mell, Head of Policy and Transformation, Niki Riley, Group Audit Manager, Denise James, Member Services officer

Also in attendance: Jackie Bellard, Grant Thornton UK

AU 23 Minutes

RESOLVED – That the minutes of the meeting held on 25 September 2013 be signed by the Chairman as a correct record.

AU 24 Governance Update

A verbal update on the current position on cases heard under the arrangements for determination of breaches of the Code of Conduct was received and noted.

AU 25 Grant Thornton Annual Audit Letter

Consideration was given to the Annual Audit Letter from Grant Thornton for 2012/13.

RESOLVED – That that the Annual Audit Letter summarising the 2012/13 Audit of Accounts was received and noted.

AU 26 Information Security and Management

Consideration was given to a report updating Members on progress made in responding to the Information security Follow-up Audit in June 2012.

RESOLVED – That the report be noted and action plan agreed.

AU 27 Audit Monitoring – September–October 2013

Consideration was given to the Audit Monitoring report for September – October 2013.

RESOLVED – That the report be noted.

AU 28 Public Sector Internal Audit Standards

Consideration was given to a report providing an overview of the requirements of the Public Sector Internal Audit Standards which became mandatory for all UK public sector internal auditors from 1 April 2013.

RESOLVED – That the report be noted.

AU 29 Internal Audit Planning Methodology and Timetable 2014/15

A report was submitted and note setting out the proposed approach to internal audit planning for 2014/15.

The meeting closed at 12.30

Chairman.....

Date