

PERSONNEL PANEL

MINUTES OF MEETING HELD ON 1 NOVEMBER 2005.

Present: Councillors Mrs CA Giel (Chairman); Mrs Y R T Clarkson; K Hitchen; G Scurrah; N Williams; Miss E Woodburn

Apologies for absence: Councillor M Ashbrook

Officers: H Mitchell, Head of Policy and Performance; L Gleed, Human Resources Manager; T Capper, Democratic Services Manager; S Mounsey, Personnel Officer.

Also in attendance from Penna plc: Vanessa Ford; Nathan Perrott; Juliana Drury

PER 12 Minutes

The minutes of the meeting held on 20 October 2005 were signed by the Chairman as a correct record.

PER 13 Exclusion of Press and Public

RESOLVED - That pursuant to Section 100(A)(4) of the Local Government Act, 1972, as amended, the press and public be excluded from the meeting for the following items of business on the grounds of likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.

PER 14 Recruitment to Post of Chief Executive – Brief for Consultants

Representatives of Penna plc attended the meeting and discussed with the Panel the next stages of the recruitment.

The Panel discussed the current strengths and weaknesses of the organisation from Members' perspective. It was agreed that Penna would canvass views on this on a wider basis, including the current postholder and other Corporate Team members.

The essential criteria for the post as viewed by the Panel were discussed, together with the latest version of the Job Profile, which was circulated. Penna agreed to study the Job Profile in the light of the discussion on essential criteria, and make further recommendations if necessary.

On timescales, it was agreed to adhere at this stage to the timetable originally agreed by the Panel, which would involve advertising at the end of November or beginning of December.

It was agreed that Corporate Team and other stakeholders would be involved in some way in the recruitment, and the Panel would give further consideration to how this should be organised.

The salary range and maximum relocation expenses (within UK only) was provisionally agreed, subject to receipt from Penna of details of comparable posts elsewhere.

The meeting closed at 6.05 pm

Chairman