

MEMBER TRAINING AND DEVELOPMENT PANEL

MINUTES OF MEETING HELD ON 4 AUGUST 2005

Present: Councillors J E Hewitson; N Williams.

Apologies for absence were received from Councillors K H Hitchen and P Watson.

Officers: T Capper, Democratic Services Manager.

Minutes

The minutes of the meeting held on 13 July were signed by the Chairman as a Correct record.

MTP 06 Member Training and Development – Personal Development Plans

The Panel considered the format and content of the template to be used as a standard document in the PDP interviews for Councillors.

The Panel also considered who should undergo training in facilitating PDP interviews, which will be provided by NWE0, for Councillors and employees.

RESOLVED – that (a) the template based on Example “A”, with amendments, be agreed as the basic document to be used in PDP interviews; and

(b) the Members of this Panel, Councillor Mrs M Barnes, the Democratic Services Manager and the Human Resources Officer be invited to take part in the training.

The Meeting closed at 12.05pm

Chairman