

**COPELAND BOROUGH COUNCIL**

**STATEMENTS OF EXECUTIVE DECISIONS**

**MEETING HELD ON 27 MARCH 2007**

**MEMBERS PRESENT:** Councillors Miss E M Woodburn (Leader); G Blackwell; G Clements; A Holliday; N Williams H Wormstrup.

Apologies for absence: Councillor M J Ashbrook

**OFFICERS IN ATTENDANCE:** L Murphy, Chief Executive; T Chilcott, Corporate Director (Quality of Life); F McMorrow, Corporate Director, Economic Prosperity and Sustainability; Mrs S Bamforth Head of Finance and Business Development; J Salt, Head of Customer Services; M Jepson, Head of Legal & Democratic Services; D James, Member Services Officer

J Hughes, Regeneration Strategy Manager & C Lloyd, Business Development Manager;(Agenda Items 1-14); S Walker, Egremont Area Regeneration Manager (Agenda Items 1-6)

**START TIME: 4.00 PM**

**CLOSE TIME: 5.45 PM**

**CERTIFICATION:** \_\_\_\_\_

Certified a true record of decisions taken at the meeting of the Executive of Copeland Borough Council dated 27 March 2007.

## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 1	
Subject: Statements of Decisions for 22 February and 1 March 2007	
Date of Decision: 30 January 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0186	

Portfolio Holder:
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Context:  Decisions made at the previous meeting requiring formal approval
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Key Decision Status:  No
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Decision  <b>That the Statements of Decisions made at the meeting held on 22 February 2007 and 1 March 2007 be agreed as a correct record</b>
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Explanation  N/A
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<b>Alternative Options Considered:</b>  None
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Interests Declared:
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Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: D James
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 5	
Subject: Forward Plan April – July 2007	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0187	

Portfolio Holder: Councillor M Ashbrook
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Context: To receive the Forward Plan of Key Decisions March – June 2007
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Key Decision Status:
No

Decision
That the forward plan of Key decisions for March – June be noted

Explanation
<b>N/A</b>

<b>Alternative Options Considered:</b>
None

Interests Declared: None
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Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: M Jepson
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 6	
Subject: Egremont Gateway	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0188	

Portfolio Holder: Councillor C Giel

#### Context:

It is proposed that a sum of up to £50,000 be contributed from the Egremont Gateways project grant funding to fund maintenance subsequent to the initial three years establishment period built into the landscaping contract.

#### Key Decision Status:

Ward No

Financial Yes

#### Decision

That the Council accept the contribution and takes on the responsibility for maintaining the newly planted areas alongside the A595 at the gateway entrances to Egremont.

#### Explanation

The Council is the recipient of grant funding, in partnership with the Egremont and Area Regeneration Partnership, to landscape the gateway entrances to Egremont

#### Alternative Options Considered:

None

#### Interests Declared:

Councillor Ms E Woodburn declared a personal interest in this item due to being a member of of Egremont Town Regeneration group.

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Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: M Tichford
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 7	
Subject: Procurement Strategy	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0189	

Portfolio Holder: Councillor N Williams
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#### Context:

This Report provides Executive with the Procurement Strategy and Action Plan for this Council.

#### Key Decision Status:

No

#### Decision

That

- a) the Procurement Strategy be approved;
- b) the Action Plan be endorsed;
- c) the Resources and Local Democracy Portfolio Holder and Business Development Manager be nominated as the Procurement Champions; and
- d) that a 'Procurement Board be disbanded

#### Explanation

The Council's Procurement Strategy follows the principles of the National Procurement Strategy and is tailored to meet the scope and demands of Procurement in this particular authority, the Action Plan maps out the way the Strategy will be operated.

#### Alternative Options Considered:

None

Interests Declared: None

Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: T Chilcott
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## **Copeland Borough Council**

### **Statement of Executive Decision**

Agenda Item: 8	
Subject: Parish Charter	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0190	

Portfolio Holder: Councillor N Williams

#### **Context:**

This report outlines the work carried out to develop a Parish Charter for the Copeland Area with the County Council and Parish and Town Councils and endorsement of the final version of the Parish Charter.

Prior to consideration of this item the Chairman thanked everyone involved in producing that Charter.

#### **Key Decision Status:**

Ward Yes  
Financial No

#### **Decision**

That the final draft of the Parish Charter for Copeland Council to enter into agreement with Parish Council's, Town Council's and Parish Meetings in Copeland be endorsed.

#### **Explanation**

The Cumbria Association of Local Authorities (CALC) has managed a Parish Democracy Scheme for some years. The programme is aimed at promoting good practice providing training and engenders a more proactive culture amongst Town and Parish Councils. The Scheme provides an opportunity to build on good practice and provide a new and challenging framework for future capacity building.

#### **Alternative Options Considered:**

None

Interests Declared: None



Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: T Chilcott
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## **Copeland Borough Council**

### **Statement of Executive Decision**

Agenda Item: 9	
Subject: Banking Contract	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0191	

Portfolio Holder: Councillor N Williams
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#### **Context:**

This report seeks an extension of a contract between the Council and National Westminster Bank Plc for a period of 12 months and also to amend contract standing orders to allow similar extensions in respect of other contracts.

It was noted that contract standing orders were due to be revised and it was felt that this amendment could be part of that.

#### **Key Decision Status:**

No

#### **Decision**

That the existing contract dated 29<sup>th</sup> April 2003 between the council and National Westminster Bank Plc be extended for a period of 1 year from 31<sup>st</sup> March 2008.

#### **Explanation**

On 29 April 2003 the Council entered into a contract with National Westminster Bank for the provision of various banking services, the contract period is from 1 April 2003 – 31 March 2008. As any tendering procedure in respect of the renewal of banking services will need to begin soon and due to the uncertainty of this Council after May 2008 due to the governments proposals for the reform of local government members are asked to approve extending the existing contract for a period of 1 year.

**Alternative Options Considered:**

That (a) the existing contract dated 29<sup>th</sup> April 2003 between the Council and National Westminster Bank Plc be extended for a period of one year from the 31<sup>st</sup> March 2008; and

(b) that a recommendation be made to Council that contract standing orders 11.1 and 11.4 be amended so that the word 'lower' is replaced with the word 'greater'

Interests Declared: None

Implementation Date:  
10 April 2007

Publication Date:  
30 March 2007

Recorded by:  
D James

Call-in Period Expires on:  
10 April 2007

Contact Officers:  
S Bamforth

## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 10	
Subject: Local Development Scheme	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0192	

Portfolio Holder: Councillor G Blackwell
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Context: This report sets out a revised 3 year programme of work for the Council's planning policy documents known as the Local Development Scheme
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Key Decision Status:  No
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Decision  That a) the Scheme for submission to the Government by the end of March 2007 be approved; and  b) that the financing and expenditure as set out in Paragraph 3.1 of the report be approved
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Explanation  As part of the Local Development Framework introduced by the Planning and Compulsory Purchase Act 2004 the Council is required to maintain an up to date work programme for the production of planning and policy documents, this is the Local Development Scheme which needs to be revised and have a viable programme for the period 2007 - 2010
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<b>Alternative Options Considered:</b>  No
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Interests Declared: None
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Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: M Tichford
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 11	
Subject: Housing Market Action Plan	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0193	

Portfolio Holder: Councillor G Clements
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#### Context:

To present to Members the Housing Market Action Plans for Copeland (HMaps)  
Prior to consideration of this item Members expressed concern that the relevant documents had not been issued and therefore asked for no discussion to take place and the item to be deferred to the next meeting.

#### Key Decision Status:

Yes

#### Decision

That this item be deferred to the next meeting of the executive.

#### Explanation

N/A

#### Alternative Options Considered:

N/A

#### Interests Declared: None

Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: M Tichford
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 12	
Subject: Submission of Community Involvement	
Date of Decision: 27 March 2007	Decision made by:
Decision Reference: EXE/06/0194	Full Executive

Portfolio Holder: Councillor G Blackwell
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#### Context:

The Planning and Compulsory Purchase Act 2004 introduced many changes to the planning regime operating in England and Wales. The Council is required to produce a Statement of Community Involvement (SCI) as part of the new Planning system. The Statement of Community Involvement aims to set down how and when the Council will involve the local community in the planning process.

No consideration of this item took place as Members had not received the document prior to the meeting and therefore felt that it should be deferred for consideration and determination by full Council.

#### Key Decision Status:

Yes

#### Decision

That this item be deferred to Council

#### Explanation

N/A

#### Alternative Options Considered:

None

Interests Declared: None

Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: M Tichford
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 13	
Subject: Northwest Coalfield Programme	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0195	

Portfolio Holder: Councillor H Wormstrup

#### Context:

Coalfields current round of funding is coming to an end and there is an opportunity to reallocate the regional underspend. Funding for Copeland projects on the whole will end in March 2007, with two exceptions. Strategic programme considerations are required.

#### Key Decision Status:

No

#### Decision

That

- a) the projects put forward to potentially benefit from the regional underspend (circa £130,000) during 2007/08 be approved;
- b) bankrolling support for the Copeland stadium to the value of £24,297 up to 30 August 2007 be extended; and
- c) that the possible merger of the Coalfield communities Campaign and Alliance Partners with a change of name to Alliance for Traditional Industrial Areas be noted.

#### Explanation

The current North West Coalfields Communities Programme ends in March, although a small number of projects will continue to spend in 2007/08 all other projects will complete spend in the current financial year which will result in an underspend. Rather than lose this money to the region, the underspend is likely to be re-allocated to other projects.

#### Alternative Options Considered:

None



Interests Declared:

Councillor G Blackwell declared a personal interest due to being a trust member of the Copeland Stadium Committee.

Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: M Tichford
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 14	
Subject: Task and Finish Group	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0196	

Portfolio Holder:

#### Context:

Determination of this item was deferred at a previous meeting due to additional information being requested.

It was noted that recommendations 8.6 and 8.7 (as detailed under other options considered) had already been implemented through budget setting process and recommendations 8.3 – 8.5 would be taken up through the report of the Chief Executive on the future of the enforcement department.

#### Key Decision Status:

No

#### Decision

##### That

**a) the Enforcement Unit be established on a 24/7 basis in 2007/8 based on a budgeted total of 6.5 FTE posts, and that the Chief Executive be asked to ensure that robust arrangements are introduced in a report to be submitted to the next Executive for effective performance management and business planning in the Unit; and**

**b) notice be served for the termination of the DPE agreement by 31 March 2007.**

#### Explanation

This is the report of the Overview and Scrutiny Committee following a call in of the Enforcement Report.

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**Alternative Options Considered:**

8.1 That the Enforcement Unit be established on a 24/7 basis in 2007/8 based on a budgeted total of 6.5 FTE posts, and that the Chief Executive be asked to ensure that robust arrangements are introduced as soon as possible for effective performance management and business planning in the Unit.

8.2 That notice is served of termination of the DPE agreement on 31 March 2007.

8.3 That Option 3 be implemented in each case for overall Unit structure; DPE; off street car parking; and markets.

8.4 That further market testing on possible externalisation of markets management is carried out, and that externalisation of the whole service be not pursued for the reasons given.

8.5 That the Licensing Committee be asked to agree implementation of the service level agreement for licensing enforcement on 1 April 2007 or as soon as possible thereafter as possible, subject to the outstanding budgetary issue being resolved.

8.6 That all discretionary fines for offences under the CNEA be increased to the maximum levels.

8.7 That no change be made to the Council's draft budget for 2007/8 arising from the Group's recommendations other than charges for off street car parking (subject to 8.5 above).

Interests Declared: None

Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: T Capper
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## **Copeland Borough Council**

### **Statement of Executive Decision**

Agenda Item:	
Subject: Exclusion of Press and Public	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0197	

Portfolio Holder: N/A
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Context:
Excludes Press and Public from Meetings for Agenda Item 15

Key Decision Status:
No

Decision
That the Press and Public be excluded from the meeting for the remaining items of business on the grounds of exempt information as identified in paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended

Explanation
N/A

Alternative Options Considered:
N/A

Interests Declared: N/A
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Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: D James
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## Copeland Borough Council

### Statement of Executive Decision

Agenda Item: 15	
Subject: Cash Collection	
Date of Decision: 27 March 2007	Decision made by: Full Executive
Decision Reference: EXE/06/0198	

Portfolio Holder: Councillor E Woodburn

#### Context:

As a result of Copeland Homes terminating the Service Level Agreement in respect of cash collection work in the cash office will be dramatically reduced. This report considers options for the future.

During consideration of this item Members asked for a further report on options for the, Council owned, Office at Egremont once it is vacated by Copeand Homes.

#### Key Decision Status:

No

#### Decision

##### **That**

- a) the opening hours of CBC cash offices be reduced;**
- b) CBC becomes cashless by April 2008;**
- c) the savings from 2007/08 are retained at successfully implement the changes;**
- d) that a further report be brought to Executive on the future of Egremont office; and**
- e) a report be submitted on options for the office at Egremont.**

#### Explanation

As a result of Copeland Homes terminating the Service Level Agreement in respect of cash collection in June 2007, it was recognised that there was a need to review Copeland Borough Council's cashier service

#### **Alternative Options Considered:**

None

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Interests Declared:
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Implementation Date: 10 April 2007	Publication Date: 30 March 2007	Recorded by: D James
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Call-in Period Expires on: 10 April 2007	Contact Officers: J Salt
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